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CITY COLLEGE OF SAN FRANCISCO

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Notice...

AGENDA

CLOSED SESSION

BOARD OF TRUSTEES
OF
THE SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

GOUGH STREET CAMPUS
CONFERENCE ROOM
33 GOUGH STREET
SAN FRANCISCO
THURSDAY, August 28, 2003
5:00 P.M.

DOCUMENTS DEPT.

JUN 26 2003

SAN FRANCISCO
PUBLIC LIBRARY

I. OPEN SESSION
Announcement of Closed Session Topics

II. CLOSED SESSION

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (G.C. 54956.8)

Property:	Fort Mason Center Landmark Bldg A, Fort Mason Center San Francisco, Ca. 94123-1382
Agency Negotiator:	Peter Goldstein & Stephen Herman
Negotiating parties:	Alexander Zwissler
Under Negotiation:	Price and terms of payment

B. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION (G. C. 54956.9) (a))

1. Seligsohn and Castillo v. Day, et al.
San Francisco Superior Court Case # CGC-03-41680

2. Garcia v. SFCCCD and Victor Ngoi
San Francisco Superior Court Case, CGC-02-413646

3. Canumo v. SFCCD
San Francisco Superior Court Case, # 400291

C. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
(G.C. 54956.9)
Significant exposure to litigation pursuant to Gov. Code 54956.9 (b) -- three cases

Initiation of litigation pursuant to Gov. Code 54956.9 (c) -- one case

D. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (G.C. 54957)

BOARD OF TRUSTEES
DR. ANITA GRIER, PRESIDENT • LAWRENCE WONG, ESQ., VICE PRESIDENT • DR. NATALIE BERG
JOHNNIE L. CARTER, JR. • MILTON MARKS III • JULIO J. RAMOS, ESQ. • RODEL E. RODIS • GLORIAMARIE CALUEN, STUDENT TRUSTEE
DR. PHILIP R. DAY, JR., CHANCELLOR

E. CONFERENCE WITH LABOR NEGOTIATORS (G.C. 54957.6)

1. Agency Designated Representatives: Jeffrey Sloan, Carmen Plaza de Jennings, Steve Hale, and Charles Sakai

Employee Organizations: Service Employees International Union (SEIU) 790, American Federation of Teachers (AFT) 2121, Department Chairperson Council (DCC), and San Francisco Building and Construction Trade Council Unions (SFBCTCU)

2. Agency Designated Representatives: Jeffrey Sloan, Carmen Plaza de Jennings, Steve Hale, and Charles Sakai

Unrepresented Employees: Stationary Engineers, District Designated Managers, Employee Relations Manager, Supervisors, and Confidential Classifications.

III. OPEN SESSION

Disclosure of Board actions from Closed Session, pursuant to Government Code 54957.1

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.

3 1223 06447 2484

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8/28/03

NOTICE

REGULAR MEETINGS

THE

BOARD OF TRUSTEES

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

DOCUMENTS DEPT.

JUN 26 2003

SAN FRANCISCO
PUBLIC LIBRARY

LOCATION: GOUGH STREET CAMPUS
33 GOUGH STREET
SAN FRANCISCO, CA. 94103
CONFERENCE ROOM

DATE: **THURSDAY, AUGUST 28, 2003**

TIME: **5:00PM**

This meeting is normally devoted to Closed Session Topics.

LOCATION: GOUGH STREET CAMPUS
33 GOUGH STREET
SAN FRANCISCO, CA. 94103
AUDITORIUM

DATE: **THURSDAY, AUGUST 28, 2003**

TIME: **6:00PM**

This meeting is normally devoted to Open Session Topics.

SPECIFIC TIMES SUBJECT TO CHANGE.
Call 241-2234 for information.

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5

The San Francisco Community College District does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Persons who wish to request disability-related accommodations including sign-language interpreters should contact Linda R. Jackson, District ADA Coordinator, Office of Affirmative Action, 31 Gough Street, Room 16, San Francisco, CA, 94103, Phone: (415) 241-2281, Fax: (415) 241-2203. Please request accommodations no later than 12 working days prior to the date of the Board meeting in order to assure the best possible arrangements.

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DR. PHILIP R. DAY, JR., CHANCELLOR

TO MEMBERS OF THE PUBLIC

The Agenda page and accompanying resolutions have been prepared well in advance of the regularly schedule meeting of the Board of Trustees of the San Francisco Community College District. Please note that Resolution are subject to amendment and replacement. Copies of all resolutions and materials associated with the agenda are available for public inspection and review at the Gough Street Campus (33 Gough Street, San Francisco, Ca. 94103) and also available on the District's website (http://www.ccsf.edu/vcfa).

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

You should be aware of the following (Government Code § 54954.2):

1. Additional agenda items to be acted upon by the Board may be posted at 33 Gough street and in the lobby of Conlan Hall at the Phelan Campus at least 72 hours in advance of the regularly scheduled Board Meeting. Resolutions may also be available at the time of posting, but if not, such resolutions will be available at the Board Meeting.

2. Additional agenda items and resolutions, although not posted as in paragraph 1 above, may still be acted upon by the board at the regular meeting:

    a) Upon a determination by a majority vote of the Board that an emergency situation exists, as defined in Government Code § 54956.5. Emergency is defined as work stoppage or other activity which severely impairs public health, safety, or both as determined by a majority of the members of the Board, OR crippling disaster which severely impairs public health, safety or both, as determined by a majority vote of the members of the Board, OR

    b) Upon a determination by a two-thirds vote of the members of the Board present at the meeting or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted 72 hours in advance of the Board Meeting, OR

    c) The Item was posted 72 hours in advance of a prior meeting of the Board occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

For Members of the Public:

To facilitate the conduct of business at Board meetings, the following information has been taken from the District's Policy Manual concerning the conduct of Board Meetings.

From PM 1.05 A:

The order of business may be revised at any meeting when, in the discretion of the President, such revision will benefit the public and/or order of the meeting.

From PM 1.05 L:

L. Granting the Privilege of the Floor. A person desiring to speak shall be recognized by the Chair only after complying with the following procedures:

For matters appearing on the agenda, an individual desiring to address the Board must complete a "Request to Address Board" card, completing the information thereon including the subject to be addressed. If there is to be a written report presented, a copy(ies) shall be submitted in advance to the Chancellor.

Any person desiring to address the Board on non-agenda items must also complete the "Request to Address Board" card and will be recognized at the end of the agenda. Only items directly related to District business may be presented.

Cards for these purposes are available in the Office of the Chancellor and also at the Board meeting. Completed cards should be presented to the Board President prior to the beginning of the meeting. As a matter of courtesy, the Board encourages people to notify the Chancellor's Office in advance of the Board meeting of their intention to address the Board. Prior to calling for a vote on an item before the Board, the Presiding Officer shall determine if speaker cards have been submitted for that item. Persons who have submitted cards prior to the consideration of the item shall be called upon by the Presiding Officer. Persons who address the Board may address only the agenda item being considered and shall have up to three minutes for comments. Should another person who has submitted a request to speak card in advance of consideration of the item wish to forego speaking on that item, he or she may grant his or her speaking time to another speaker who has also submitted a request to speak card, but in no event shall any speaker have more than two allotments (totaling up to six minutes) of speaker time on any item. However, in order to facilitate the completion of District business, the Presiding Officer may also limit the total length of time allotted to the speakers on a given topic or agenda item which may reduce the individual speaker's time on that topic or item. Speaking too long, being unduly repetitious, or discussing irrelevancies disrupt the meeting, and may result in the forfeiture of speaking opportunities during that meeting.

The President of the Board reserves the right of determining the order of the speakers and changing the order of the agenda if it will be of benefit to the public and/or the order of the meeting.

Undue interruptions or other interference's with the orderly conduct of Board business cannot be allowed. Defamatory or abusive personal remarks, which disturb or impede the meeting or exceed the bounds of civility necessary to the conduct of District business, are always out of order. However, the Board shall not prohibit public criticism of the policies, procedures, programs, or services of the District, or of the acts or omissions of the Board.

The President may terminate the speaker's privilege of address if after being called to order, he or she persists in improper conduct or remarks, or if the speaker fails to speak on the subject matter for which the privilege of the floor was granted.

No oral presentation shall include charges or complaints against any employee of the Board, or otherwise present information, which does not relate directly to the topic at hand or which disrupts or impedes the meeting. All formal charges or complaints against an employee, for which a specific grievance or complaint process is not otherwise available, shall be in writing and signed by the person making the charge and shall be filed with the Chancellor who shall, after investigation, take or recommend appropriate action. There shall be no oral presentation or discussion of confidential formal charges or complaints in open public meetings of the Board on non-agenda items or unless otherwise required by law.

Comments or presentations made by members of the public to the Board do not necessarily reflect the opinion of the Board or of its individual members, nor does the Board necessarily endorse or sanction such comments or presentations. Persons who address the Board on matters of their choosing are solely responsible for the content of such comments or presentations.

Regular Meeting of the

Board of Trustees of the

San Francisco Community College District

City College of San Francisco

GOUGH STREET CAMPUS

AUDITORIUM

33 GOUGH STREET
San Francisco

Thursday, August 28, 2003

Open Session - 6:00 p.m.

I. Roll Call

II. Pledge of Allegiance

III. Approval of Minutes
Regular Meeting Minutes – June 26, 2003

IV. Adoption of Resolutions Agenda

V. Approval of Consent Agenda Items as Listed

VI. Special Presentations
- Dr. Don Griffin – Introduction of Faculty granted Early Tenure

VII. Report from Constituent Groups

- Academic Senate - David Yee, President
- Associated Students - Greg Turnage, President for Ocean Campus
- Classified Senate - Rose Vela, President

VIII. Monthly Financial Report – James Kendrix & Peter Goldstein

IX. Action on Other Resolutions Agenda Items

X. Board of Trustees' Report

XI. Chancellor and Staff Reports

XII. Closed Session Announcements - Legal Counsel Ronald Lee

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c indicates all resolution agenda items in the right hand column are eligible for consideration as Consent agenda items.

XIII. Requests to Speak

XIV. Adjournment

FINANCE

GENERAL FUND

B1 - Authorization for General Fund Modification(s) for Special Services Contract *c

B2 - Authorization be hereby given to contract with Insession technologies to provide a three year software subscription for the AutoDBA program to the District beginning August 29, 2003 at an annual cost not to exceed $28,200 *c

CAPITAL OUTLAY

B3 - Authorization for one (12) Contract Modification(s) totaling ($1,710,104.10) for Special Services Contract(s) and Construction Contract(s) *c

GRANTS/CONTRACTS

B4 - Authorization is hereby given to contract with Passports Educational Travel for logistical and program arrangements to and within Cuba in connection with a credit program, for 15 days in December 2003 and January 2004 *c

B5 - Authorization be hereby given to contract with Discount Travel/Sunlight Travel for logistical and program arrangements to and within Vietnam, in connection with a credit program, from December 26, 2003 and January 11, 2004 *c

B6 - Authorization be hereby given for approval to contract with Steven Spurling to provide special services for City College of San Francisco for the time period of September 1, 2003 through June 30, 2004, in the amount not to exceed $80,000 *c

B7 - Authorization to modify existing Contracts/Grants *c

EQUIPMENT, SUPPLIES & SERVICES

C1 - Procurement of equipment, supplies, services etc., less than $3,000 *c

C2 - Procurement of equipment, supplies, services, etc., $3,000 or more *c

C4 - Disposal of Personal Property with Insufficient Sales Value *c

c indicates all resolution agenda items in the right hand column are eligible for consideration as Consent agenda items.

HUMAN RESOURCES

G1-9	-	Academic Employees, Credit Program, District Funded	*c
H1-5	-	Academic Employees, Credit Program, Categorically Funded	*c
N1	-	Academic Employees, Community Service Classes	*c

POLICY

P1	-	Notice of Intention to Amend the SFCCD Policy Manual Section 8.06a – Procurement of Supplies, Equipment, and	
P2	-	Notice of Intention to Amend the SFCCD Policy Manual By Adding Section 7.25, Small Business Enterprises	
P3	-	Amending the SFCCD Policy Manual By Amending Section 1.05 Meetings	*c

SPECIAL

S1	-	Supporting the Budget Accountability Act	
S2	-	Reaffirming the District's Opposition to Proposition 54 Classification By Race, Ethnicity, Color or National Origin Initiative Constitutional Amendment	
S3	-	Conferring of Honorary Community College Associate Degree in International Relations, Honoris Causa, to The Honorable Gloria Macapagal-Arroyo, President of the Republic of the Philippines	*c
S4	-	Memorial Resolution given to the family of Enola Maxwell on the sixth day of July, 2003	*c
S5	-	Travel Request for Association of Community College Trustees (ACCT) Annual Conference	
S6	-	Acceptance of Proposed Mission Campus Program Document, dated August 19, 2003	
S7	-	Trustees support AB 1714 which provides the California's community colleges with an automatic property tax backfill from the California general fund in order to bring the necessary level, stability and predictability to community college funding	*c
S8	-	Recognition of State Chancellor, Thomas J. Nussbaum for exemplary service to the California Community Colleges upon the occasion of his retirement in January, 2004.	

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c indicates all resolution agenda items in the right hand column are eligible for consideration as Consent agenda items.

S9 - Public Meeting/Public Records Advisory Committee; Adopting Recommendations Resulting from a Joint Meeting of the Board of Trustees of the SFCCD and the Sunshine Ordinance Task Force of the City & County of San Francisco; Directing the Chancellor to Implement the Recommendations; Expressing Gratitude to Members of the District's Public Meeting/Public Records Advisory Committee.

S10 - Resolution Of The Board Of Trustees Of The San Francisco Community College District To Endorse And Support A General Obligation Bond For The San Francisco Unified School District *c

REAL ESTATE

W1 - Authorization be given to contract with Leonel "Leo" Bello, Broker, Omni Financial, to facilitate the sale of 2550-2560 Mission Street as outlined in the list of services above for a fee of 3% on the first $1.5 million and a 1% additional fee on anything above $1.5 million with a total cap on his fee not to exceed a total of $59,000

INFORMATION ONLY

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

Next Board Meeting Date: **September 25, 2003**
GOUGH STREET CAMPUS
33 GOUGH STREET

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c Indicates all resolution agenda items in the right hand column are eligible for consideration as Consent agenda items.

DATE: August 28, 2003

B1

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GENERAL FUND
Authorization for General Fund Modification(s) for Special Services Contract (Resolution No. 030828-B1)

BACKGROUND INFORMATION:

	ORIGINAL RESOLUTION NUMBER	GRANTOR/ CONTRACTOR	CONTRACT DATE	ORIGINAL TOTAL AMOUNT	CHANGE	NEW TOTAL NOT TO EXCEED	COMMENTS; ORIGINATOR
A	960725-B17	Student Insurance	Aug. 1 2002-Aug. 1 2003	Basic Student Insurance- $45,676 Super Catastrophic - $3,750	Extend Contract two more years	For Aug 1, 2003 – Aug 1, 2004 Basic Student Insurance - $65,658 Super Catastrophic - $3749	Insurance has skyrocketed. Additionally, The District has experienced a high ratio of claims to policy payments which has increased policy cost. Originator – Peter Goldstein

001

RECOMMENDATION:

RESOLVED : That the Board authorizes the specified amendments to the resolutions as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute all documents on behalf of the District to effectuate this resolution.

Peter A. Goldstein, Originator

CITY COLLEGE OF SAN FRANCISCO

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DATE: August 28, 2003 **B2**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **GENERAL FUND**
Authorization to Contract with Insession technologies
(Resolution No. 030828-B2)

BACKGROUND INFORMATION:

City College's student and financial information system, Banner, makes use of an Oracle data base to store and manage the data. As Banner has become more complex, the amount of effort required to keep the database working in an efficient manner has greatly increased. It is now at a level beyond which a single Data Base Administrator can handle. The best solution to this problem is to acquire software which will automate many of the routine day-to-day functions. The AutoDBA program from Insession technology provides this function. This software subscription will be funded by the general fund within the existing budget.

SHARED GOVERNANCE REVIEW:

Yes _____; No__X__; If yes, which committee: _____
Date of Review: _____

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with Insession technologies to provide a three year software subscription for the AutoDBA program to the District beginning August 29, 2003 at an annual cost not to exceed $28,200,and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized

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DR. PHILIP R. DAY, JR., CHANCELLOR

to execute any and all documents on behalf of the District to effectuate this resolution.

Douglas Re, Originator

"This contract approval request was reviewed and approved by the Chancellor and Vice Chancellor in the month of July 2003, as authorized by Resolution 000622-S6, and is presented to the Board Trustees for ratification"

DATE: August 28, 2003 **B3**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: **CAPITAL OUTLAY**
Authorization for one (12) Contract Modification(s) totaling ($1,710,104.10) for Special Services Contract(s) and Construction Contract(s)
(Resolution No. 030828-B3)

BACKGROUND INFORMATION:

	ORIGINAL RESOLUTION NUMBER	GRANTOR/ CONTRACTOR	ORIGINAL CONTRACT AMOUNT	PREVIOUS CONTRACT MODIFICATION(s) AMOUNT	CM #	REQUESTED CONTRACT MODIFICATION AMOUNT	NEW CONTRACT AMOUNT	DESCRIPTION OF MODIFICATION	PROJECT BUDGET	TOTAL PROJECT FUNDS COMMITTED WITH THIS ACTION
A	020321- B2 Batmale Hall HVAC Improvements	Angotti & Reilly Inc.	$197,000.00	$20,673.00	3	$17,000.00	$234,673.00	This corrects a math error that incorrectly stated the "new contract amount" on resolution 030529-B9 and also adds replacement of 4 valves.	$287,800.00	$220,452.10
B	021107 - B6 Science & Cloud Halls Elevator Modernizations	CDX Builders, Inc.	$368,000.00	$19,600.00	2	$773.00	$388,373.00	Provide labor and material to permanently remove the existing elevators' Fire Alarm Recall boxes and to patch plaster to match the adjacent walls.	$424,000.00	$410,950.73
C	020926 – B8 Science Hall Transformer Replacement	Bass Electric	$87,861.00	$49,741.72	4	$19,247.60	$156,850.32	Remove new transformers and re-installed old transformers in electrical vault of Science Building because new transformers were not compatible with new switch.	$353,133.00	$203,809.01

D	010118-B5 Project Management / Construction Management	Vanir	$150,00.00	$0.00	1	$450,000.00	$600,000.00	Provide Project Management / Construction Management through July 2004 on all the Downtown Renovation Projects and Ocean Avenue Campus Creative Arts, Visual Arts and Horticulture Renovation Projects.	$600,000.00	$600,000.00
E	000000-B0 Project Management / Construction Management	Don Todd Associates (DTA)	$146,000.00	$399,000.00	4	$305,000.00	$850,000.00	Provide Project Management / Construction Management through August 2004 on Science Hall Window Replacement, Science Hall Fire Alarm Project, Batmale Hall HVAC Improvements Phase I and Phase II, Batmale Hall Door Replacement, Science Hall and Cloud Hall Emergency Power Generators, Batmale Computer Lab Renovations.	$850,000.00	$850,000.00
F	000000-B0 Evans	A Ruiz Construction	$2,281,874.00	$75,729.00	3	$152,221.00	$2,509,824.00	Modifications to DSA requirements not in bid set and changes to deal with existing building conditions	$3,257,655.00	$3,086,286.55
G	000127-B8 Architectural design and engineering services, Preliminary Plan Phase only	Cervantes Design Associates / Kendall Young Associates	$650,000.00	$303,450.00	6	$450,000.00	$1,403,450	Provide architectural design and engineering services to complete the Preliminary Plan Design Phase drawings, specifications, cost estimate and associated documents for submission to the State Chancellor's Office for the new Downtown High School Site.	$1,500,000.00	$1,500,000.00
H	020926-B7 Ocean Avenue Campus – Emergency Fire Alarm Repairs	Metropolitan Electric	$349,108.00	$46,971.23.00	5	-$3,137.50.	$392,941.73	Credit for change in wire	$1,118,500.00	$566,092.96

I.123	020124-B4 Inspector of Record Services	(3 Contracts) La Ferrara Architects and Inspection Services Inc. and William Koenig	$167,000.00 (Each Contract)	$83,000.00 (Each Contract)	2 (Each Contract)	$84,000.00 (Each Contract)	$334,000.00 (Each Contract)	Three of the six firms approved by the Board of Trustee's have withdrawn. This modification will distribute the unallocated funds to the three remaining firms.	$1,002,000.00	$1,002,000.00
J	000127-B2 Ocean Avenue Campus Building Infrastructure Wiring	Semans Communications Inc.	$1,383,366.00	$795,057.19	11	$67,000.00	$2,245,423.19	Hotel & Restaurant point of sales network, North Gym Fitness Center remodeling, Ocean Avenue Campus general video backbone modifications, Creative Arts and Visual Arts renovation projects.	$2,266,069.00	$$2,245,423.19

RECOMMENDATION:

RESOLVED: That the Board authorizes the specified modifications and contracts to the resolutions as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator
With David Liggett

CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: August 28, 2003 **B4**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: CONTRACTS/GRANTS
Authorization to Contract with Passports Educational Travel to Offer a Study Abroad Program in Cuba, Winter Break 2003 - 2004
(Resolution No. 030828-B4)

BACKGROUND INFORMATION:

By resolution no. 020228-B13, the Board of Trustees authorized the San Francisco Community College District to conduct an excursion to Cuba and to request proposals from qualified contractors to provide the necessary transportation and on-site logistical services associated with a Study Abroad Program in Cuba.

On April 3, 2002 A Request for Proposal, City College of San Francisco International Education Program, "Winter Break in Cuba, 2002-2003" was mailed to seven agencies which specialize in travel services in Cuba. The closing date for receipt of proposals was May 2, 2002. Three proposals were received. By resolution No. 020530-B20, the Board of Trustees authorized a contract with Passports Educational Travel to offer a Study Abroad Program in Cuba during Winter Break 2002/2003.

Based upon a comparison of cost, value, and activities, the criteria of our requirements, and their price and policies and performance in 2002/2003, we are now requesting to renew our contract with Passports Educational Travel to provide the necessary travel arrangements for a "Winter Break 2003-2004 in Cuba" program.

Passports Educational Travel's proposed program prices are as follows:

No. of Students	Program Price
15-24	$2950
25-30+	$2795

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DR. PHILIP R. DAY, JR., CHANCELLOR

The program will offer transferable credit in Latin American Studies. The costs of the program will be borne by the students. The District shall not expend any funds for transportation, housing, meals or incidentals.

Passports Educational Travel holds insurance coverage of six million dollars for general liability, errors and omissions issued by Sun Alliance/Connecticut Indemnity Corp. City College of San Francisco will be listed as additional insured on the policy.

Passports Educational Travel will work closely with the Financial Aid Office at CCSF and make special efforts to adjust payment dates according to financial aid disbursement dates for those students who have successfully applied for financial aid. Passports Educational Travel will also work with the college to explore options that would afford low-income students the opportunity to actively participate in study abroad programs.

Students who meet the academic and financial criteria are eligible for both state and federal financial aid while participating in a CCSF study abroad program.

RECOMMENDATION:

RESOLVED: That authorization is hereby given to contract with Passports Educational Travel for logistical and program arrangements to and within Cuba in connection with a credit program, for 15 days in December 2003 and January 2004; and

FURTHER BE IT RESOLVED: That the Chancellor, the Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute any and all documents on behalf of the San Francisco Community College District to effectuate this resolution.

Originator: Joanne Low

CITY COLLEGE OF SAN FRANCISCO

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DATE: August 28, 2003 **B5**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: CONTRACTS/GRANTS
Authorization to Contract with Discount Travel/Sunlight Travel to Offer a Study Abroad Program in Vietnam, Winter Break 2003/2004 (Resolution No. 030828-B5)

BACKGROUND INFORMATION:

The Board of Trustees adopted Resolution No. 000622-B27 to request proposals from qualified contractors to provide the necessary transportation and on-site logistical services associated with a Study Abroad Program for a Winter Break 2000/2001 in Vietnam.

On June 26, 2000, A Request for Proposal, City College of San Francisco International Education Program, "Winter Break in Vietnam 2000/2001" was mailed to agencies which specialize in travel services to Vietnam. The closing date for receipt of proposals was July 26, 2000. Two proposals were received, one from Discount Travel and one from Sunlight Travel. The Board of Trustees adopted Resolution No. 000831-B34, authorizing a contract with Discount Travel to offer a Study Abroad Program in Vietnam during Winter Break, 2000/2001. The Board of Trustees also adopted Resolution No. 010830-16, authorizing and giving approval to contract with Discount Travel for a Winter Break, 2002/2003 Study Abroad Program in Vietnam.

Due to the reduction in travel abroad by U.S. citizens after the tragedy of September 11, Discount Travel chose to partner with Sunlight Travel. Based upon the criteria of our requirements and Discount Travel's/ Sunlight Travel's prices and policies, our faculty and staff's experience working with Discount Travel on the 2000/2001 and 2001/2002 programs, and the positive student evaluations, we are now requesting to renew our contract with the firm of Discount Travel/Sunlight Travel to provide the necessary travel arrangements for a "Winter Break in Vietnam, 2003/2004" program.

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DR. PHILIP R. DAY, JR., CHANCELLOR

Discount Travel/Sunlight Travel's proposed program prices are as follows:

No. of Students	Program Price
15-19	$2850
20-25	$2750
26-29	$2700
30 or more students	$2700

The program will offer transferable credit in Asian American Studies. The costs of the program will be borne by the students. The District shall not expend any funds for transportation, housing, meals or incidentals.

Discount Travel/ Sunlight Travel has insurance coverage of $1 million for general liability, errors and omissions issued by State Farm insurance Co., Inc., General Insurance Brokers. City College of San Francisco will be listed as an additional insured on the policy.

Discount Travel/Sunlight Travel will work closely with the Financial Aid Office at CCSF and make special efforts to adjust payment dates according to financial aid disbursement dates for those students who have successfully applied for financial aid. Discount Travel/Sunlight Travel will also work with the college to explore options that would afford low-income students the opportunity to actively participate in study abroad programs.

Students who meet the academic and financial criteria are eligible for both state and federal financial aid while participating in a CCSF study abroad program.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with Discount Travel/Sunlight Travel for logistical and program arrangements to and within Vietnam, in connection with a credit program, from December 26, 2003 and January 11, 2004, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Originator: Joanne Low

CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: August 28, 2003

B6

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: **Authorization to Contract for Special Services Steven Spurling (Resolution No. 030828-B6)**

BACKGROUND INFORMATION:

During the past five years, City College of San Francisco has used the services of Steven Spurling, a researcher who has been an invaluable resource to the college. Mr. Spurling provided research and evaluation services for four college offices: the Office of the Vice Chancellor for Finance and Administration; the Office of Matriculation; the Office of Workforce and Economic Development; and the Office of Research, Planning and Grants.

The College used Mr. Spurling on a full time basis because of an agreement with the University of California that allowed Dr. Vivian Calderon, a faculty member and researcher at CCSF, to work in the UC President's Puente Office providing research support for the statewide Puente programs. This agreement has now been ended by the University of California, and Dr. Calderon will be returning to CCSF to work with the Student Development division.

The termination of this agreement with UC means that UC's support for Mr. Spurling has been ended as well. The loss of Mr. Spurling's services to CCSF translates to mean that there will be a gap between certain college reporting, accountability and assessment requirements and the college's capacity to fulfill state and federal reporting mandates during the 2003/4 academic year.

This resolution would establish a contract with Mr. Spurling to provide research, reporting and test validation services to City College of San Francisco during the period September 1, 2003 through June 30, 2004. The services that Mr. Spurling will provide include: test validation services for the Office of Matriculation; state and federal reporting services for the Office of the Vice Chancellor for Finance and Administration; research and evaluation services for the Office of Workforce and Economic Development; and management information and research services for the Office of Research, Planning and Grants. Mr. Spurling would continue to report to Dr. Robert Gabriner, Dean, Research, Planning and Grants.

Inasmuch as Dr. Calderon will be assigned to work with the CalWorks program and CalWorks funds will be used to pay for her assignment, the funding from her position will be used to cover the costs of the contract with Mr. Spurling. For the long-term, the College intends to establish a twelve-month certificated faculty position to permanently cover the services provided by Mr. Spurling.

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DR. PHILIP R. DAY, JR., CHANCELLOR

RECOMMENDATION:

RESOLVED: That authorization be hereby given for approval to contract with Steven Spurling to provide special services for City College of San Francisco for the time period of September 1, 2003 through June 30, 2004, in the amount not to exceed $80,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Robert Gabriner, Originator

STEVEN SPURLING

EXPERIENCE

1998–2003 City College of San Francisco San Francisco, CA

Institutional Researcher

- Provided state and federally mandated information about the college
  - * 75-25 report to the State Chancellor's Office.
  - * IPEDS Federal Survey Reporting.
- Provided reports and memos to administrators, faculty and staff on:
  - * Transfer and degree attainment.
  - * Student term persistence and course success.
  - * Matriculation Services and other college interventions and their effect on student educational attainment.
  - * Probation and factors that lead into and out of probationary status.
  - * Success of new High School students at CCSF.
  - * The effect of prerequisites on later course performance.
  - * Noncredit to credit transitions of students.
  - * The success of credit ESL students in later English courses.
- Validated Placement and exit tests in credit English, ESL and mathematics and noncredit ESL.
- Created database that underlies the CCSF Decision Support System.
- Created system to email faculty needs requests from student applications, and email students who are approaching a transfer academic status.

1990–1998 Sonoma State University Rohnert Park, CA

Instructor of Mathematics

- Taught mathematics courses.
- Worked in the Summer Bridge program with minority students doing college preparatory mathematics work.
- Helped develop a mathematics challenge test.

1981- 1998 College of Marin Kentfield, CA

ESL instructor and Testing Coordinator

- Developed a series of ESL, English and mathematics Placement tests.
- Coordinated ESL testing activities.
- Published a number of articles in education on educational testing.

1989- 1998 California

Test Validation Contractor

- Did studies focused on test validation for Skyline, College of San Mateo,

Fullerton, College of Marin and City College of San Francisco.

- Taught language testing courses for University of Santa Cruz and University of California Berkeley Extensions.

1977- 1980 Kuwait Unversity Kuwait

ESL testing Coordinator

- Facilitated teachers in the construction of ESL tests at the Language Centre at Kuwait University.

1989- 1998 Peace Corps Micronesia

Volunteer

Taught ESL at the elementary school level.

EDUCATION

1990–1994 Sonoma State University Rohnert Park, CA

- B.S in mathematics with a statistics focus.

1983–1989 College of Marin Kentifield, CA

- Numerous courses in mathematics and computer science including structured programming and Calculus I – IV.

1974–1975 Southern Illinois University Cardondale, IL

- M.A in teaching ESL.
- Coursework included educational statistics and ESL testing.

1965–1969 San Jose State University San Jose, CA

- B.A in Psychology.

INTERESTS

Computers, tennis, statistics.

PUBLICATIONS

"Associate Degree Nursing: Model Prerequisites Validation Study", Associate Degree Nursing Project (ADN) Report with Brad Phillps, and William Armstrong, June 2002.

"Compression of Semesters or Intensity of Study: What is it that Increases Student Success? ", RP Group Annual Conference Proceedings, May 2001.

The Effect of Process Interventions and Matriculation Services on Student Persistence and Success. Journal of Applied Research in Community Colleges, Fall 2000.

"The fair use of an English language admissions test", The Modern

Lanuage Journal, December 1987.

"The impact of learner variables on language test performance", TESOL Quarterly, June 1985.

"The identification of the Major Components for Testing English as a Foreign Language", TESOL Quarterly, March, 1979.

Date: August 28, 2003

B7

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANTS/CONTRACTS
Authorization to modify existing Contracts/Grants
(Resolution No. 030828-B7)

	ORIGINAL RESOLUTION NUMBER	GRANTOR/ CONTRACTOR	CONTRACT DATE	ORIGINAL TOTAL AMOUNT	CHANGE	NEW TOTAL NOT TO EXCEED	COMMENTS; ORIGINATOR
A	001116-B14	San Francisco International Airport	July1, 2003-June 30, 2004	$60,000	Renewal of training contract for providing health and safety training.	$60,000	Report contract renewal for July 1, 2003 to June 30, 2004 Originator: Judy Teng
B	010628-B16	State Chancellor's Office, Economic Development Grant	July1, 2003-June 30, 2004	$178,875	Center for Excellence, 2nd year of a 5-year grant.	$178,875	Report 2nd year of Economic Development Grant Originator: Judy Teng
C	030424 – B8	City and County of San Francisco Department of Human Resources	May 1, 2003-December 31, 2003	$50,000	Extend Job Transition Services Program through June 30, 2004	$50,000	Ending date has been extended for CCSF Assessment Center/Career Link One Stop staff to provide professional job transitional services for City employees who may be displaced. Originator: Phyllis G. McGuire

RECOMMENDATION:

RESOLVED: That the Board authorizes the specified amendment to the Resolution as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: August 28, 2003 **B8**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: CONTRACTS/GRANTS
Authorization to Contract with Passports Educational Travel to Offer a Study Abroad Program in Cuba, Winter Break 2003 - 2004
(Resolution No. 030828-B8)

BACKGROUND INFORMATION:

By resolution no. 020228-B13, the Board of Trustees authorized the San Francisco Community College District to conduct an excursion to Cuba and to request proposals from qualified contractors to provide the necessary transportation and on-site logistical services associated with a Study Abroad Program in Cuba.

On April 3, 2002 A Request for Proposal, City College of San Francisco International Education Program, "Winter Break in Cuba, 2002-2003" was mailed to seven agencies which specialize in travel services in Cuba. The closing date for receipt of proposals was May 2, 2002. Three proposals were received. By resolution No. 020530-B20, the Board of Trustees authorized a contract with Passports Educational Travel to offer a Study Abroad Program in Cuba during Winter Break 2002/2003.

Based upon a comparison of cost, value, and activities, the criteria of our requirements, and their price and policies and performance in 2002/2003, we are now requesting to renew our contract with Passports Educational Travel to provide the necessary travel arrangements for a "Winter Break 2003-2004 in Cuba" program.

Passports Educational Travel's proposed program prices are as follows:

No. of Students	Program Price
15-24	$2950
25-30+	$2795

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DR. PHILIP R. DAY, JR., CHANCELLOR

The program will offer transferable credit in Latin American Studies. The costs of the program will be borne by the students. The District shall not expend any funds for transportation, housing, meals or incidentals.

Passports Educational Travel holds insurance coverage of six million dollars for general liability, errors and omissions issued by Sun Alliance/Connecticut Indemnity Corp. City College of San Francisco will be listed as additional insured on the policy.

Passports Educational Travel will work closely with the Financial Aid Office at CCSF and make special efforts to adjust payment dates according to financial aid disbursement dates for those students who have successfully applied for financial aid. Passports Educational Travel will also work with the college to explore options that would afford low-income students the opportunity to actively participate in study abroad programs.

Students who meet the academic and financial criteria are eligible for both state and federal financial aid while participating in a CCSF study abroad program.

RECOMMENDATION:

RESOLVED: That authorization is hereby given to contract with Passports Educational Travel for logistical and program arrangements to and within Cuba in connection with a credit program, for 15 days in December 2003 and January 2004; and

FURTHER BE IT RESOLVED: That the Chancellor, the Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute any and all documents on behalf of the San Francisco Community College District to effectuate this resolution.

Originator: Joanne Low

CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: August 28, 2003 **C1**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: EQUIPMENT, SUPPLIES & SERVICES
Procurement of Equipment, Supplies, Services, Etc., less than $3,000
(Resolution No. 030828-C1)

BACKGROUND INFORMATION:

Listed below is a summary of purchases for equipment, supplies, and services in individual amounts of less than $3,000. Investigation indicates that they are necessary for the support of District operations, and therefore are recommended for approval by the Board of Trustees. It is certified that the items summarized below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RECOMMENDATION:

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling for June $209,109.41 and July $392,531.19 individual amounts of less than $3,000 not heretofore approved as summarized and detailed below:

JUNE 2003

Direct Payments	$ 21,089.89
Purchase Orders	162,526.56
Travel/Mileage	25,492.96
GRAND TOTAL:	$ 209,109.41

JULY 2003

Direct Payments	$ 42,476.99
Purchase Orders	342,487.84
Travel/Mileage	7,566.36
GRAND TOTAL:	$ 392,531.19

James Kendrix, Originator

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: August 28, 2003 **C2**

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: EQUIPMENT, SUPPLIES & SERVICES
Procurement of Equipment, Supplies, Services, Etc., more than $3,000
(Resolution No. 030828-C2)

BACKGROUND INFORMATION:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the support of District operations, and therefore are recommended for approval by the Board of Trustees. It is certified that the items summarized below are in accord with the Board of Trustees policy and that funds are available to cover payment.

Please note that some of the items represent significant expenditures but are actual annual payment encumbrances which are dispersed monthly. In some cases, these items are paid in simple annual payment given the terms and the conditions of our vendor contracts. These items are identified for you in the attachment.

RECOMMENDATION:

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, as detailed in Attachment "A'.

GRAND TOTAL FOR JULY : $ 14,986,942.78

GRAND TOTAL FOR JUNE - $ 1,713.956.38

James Kendrix, Originator

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DR. PHILIP R. DAY, JR., CHANCELLOR

Resolution No. 030828-C2
Attachment B - July 2003

	Fund	Org	Acct	Prog	Act	Vendor	Doc	Doc Type	Amount	Description
+	U	0004	5633	6600	S	R.W. Hankins Convention Services	LAB1461	PURCHASE ORDER	9,000.00	Other Leases
+	U	0020	5631	6600	S	Ford Motor Credit Company	LAA7894	PURCHASE ORDER	6,222.39	Vehicle Leases
+	U	0070	5912	6600	S	West Group	TPB4105	PURCHASE ORDER	3,000.00	Fee for Services
+	U	0078	5632	6600	S	Savin Credit Corporation	LA94405A	PURCHASE ORDER	5,700.00	Copier Leases
+	U	1105	5610	6720	S	SFLGBTPCC, Inc.	TPB0780	PURCHASE ORDER	14,400.00	Other Property Leases
+	U	1105	5632	6720	S	Danka Office Imaging Co.	LAA2782A	PURCHASE ORDER	3,300.00	Copier Leases
+	U	1105	5632	6720	S	Savin Credit Corporation	LAA2063A	PURCHASE ORDER	4,386.72	Copier Leases
+	U	1105	5632	6720	S	Savin Credit Corporation	LA96214A	PURCHASE ORDER	8,072.52	Copier Leases
*	U	1105	5650	6720	S	Danka Office Imaging Co.	TPA0579	PURCHASE ORDER	4,000.00	Maint & Repair - Equipment
*	U	1105	5650	6720	S	Savin Credit Corporation	TPB0778	PURCHASE ORDER	7,500.00	Maint & Repair - Equipment
*	U	1530	4302	6720	S	Anacomp, Inc.	TP97280	PURCHASE ORDER	10,000.00	Computer Supplies
	U	2520	5656	6780	S	Brio Technology, Inc.	POB3002	PURCHASE ORDER	5,571.58	Software License Fees
	U	2520	5656	6780	S	Oracle Corporation	POB3013	PURCHASE ORDER	17,778.91	Software License Fees
	U	2520	5656	6780	S	SCT Software & Resource Management C	DPB3004	PURCHASE ORDER	297,976.81	Software License Fees
	U	2530	5656	6780	S	Hewlett-Packard Company	TPB1930	PURCHASE ORDER	21,500.00	Software License Fees
*	U	2543	5190	6780	S	SCT Software & Resource Management C	TPB1923	PURCHASE ORDER	25,000.00	Other Consulting
*	U	2550	5190	6780	S	Angus Hammer Networking	TPB1929	PURCHASE ORDER	50,000.00	Other Consulting
*	U	2550	5650	6780	S	InMon Corporation	TPB3010	PURCHASE ORDER	3,255.00	Maint & Repair - Equipment
*	U	2550	5650	6780	S	Hewlett-Packard Company	TPB1930	PURCHASE ORDER	7,900.00	Maint & Repair - Equipment
	U	2550	5656	6780	S	Hewlett-Packard Company	TPB1930	PURCHASE ORDER	5,900.00	Software License Fees
+	U	3000	5190	6730	S	Curiale Dellaverson Hirschfield Kraeme	TP99277	PURCHASE ORDER	250,000.00	Other Consulting
+	U	3522	5510	6570	S	SF Airport Commission	TPB2729	PURCHASE ORDER	5,000.00	Water/Sewage
+	U	3522	5510	6570	S	San Francisco Water Department	TPB2731	PURCHASE ORDER	235,000.00	Water/Sewage
+	U	3522	5520	6570	S	PUC - Bureau of Light, Heat & Power	TPB2723	PURCHASE ORDER	900,000.00	Gas/Electricity
+	U	3522	5530	6570	S	Pacific Bell Info Svcs	TPB2719	PURCHASE ORDER	5,000.00	Telephone
+	U	3522	5530	6570	S	AT & T	TPB2689	PURCHASE ORDER	6,000.00	Telephone
+	U	3522	5530	6570	S	MCI/WorldCom Communications, Inc.	TPB2713	PURCHASE ORDER	12,000.00	Telephone
+	U	3522	5530	6570	S	AT & T	TPB2690	PURCHASE ORDER	30,000.00	Telephone
+	U	3522	5530	6570	S	SBC Global Services, Inc.	TPB2733	PURCHASE ORDER	35,000.00	Telephone
+	U	3522	5530	6570	S	AT & T Wireless	TPB2691	PURCHASE ORDER	55,000.00	Telephone
+	U	3522	5530	6570	S	Pacific Bell/World Com	TPB2720	PURCHASE ORDER	600,000.00	Telephone
*	U	3524	4303	6599	S	Refrigeration Supplies Distributors	TPB2682	PURCHASE ORDER	3,510.00	Other Supplies
*	U	3524	4303	6599	S	Purolator Products Co.(Air Filter Sale	TPB2678	PURCHASE ORDER	3,600.00	Other Supplies
*	U	3524	4303	6599	S	Grainger	TPB2668	PURCHASE ORDER	4,500.00	Other Supplies
+	U	3524	6432	6599	S	Ford Motor Credit Company	LAA3952A	PURCHASE ORDER	6,177.84	Replacement Vehicles
+	U	3524	6432	6599	S	Ford Motor Credit Company	LAA3953A	PURCHASE ORDER	6,546.76	Replacement Vehicles
+	U	3524	6432	6599	S	Ford Motor Credit Company	LAA3954A	PURCHASE ORDER	6,903.32	Replacement Vehicles
*	U	3542	4303	6550	S	Allwood Door	TPB2653	PURCHASE ORDER	3,000.00	Other Supplies
*	U	3542	4303	6550	S	Grainger	TPB2668	PURCHASE ORDER	3,050.00	Other Supplies
*	U	3542	4303	6550	S	Harrison & Bonini	TPB2669	PURCHASE ORDER	3,150.00	Other Supplies
*	U	3542	4303	6550	S	Purves Supply Co Inc	TPB2679	PURCHASE ORDER	3,600.00	Other Supplies
*	U	3542	4303	6550	S	Dulux Paint Centers	TPB2671	PURCHASE ORDER	4,050.00	Other Supplies
*	U	3542	4303	6550	S	Cal Steam	TPB2657	PURCHASE ORDER	4,950.00	Other Supplies
*	U	3542	4303	6550	S	Centennial Distributors	TPB2658	PURCHASE ORDER	5,500.00	Other Supplies
*	U	3542	4303	6550	S	R & H Wholesale Supply, Inc.	TPB2680	PURCHASE ORDER	5,500.00	Other Supplies
*	U	3542	4303	6550	S	Home Depot	TPB2670	PURCHASE ORDER	7,830.00	Other Supplies
*	U	3542	4303	6550	S	Plywood & Lumber Sales	TPB2676	PURCHASE ORDER	8,200.00	Other Supplies

23

+ equals annual payments to be paid on a monthly basis
* equals encumbrances to be paid by multiple payments during the fiscal year

Resolution No. 030828-C2
Attachment B - July 2003

	Fund	Org	Acct	Prog	Act	Vendor	Doc	Doc Type	Amount	Description
*	U	3542	4303	6550	S	Clark Security Products	TPB2661	PURCHASE ORDER	9,000.00	Other Supplies
+	U	3542	4303	6550	S	Chevron USA, Inc.	TPB2660	PURCHASE ORDER	10,000.00	Other Supplies
*	U	3542	4303	6550	S	South City Lumber & Supply	TPB2684	PURCHASE ORDER	12,000.00	Other Supplies
*	U	3542	4303	6550	S	Central Builders Supply	TPB2659	PURCHASE ORDER	12,150.00	Other Supplies
*	U	3542	4303	6550	S	Steam & Plumbing	TPB2685	PURCHASE ORDER	14,310.00	Other Supplies
+	U	3542	4303	6550	S	Purchasing Dept. - Central Shops	TPB2677	PURCHASE ORDER	17,000.00	Other Supplies
+	U	3542	4303	6550	S	Maltby Electric Supply Co.,Inc	TPB2674	PURCHASE ORDER	22,500.00	Other Supplies
*	U	3542	5560	6550	S	Applied Pest Management	TPB2687	PURCHASE ORDER	3,365.00	Houskeeping
*	U	3542	5560	6550	S	Lynch & Sons Van & Storage Co.	TPB2712	PURCHASE ORDER	3,500.00	Houskeeping
*	U	3542	5560	6550	S	Ecolab Pest Elimination Services	TPB2701	PURCHASE ORDER	8,616.00	Houskeeping
*	U	3542	5640	6550	S	American Blinds and Draperies	TPB2686	PURCHASE ORDER	5,000.00	Maint & Repair - Non Equipment
*	U	3542	5640	6550	S	International Fire Equipment	TPB2711	PURCHASE ORDER	5,000.00	Maint & Repair - Non Equipment
*	U	3542	5640	6550	S	Harry Bharuchi Ltd.	TPB2709	PURCHASE ORDER	5,000.00	Maint & Repair - Non Equipment
*	U	3542	5640	6550	S	San Francisco Elevator Company	TPB2730	PURCHASE ORDER	6,453.56	Maint & Repair - Non Equipment
*	U	3542	5640	6120	S	SimplexGrinnell LP	TPB2728	PURCHASE ORDER	7,412.00	Maint & Repair - Non Equipment
*	U	3542	5640	6550	S	Automatic Door Systems	TPB2692	PURCHASE ORDER	7,500.00	Maint & Repair - Non Equipment
+	U	3542	5640	6550	S	Pacific Coast Trane Service	TPB2722	PURCHASE ORDER	15,196.00	Maint & Repair - Non Equipment
*	U	3542	5640	6550	S	Thyseen Krupp Elevator Company	TPB2738	PURCHASE ORDER	17,152.00	Maint & Repair - Non Equipment
+	U	3542	5640	6120	S	Montgomery Kone, Inc.	TPB2714	PURCHASE ORDER	21,745.29	Maint & Repair - Non Equipment
+	U	3542	5640	6550	S	Otis Elevator Company	TPB2718	PURCHASE ORDER	24,612.28	Maint & Repair - Non Equipment
+	U	3542	5640	6550	S	Pacific Auxiliary Fire Alarm Co.	TPB2721	PURCHASE ORDER	29,146.00	Maint & Repair - Non Equipment
+	U	3542	5640	6550	S	Montgomery Kone, Inc.	TPB2715	PURCHASE ORDER	29,939.24	Maint & Repair - Non Equipment
+	U	3542	5640	6550	S	Thyseen Krupp Elevator Company	TPB2739	PURCHASE ORDER	71,696.00	Maint & Repair - Non Equipment
+	U	3542	5650	6550	S	Purchasing Dept. - Central Shops	TPB2725	PURCHASE ORDER	90,000.00	Maint & Repair - Equipment
+	U	3542	5655	6550	S	Purchasing Dept. - Central Shops	TPB2726	PURCHASE ORDER	45,000.00	Maint & Repair - Vehicles
+	U	3542	5910	6550	S	Best Environmental	TPB2693	PURCHASE ORDER	6,000.00	Other Expenses
+	U	3544	5560	6550	S	Sunset Scavenger Company	TPB2736	PURCHASE ORDER	8,000.00	Houskeeping
+	U	3544	5640	6550	S	Department of Public Works	TPB2699	PURCHASE ORDER	5,000.00	Maint & Repair - Non Equipment
+	U	3544	5640	6550	S	Recreation & Park Commission of S.F.	TPB2727	PURCHASE ORDER	10,000.00	Maint & Repair - Non Equipment
+	U	3544	5640	6550	S	Department of Public Works	TPB2700	PURCHASE ORDER	10,000.00	Maint & Repair - Non Equipment
*	U	3562	4301	6770	S	Spicers Paper Inc	PO94946	PURCHASE ORDER	15,677.17	Printing Supplies
*	U	3562	4303	6770	S	Office Depot Inc.	ODDS1031	DIRECT PAYMENT VOUCHER	7,314.65	Other Supplies
+	U	3562	5632	6770	S	GE Capital	LA48073A	PURCHASE ORDER	3,951.48	Copier Leases
+	U	3562	5650	6770	S	Graphic Equipment Company	TP94928	PURCHASE ORDER	10,783.00	Maint & Repair - Equipment
+	U	3562	5650	6770	S	Danka Office Imaging Co.	TP94932	PURCHASE ORDER	44,940.52	Maint & Repair - Equipment
+	U	3562	5650	6770	S	Danka Office Imaging Co.	TP94935	PURCHASE ORDER	46,560.00	Maint & Repair - Equipment
	U	3564	5350	6770	S	Purchase Power	DPA7194	PURCHASE ORDER	10,000.00	Postage
	U	3564	5350	6770	S	U.S. Postal Service	DPA7193	PURCHASE ORDER	25,000.00	Postage
	U	3564	5350	6770	S	Reserve Account	DPA7191	PURCHASE ORDER	35,000.00	Postage
+	U	3566	5640	6770	S	Sonitrol	TP99935	PURCHASE ORDER	130,196.00	Maint & Repair - Non Equipment
*	U	3569	4303	6770	S	Golden West Betterway Uniform, Inc.	TPB1745	PURCHASE ORDER	6,500.00	Other Supplies
*	U	3569	4303	6770	S	City Aid First Aid Supply Co.	TPB4451	PURCHASE ORDER	7,500.00	Other Supplies
*	U	3569	4303	6770	S	Easterday Janitorial Supply Co.	TPB2747	PURCHASE ORDER	10,000.00	Other Supplies
*	U	3569	4303	6770	S	Building Services Technicians	TPB1740	PURCHASE ORDER	15,000.00	Other Supplies
*	U	3569	4303	6770	S	Butler's Uniform	TPB1734	PURCHASE ORDER	15,000.00	Other Supplies
*	U	3569	4303	6770	S	Rochester Midland Corp	TPB1736	PURCHASE ORDER	20,000.00	Other Supplies
*	U	3569	4303	6770	S	The Unisource Corp.	TPB1744	PURCHASE ORDER	86,800.00	Other Supplies

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Resolution No. 030828-C2
Attachment B - July 2003

	Fund	Org	Acct	Prog	Act	Vendor	Doc	Doc Type	Amount	Description
*	U	3569	5657	6770	S	Photo Waste Recycling Co	TPB1737	PURCHASE ORDER	3,000.00	Maint - Hazardous Materials
*	U	3569	5657	6770	S	Department of Public Health	TPB1741	PURCHASE ORDER	10,000.00	Maint - Hazardous Materials
+	U	3569	5657	6770	S	MS Environmental Solutions	TPB1738	PURCHASE ORDER	45,000.00	Maint - Hazardous Materials
+	U	3569	5657	6770	S	RGA Environmental, Inc.	TPB1735	PURCHASE ORDER	60,000.00	Maint - Hazardous Materials
	U	4024	4303	6200	S	Scantron Corp	PO81746	PURCHASE ORDER	3,275.09	Other Supplies
	U	4024	4303	6200	S	Scantron Corp	PO81747	PURCHASE ORDER	12,269.56	Other Supplies
*	U	4024	4303	6200	S	Prestige Graphics, Inc.	TP81748	PURCHASE ORDER	12,531.75	Other Supplies
*	U	4026	4301	6200	S	Herff Jones	TPB3357	PURCHASE ORDER	8,000.00	Printing Supplies
*	U	4026	4303	6200	S	Resolution, Inc.	TPB3353	PURCHASE ORDER	4,113.10	Other Supplies
*	U	4026	5650	6200	S	Data Safe	TPB3363	PURCHASE ORDER	10,000.00	Maint & Repair - Equipment
+	U	4900	3991	6720	S	Employee Benefit Specialists	TP97281	PURCHASE ORDER	25,000.00	Other Benefits - Transportation
	U	4900	5130	6600	S	Association of Community College Trust	DPB0824	PURCHASE ORDER	3,034.00	Dues and Memberships
	U	4900	5130	6770	S	California Community Colleges	POA0940	PURCHASE ORDER	3,700.00	Dues and Memberships
	U	4900	5130	6600	S	Accrediting Commission For Comm. & Ju	DPB0829	PURCHASE ORDER	7,725.00	Dues and Memberships
	U	4900	5410	6770	S	Student Insurance	DPA5222	PURCHASE ORDER	4,000.00	Insurance
	U	4900	5410	6770	S	Student Insurance	DPA5221	PURCHASE ORDER	69,407.00	Insurance
+	U	4900	5610	6770	S	YMCA-Chinatown	LAA3868A	PURCHASE ORDER	4,500.00	Other Property Leases
+	U	4900	5610	6770	S	Mission Language & Vocational School,	LAB2162	PURCHASE ORDER	9,910.00	Other Property Leases
+	U	4900	5610	6770	S	City & County of San Francisco	DPA7899	PURCHASE ORDER	16,816.08	Other Property Leases
+	U	4900	5610	6770	C	Park Presidio Methodist Church	LA94564A	PURCHASE ORDER	24,300.00	Other Property Leases
+	U	4900	5610	6770	S	Fort Mason Foundation	LA94561A	PURCHASE ORDER	194,844.00	Other Property Leases
+	U	4900	5610	6770	S	City & County of San Francisco	LAA7891	PURCHASE ORDER	201,792.96	Other Property Leases
	U	4900	5903	6720	S	Brink's Incorporated	TPB0922	PURCHASE ORDER	15,300.00	City Services
	U	4900	5903	6770	S	City & County of San Francisco	DPB1426B	PURCHASE ORDER	493,695.00	City Services
	U	6126	5902	6450	N	Educational Testing Service	TPB0472	PURCHASE ORDER	4,000.00	Testing Services
*	U	7224	4303	0400	C	Carolina Biological Supply Company	TPA6822	PURCHASE ORDER	3,000.00	Other Supplies
*	U	7224	4303	0400	C	VWR International, Inc.	TPA6831	PURCHASE ORDER	3,500.00	Other Supplies
*	U	7224	4303	0400	C	Nebraska Scientific	TPA6826	PURCHASE ORDER	6,000.00	Other Supplies
*	U	7224	4303	0400	C	Hardy Diagnostics	TPA6823	PURCHASE ORDER	6,000.00	Other Supplies
*	U	7224	5640	0400	C	Technical Instruments S.F.	TPA6834	PURCHASE ORDER	4,000.00	Maint & Repair - Non Equipment
*	U	7232	4303	1900	C	Sigma-Aldrich, Inc.	TPA6810	PURCHASE ORDER	5,000.00	Other Supplies
*	U	7257	4303	0900	C	Bayshore Metals, Inc.	TPB0300	PURCHASE ORDER	3,000.00	Other Supplies
*	U	7257	4303	0900	C	Mouser Electronics	TPB0297	PURCHASE ORDER	3,000.00	Other Supplies
*	U	7257	4303	0900	C	Praxair Distribution, Inc.	TPB0295	PURCHASE ORDER	7,000.00	Other Supplies
*	U	7257	5657	0900	C	Praxair Distribution, Inc.	TPB0296	PURCHASE ORDER	5,000.00	Maint - Hazardous Materials
+	U	7504	5190	1000	C	Bay Area Models Guild	TPA8264	PURCHASE ORDER	29,950.00	Other Consulting
	U	7538	5130	1000	C	BMI General Licensing	TPB0775	PURCHASE ORDER	3,877.78	Dues and Memberships
	U	7556	4301	4900	C	Fong Brothers Printing, Inc.	POB1364	PURCHASE ORDER	3,758.76	Printing Supplies
*	U	7630	4303	4900	C	CCSF Bookstore	TPB2129	PURCHASE ORDER	3,600.00	Other Supplies
*	U	7736	4303	0800	C	T & B Sports	POB4059A	PURCHASE ORDER	3,466.58	Other Supplies
*	U	7736	4303	0800	C	T & B Sports	POB4067	PURCHASE ORDER	5,778.62	Other Supplies
*	U	7736	4303	0800	C	T & B Sports	POB4051	PURCHASE ORDER	7,364.64	Other Supplies
*	U	7736	5190	0800	C	Demetrius B	PS35728	PURCHASE ORDER	4,500.00	Other Consulting
+	U	8160	5632	6799	C	Savin Credit Corporation	LA94563A	PURCHASE ORDER	14,344.80	Copier Leases
+	U	8260	5632	6799	C	Pitney Bowes Credit Corp.	LAA3112	PURCHASE ORDER	6,119.40	Copier Leases
+	U	8260	5632	6799	C	Savin Credit Corporation	LAA3062A	PURCHASE ORDER	8,515.00	Copier Leases
*	U	8360	5650	6799	C	Savin Credit Corporation	LAB2134	PURCHASE ORDER	5,071.00	Maint & Repair - Equipment

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Resolution No. 030828-C2
Attachment B - July 2003

	Fund	Org	Acct	Prog	Act	Vendor	Doc	Doc Type	Amount	Description
*	U	8360	5650	6799	C	Xerox Corp	TPB2133	PURCHASE ORDER	9,450.00	Maint & Repair - Equipment
+	U	8460	5632	6799	C	Savin Credit Corporation	LAB2183	PURCHASE ORDER	8,035.64	Copier Leases
*	U	8460	5650	6799	C	Xerox Corp	TPB2169	PURCHASE ORDER	3,480.00	Maint & Repair - Equipment
*	U	8460	5650	6799	C	IKON Office Solutions	TPB2155	PURCHASE ORDER	4,791.36	Maint & Repair - Equipment
+	U	8860	5632	6799	C	Savin Credit Corporation	LA88238A	PURCHASE ORDER	8,043.49	Copier Leases
*	U	8860	5650	6799	C	Danka Office Imaging Co.	TPA9630	PURCHASE ORDER	18,091.92	Maint & Repair - Equipment
	U	9110	4301	6010	C	San Francisco Neighborhood Newspaper	DPB2217	PURCHASE ORDER	4,506.30	Printing Supplies
+	U	9120	5632	6010	C	Savin Credit Corporation	LAA2891A	PURCHASE ORDER	3,500.00	Copier Leases
	PYRL	9900	9742	9900	S	Public Emp. Retirement System	VP7260AA	PURCHASE ORDER	4,460.41	Retirement
	PYRL	9900	9742	9900	S	Public Emp. Retirement System	VP97260Z	PURCHASE ORDER	6,842.00	Retirement
	724002	9230	5902	6920	S	California Department of Education	DPB0470	PURCHASE ORDER	3,084.00	Testing Services
	724002	9230	5902	6920	S	American Council On Education	DPB0471	PURCHASE ORDER	5,006.50	Testing Services
+	612000	9900	5450	6720	S	Keenan & Associates	TPA7974	PURCHASE ORDER	2,346,144.00	Dental Self Insurance Claims
								Total Unrestricted	**7,559,543.78**	
*	121117	7421	5190	6840	S	Rooney D	PSB2040	PURCHASE ORDER	3,000.00	Other Consulting
*	121117	7421	5190	6840	S	Collins J	PSB2043	PURCHASE ORDER	3,000.00	Other Consulting
*	121117	7421	5190	6840	S	Hilliard and Associates	TPB2046	PURCHASE ORDER	3,000.00	Other Consulting
*	121117	7421	5190	6840	S	Cozart, Jr. U	PSB2045	PURCHASE ORDER	3,000.00	Other Consulting
*	121117	7421	5190	6840	S	Lee W	PSB2041	PURCHASE ORDER	4,000.00	Other Consulting
*	121117	7421	5190	6840	S	Baker A	PSB2042	PURCHASE ORDER	4,000.00	Other Consulting
*	121117	7421	5190	6840	S	Wright G	PSB2049	PURCHASE ORDER	4,000.00	Other Consulting
*	121117	7421	5190	6840	S	McCarren C	PSB2038	PURCHASE ORDER	4,000.00	Other Consulting
*	121117	7421	5190	6840	S	Camerato T	PSB2022	PURCHASE ORDER	5,000.00	Other Consulting
*	121117	7421	5190	6840	S	JLM Consultants	TPB2048	PURCHASE ORDER	5,000.00	Other Consulting
*	121117	7421	5190	6840	S	Sanchez-Fulton M	PSB2037	PURCHASE ORDER	5,000.00	Other Consulting
*	121117	7421	5190	6840	S	Lee-Merrow S	PSB2047	PURCHASE ORDER	5,000.00	Other Consulting
*	121216	7421	5190	6840	S	McCarren C	PSB0912A	PURCHASE ORDER	3,542.00	Other Consulting
+	121249	8180	5632	1500	N	Savin Credit Corporation	LA88238A	PURCHASE ORDER	4,021.75	Copier Leases
*	121511	7173	5190	6470	S	Hill B	PSB2871	PURCHASE ORDER	8,500.00	Other Consulting
	121511	7214	6307	0700	C	ComputerLand of Silicon Valley	PO94147	PURCHASE ORDER	3,878.92	Software
	121511	7214	6413	0700	C	Dell Computer Corporation	PO94150	PURCHASE ORDER	4,500.16	Computer Equipment Additions
	121511	7214	6413	0700	C	Omnipro Systems Inc.	PO94149	PURCHASE ORDER	7,204.40	Computer Equipment Additions
	121511	7324	6413	1000	C	Apple Computer Inc.	PO87631	PURCHASE ORDER	32,801.75	Computer Equipment Additions
	121511	7379	6413	1000	C	Apple Computer Inc.	POA7796	PURCHASE ORDER	29,978.56	Computer Equipment Additions
	121511	7403	6413	0500	N	Omnipro Systems Inc.	POB0491	PURCHASE ORDER	24,596.00	Computer Equipment Additions
	121511	7413	6413	0500	C	Omnipro Systems Inc.	POB0493	PURCHASE ORDER	32,164.00	Computer Equipment Additions
	121511	7413	6414	0500	C	Audio Graphic Systems	POB0495	PURCHASE ORDER	3,078.16	Misc Equipment Additions
	121511	7508	6414	0600	C	Cutting Edge Audio Group	POA5650	PURCHASE ORDER	39,962.04	Misc Equipment Additions
	121511	7528	5656	1000	C	Apple Computer Inc.	POA3541	PURCHASE ORDER	12,902.25	Software License Fees
*	121891	7421	5190	0500	N	Saxton G	PSB0724	PURCHASE ORDER	25,000.00	Other Consulting
*	123117	7905	7702	7320	N	Aguirre Group	TPB0917	PURCHASE ORDER	16,002.00	Subrecipient Cost
*	123209	7320	5190	6420	C	Cooper A	PSB0320	PURCHASE ORDER	3,000.00	Other Consulting
*	123209	7320	5190	6420	C	Balaam R	PSB0309	PURCHASE ORDER	4,000.00	Other Consulting
*	123209	7320	5190	6420	C	Mccarthy L	PSB0318	PURCHASE ORDER	4,000.00	Other Consulting
*	123209	7320	5190	6420	C	Garcia-Lightburn S	PSB0310	PURCHASE ORDER	5,000.00	Other Consulting
*	123209	7320	5190	6420	C	Martin M	PSB0315	PURCHASE ORDER	9,000.00	Other Consulting

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Resol[illegible] No. 030828-C2
Attachment B - July 2003

	Fund	Org	Acct	Prog	Act	Vendor	Doc	Doc Type	Amount	Description
*	123209	7320	5190	6420	C	Strobel J	PSB0311	PURCHASE ORDER	9,000.00	Other Consulting
*	123209	7320	5190	6420	C	Kanzell H	PSB0314	PURCHASE ORDER	9,000.00	Other Consulting
*	123209	7320	5190	6420	C	Albert L	PSB0312	PURCHASE ORDER	10,000.00	Other Consulting
*	123209	7320	5190	6420	C	Pironti L	PSB0316	PURCHASE ORDER	15,000.00	Other Consulting
*	123209	7320	5190	6420	C	Mantle J	PSB0321	PURCHASE ORDER	15,000.00	Other Consulting
*	123209	7320	5190	6420	C	Maloney A	PSB0313	PURCHASE ORDER	24,000.00	Other Consulting
*	123209	7320	5190	6420	C	Brannigan S	PSB0308	PURCHASE ORDER	25,000.00	Other Consulting
*	123525	0050	5190	6600	S	La M	PSB0737	PURCHASE ORDER	3,250.00	Other Consulting
*	123525	0050	5190	6600	S	Beachler J	PSB0744	PURCHASE ORDER	9,750.00	Other Consulting
*	123856	9320	5650	6120	C	Minolta Business Solutions, Inc (WE)	TPA8564	PURCHASE ORDER	4,435.00	Maint & Repair - Equipment
*	125112	1105	5190	6599	S	Lim M	TP72379	PURCHASE ORDER	60,000.00	Chinatown/NB Property Management
	125112	1105	5640	6599	S	Pacific Relocation Consultants	DPA5223	PURCHASE ORDER	11,250.00	Mission Property Management
	125112	1105	5640	6599	S	Lim M	TP72378	PURCHASE ORDER	180,000.00	Chinatown/NB Property Management
	125113	1105	5640	6599	S	Omni Financial	TP72382	PURCHASE ORDER	35,000.00	Maint & Repair - Non Equipment
	125501	9220	5802	6820	N	Folger Graphics	POB2945	PURCHASE ORDER	5,711.92	Print Advertising
	125504	6460	4303	6440	C	GlaxoSmithKline	DPA8601	PURCHASE ORDER	4,226.75	Other Supplies
+	211202	7371	6431	2100	S	Savin Credit Corporation	POB1761	PURCHASE ORDER	20,914.23	Replacement Furniture/Fixtures
	211202	7371	6433	2100	S	KI	POB1764	PURCHASE ORDER	14,731.96	Replacement Computer Equipment
	211202	7373	4103	2100	S	Kaplan School Supply	POB1757	PURCHASE ORDER	13,422.75	Other Books
	211202	7373	4303	2100	S	California Department of Education	POA2748	PURCHASE ORDER	8,829.00	Other Supplies
+	212115	7334	5632	6920	N	General Electric Capital	LAA4077A	PURCHASE ORDER	3,000.00	Copier Leases
	213019	7334	5190	6920	N	Kaye M	PSB4551	PURCHASE ORDER	20,000.00	Other Consulting
*	221010	7138	4211	6940	C	Made in France	TPB0626	PURCHASE ORDER	3,500.00	Cafeteria COGS - Food
*	221010	7138	4211	6940	C	Buchwald	TPB0623	PURCHASE ORDER	5,500.00	Cafeteria COGS - Food
*	221010	7138	4211	6940	C	St. Francis Pie Shop	TPB0627	PURCHASE ORDER	7,000.00	Cafeteria COGS - Food
*	221010	7138	4211	6940	C	Alliant Foodservice, Inc.	TPB0621	PURCHASE ORDER	7,500.00	Cafeteria COGS - Food
*	221010	7138	4211	6940	C	All Seas Wholesale, Inc.	TPB0650	PURCHASE ORDER	27,000.00	Cafeteria COGS - Food
*	412038	0130	6202	7100	S	Angotti & Reilly, Inc.	CTA7360	PURCHASE ORDER	130,000.00	Construction in Progress
*	420673	8510	6202	7100	H	Angotti & Reilly, Inc.	CTA7360	PURCHASE ORDER	326,000.00	Construction in Progress
*	420692	8062	6202	7100	H	HJ Intergrated System, Inc	CTA7381	PURCHASE ORDER	159,000.00	Construction in Progress
*	42121C	8051	6202	7100	H	Angotti & Reilly, Inc.	CT99475A	PURCHASE ORDER	20,673.00	Construction in Progress
*	42133C	8055	6202	7100	R	CDX Builders, Inc	CTA7367	PURCHASE ORDER	80,000.00	Construction in Progress
*	42133C	8057	6202	7100	R	CDX Builders, Inc	CTA7367	PURCHASE ORDER	100,000.00	Construction in Progress
*	42133C	8058	6202	7100	R	CDX Builders, Inc	CTA7367	PURCHASE ORDER	554,000.00	Construction in Progress
*	42133C	8070	6202	7100	R	CDX Builders, Inc	CTA7367	PURCHASE ORDER	554,000.00	Construction in Progress
*	42145C	8071	6202	7100	R	Coral Corporation of Oregon	CTA7389	PURCHASE ORDER	55,000.00	Construction in Progress
*	42147C	8067	6202	7100	H	Cypress Security	CTA7309	PURCHASE ORDER	25,000.00	Construction in Progress
*	42160C	8811	6202	7100	R	CDX Builders, Inc	CTB3205	PURCHASE ORDER	220,000.00	Construction in Progress
*	42160C	8812	6202	7100	R	CDX Builders, Inc	CTB3205	PURCHASE ORDER	825,000.00	Construction in Progress
*	42161C	8811	6202	7100	H	CDX Builders, Inc	CTB3205	PURCHASE ORDER	617,836.00	Construction in Progress
*	42161C	8812	6202	7100	H	CDX Builders, Inc	CTB3205	PURCHASE ORDER	495,000.00	Construction in Progress
*	42161M	8811	6204	7100	H	IHI Environmental	CTA6057A	PURCHASE ORDER	26,065.00	Hazardous Materials
*	42162C	8811	6202	7100	E	CDX Builders, Inc	CTB3205	PURCHASE ORDER	330,000.00	Construction in Progress
*	42162C	8812	6202	7100	E	CDX Builders, Inc	CTB3205	PURCHASE ORDER	330,000.00	Construction in Progress
*	42167P	8062	6204	7100	R	SCA Environmental, Inc.	CTA7380	PURCHASE ORDER	59,474.00	Hazardous Materials
	432840	8067	6413	7100		Cutting Edge Audio Group	POA5650	PURCHASE ORDER	22,871.36	Computer Equipment Additions
	432840	8067	6413	7100		Omnipro Systems Inc.	POA2986	PURCHASE ORDER	24,640.00	Computer Equipment Additions

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Resolution No. 030828-C2
Attachment B - July 2003

	Fund	Org	Acct	Prog	Act	Vendor	Doc	Doc Type	Amount	Description
	433005	8510	6201	7100	S	Regency Virtual Studio	DPA7236	PURCHASE ORDER	3,174.71	Planning Costs
*	433005	8510	6202	7100		Angotti & Reilly, Inc.	CTA7360	PURCHASE ORDER	1,414,000.00	Construction in Progress
*	433008	8066	6202	7100		Hoi's Contruction Inc.	CTA7368	PURCHASE ORDER	102,600.00	Construction in Progress
	434003	8083	6203	7100	S	ViaNovus	CTA2331A	PURCHASE ORDER	4,744.00	Project Management
	435503	8085	6201	7100		Charles M. Salter Assoc. Inc.	DPB3209	PURCHASE ORDER	9,920.00	Planning Costs
	435503	8085	6201	7100		K2A, LLP	DPB3220	PURCHASE ORDER	65,247.33	Planning Costs
							Total Restricted		**7,427,399.00**	
							Total Unrestricted and Restricted		**14,986,942.78**	

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Resolution No. 030828-C2
Attachment A - June 2003

	Fund	Org	Acct	Prog	Act	Vendor	Doc	Doc Type	Amount	Description
	U	4026	4303	6200	S	Prestige Graphics, Inc.	POA6930	PURCHASE ORDER	4,553.75	Other Supplies
	U	7538	5190	1000	C	BMI - Broadcast Music Inc.	DPA6599	PURCHASE ORDER	3,877.78	Other Consulting
*	U	0050	5190	6600	S	Spurling S	PSB0738A	PURCHASE ORDER	10,000.00	Other Consulting
	U	0130	5190	6600	S	Cannon M	PSA8724	PURCHASE ORDER	10,000.00	Other Consulting
*	U	7184	5610	0900	N	Marblesetting/Marblefinishing BAC Loca	TPB0048	PURCHASE ORDER	6,236.80	Apprentiship Rent
*	U	7184	5610	0900	N	Meat Cutters, JATC - UFCW Local 101	TPB0050	PURCHASE ORDER	7,219.56	Apprenticeship Rent
*	U	4900	5610	6460	S	McGrath Rentcorp/Mobile Modular	LAA6035	PURCHASE ORDER	18,473.20	Apprenticeship Rent
*	U	7184	5610	0900	N	Stationary Engineers, JATC Local No. 3	TPB0022	PURCHASE ORDER	45,404.30	Apprenticeship Rent
	PYRL	9900	9742	9900	S	Public Emp. Retirement System	VP97260Y	PURCHASE ORDER	7,023.36	Retirement
	PYRL	9900	9742	9900	S	Public Emp. Retirement System	VP97260V	PURCHASE ORDER	7,336.10	Retirement
	PYRL	9900	9742	9900	S	Public Emp. Retirement System	VP97260W	PURCHASE ORDER	7,337.86	Retirement
	PYRL	9900	9742	9900	S	Public Emp. Retirement System	VP97260X	PURCHASE ORDER	7,353.95	Retirement
	PYRL	9900	9754	9900	S	Safeco Life Insurance Co	VP47287I	PURCHASE ORDER	15,518.25	Life Insurance
								Total Unrestricted	**150,334.91**	
*	121216	7421	5190	6840	S	Baker A	PSB2027	PURCHASE ORDER	5,000.00	Other Consulting
*	121216	7421	5190	6840	S	McCarren C	PSB0912	PURCHASE ORDER	5,000.00	Other Consulting
	121216	7421	6413	6840	S	Omnipro Systems Inc.	POB2023	PURCHASE ORDER	4,882.50	Computer Equipment - Addition
	121248	8180	4304	1500	N	Pearson Education	POB2572	PURCHASE ORDER	3,955.47	Durable Supplies
	121248	8180	4304	1500	N	Pearson Education	POB2576	PURCHASE ORDER	3,955.47	Durable Supplies
	121248	8180	4304	1500	N	Pearson Education	POB2577	PURCHASE ORDER	3,955.47	Durable Supplies
	121248	8180	4304	1500	N	Pearson Education	POB2578	PURCHASE ORDER	3,955.47	Durable Supplies
	121248	8180	4304	1500	N	Pearson Education	POB2583	PURCHASE ORDER	3,955.47	Durable Supplies
	121248	8180	4304	1500	N	Pearson Education	POB2585	PURCHASE ORDER	3,955.47	Durable Supplies
	121248	8180	4304	1500	N	Pearson Education	POB2586	PURCHASE ORDER	3,955.47	Durable Supplies
	121248	8180	4304	1500	N	Pearson Education	POB2587	PURCHASE ORDER	3,955.47	Durable Supplies
	121248	8180	4304	1500	N	Pearson Education	POB2588	PURCHASE ORDER	3,955.47	Durable Supplies
	121248	8180	4304	1500	N	Pearson Education	POB2589	PURCHASE ORDER	3,955.47	Durable Supplies
	121248	8180	4304	1500	N	Pearson Education	POB2580	PURCHASE ORDER	3,983.53	Durable Supplies
	121248	8180	4304	1500	N	Pearson Education	POB2569	PURCHASE ORDER	4,997.60	Durable Supplies
	121248	8180	4304	1500	N	Pearson Education	POB2573	PURCHASE ORDER	4,997.60	Durable Supplies
	121248	8180	4304	1500	N	Pearson Education	POB2579	PURCHASE ORDER	4,997.60	Durable Supplies
	121248	8180	4304	1500	N	COMPUSA	POA9595B	PURCHASE ORDER	5,351.22	Durable Supplies
	121248	8180	4304	1500	N	Audio Graphic Systems	POA9595A	PURCHASE ORDER	31,377.29	Durable Supplies
	121331	0081	5656	6320	C	Computerized Assess. & Placement Progr	DPA9370	PURCHASE ORDER	9,000.00	Software License Fees
	121510	7421	5656	0500	N	Micro Warehouse Gov/Ed, Inc.	POA9959	PURCHASE ORDER	3,591.88	Software License Fees
	121510	7516	6414	1000	C	B & H Photo - Video, Inc.	POA7800	PURCHASE ORDER	3,295.84	Misc Equipment Additions
	121510	7516	6414	1000	C	Leo's Professional Audio, Inc.	POA7789	PURCHASE ORDER	4,938.78	Misc Equipment Additions
	121510	7756	6414	1200	C	Complete System Diagnostics, Inc.	POB1539	PURCHASE ORDER	7,398.26	Misc Equipment Additions
	121510	7516	6414	1000	C	B & H Photo - Video, Inc.	POA7794	PURCHASE ORDER	13,324.54	Misc Equipment Additions
	121812	0020	5190	6499	C	The RSmart Group	DPB3076	PURCHASE ORDER	65,000.00	Other Consulting
	121820	0020	5910	6600	C	Le Meridien Dallas	DPA9276	PURCHASE ORDER	8,124.39	Other Expenses
*	123316	7421	5190	6840	S	Ervin G	PSB0913	PURCHASE ORDER	4,000.00	Other Consulting

+ equals annual payments to be paid on a monthly basis
* equals encumbrances to be paid by multiple payments during the fiscal year

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Resolution No. 030828-C2
Attachment A - June 2003

	Fund	Org	Acct	Prog	Act	Vendor	Doc	Doc Type	Amount	Description
	123407	7264	6413	0400	C	ISC Bio Express	POA6848	PURCHASE ORDER	5,698.29	Computer Equipment - Addition
	123856	9500	5633	6780	S	Dell Financial Services	DPB1933	PURCHASE ORDER	4,692.30	Other Leases
	123856	9500	5633	6780	S	Dell Financial Services	DPA9600	PURCHASE ORDER	5,570.25	Other Leases
	123886	2510	5656	6780	S	The California State Universty	DPB3007	PURCHASE ORDER	26,978.57	Software License Fees
	125020	7272	5210	1700	C	Huntsman S	TO20610	TRAVEL/MILEAGE	5,894.25	Travel - Non Local
	125020	7272	5210	1700	C	Sauve J	TO20609	TRAVEL/MILEAGE	5,992.25	Travel - Non Local
	125501	9220	5802	6820	N	Folger Graphics	POB2901	PURCHASE ORDER	3,298.80	Print Advertising
	140855	0020	5910	6600	S	WestEd	DPB3052	PURCHASE ORDER	3,000.00	Other Expenses
	412051	0130	6201	7100	S	Hamilton & Aitken Architects	CT41009D	PURCHASE ORDER	4,200.00	Planning Costs
	42045P	8411	6201	7100	E	Mock/Wallace Architects	CT41008E	PURCHASE ORDER	3,366.85	Planning Costs
	42045P	8063	6201	7100	R	Baker Vilar Architects	CT41134B	PURCHASE ORDER	3,892.00	Planning Costs
	42045P	8070	6201	7100	E	Mock/Wallace Architects	CT41008E	PURCHASE ORDER	4,000.00	Planning Costs
	42045P	8812	6201	7100	A	Mock/Wallace Architects	CT41008E	PURCHASE ORDER	4,769.84	Planning Costs
	42045P	8510	6201	7100	E	Hamilton & Aitken Architects	CT41009D	PURCHASE ORDER	5,465.95	Planning Costs
	42045P	8062	6201	7100	R	Baker Vilar Architects	CT41134B	PURCHASE ORDER	7,000.00	Planning Costs
	42045P	8812	6201	7100	R	Mock/Wallace Architects	CT41008E	PURCHASE ORDER	7,443.55	Planning Costs
	42045P	8054	6201	7100	H	Baker Vilar Architects	CT41134B	PURCHASE ORDER	7,452.07	Planning Costs
	42045P	8510	6201	7100	A	Hamilton & Aitken Architects	CT41009D	PURCHASE ORDER	8,745.93	Planning Costs
	42045P	8510	6201	7100	R	Hamilton & Aitken Architects	CT41009D	PURCHASE ORDER	9,039.39	Planning Costs
	42045P	8812	6201	7100	E	Mock/Wallace Architects	CT41008E	PURCHASE ORDER	9,952.31	Planning Costs
	42045P	8052	6201	7100	C	Hamilton & Aitken Architects	CT41009D	PURCHASE ORDER	10,034.17	Planning Costs
	42045P	8051	6201	7100	R	Hamilton & Aitken Architects	CT41009D	PURCHASE ORDER	11,595.37	Planning Costs
	42045P	8071	6201	7100	R	Hamilton & Aitken Architects	CT41009D	PURCHASE ORDER	12,088.92	Planning Costs
	42045P	8812	6201	7100	H	Mock/Wallace Architects	CT41008E	PURCHASE ORDER	21,272.30	Planning Costs
	42045P	8066	6201	7100	R	Baker Vilar Architects	CT41134B	PURCHASE ORDER	28,809.34	Planning Costs
	42045P	8053	6201	7100	E	Baker Vilar Architects	CT41134B	PURCHASE ORDER	52,500.00	Planning Costs
	42045P	8051	6201	7100	H	Hamilton & Aitken Architects	CT41009D	PURCHASE ORDER	61,607.98	Planning Costs
	42045P	8811	6201	7100	H	Mock/Wallace Architects	CT41008E	PURCHASE ORDER	67,387.92	Planning Costs
	42045P	8510	6201	7100	H	Hamilton & Aitken Architects	CT41009D	PURCHASE ORDER	68,140.93	Planning Costs
	42133M	8055	6204	7100	R	SCA Environmental, Inc.	CTA6051A	PURCHASE ORDER	13,315.00	Hazardous Materials
	42138C	8812	6202	7100	H	Romkon, Inc	CTA1004A	PURCHASE ORDER	15,336.00	Construction in Progress
*	42147C	8067	6202	7100	H	Value Fire Protection Inc	CTA7366	PURCHASE ORDER	14,850.00	Construction in Progress
	42161M	8811	6203	7100	H	BPS Reprographic Services	DPA7325	PURCHASE ORDER	4,088.69	Project Management
*	42166C	8610	6202	7100	H	KM Automated Entrances, Inc	CTA7359	PURCHASE ORDER	6,447.00	Construction in Progress
*	42169C	8053	6202	7100	R	ABCO Mechanical Contractors, Inc	CTA7358	PURCHASE ORDER	37,250.00	Construction in Progress
*	42171M	8510	6203	7100	H	La Ferrara Architects	CTA6187	PURCHASE ORDER	20,800.00	Project Management
	42171P	8510	6201	7100	H	Hazard Management Services Inc	CTA7219A	PURCHASE ORDER	21,571.24	Planning Costs
	42176C	8510	6202	7100	H	ABCO Mechanical Contractors, Inc	CTA6166A	PURCHASE ORDER	315,845.83	Construction in Progress
*	42176M	8510	6203	7100	H	La Ferrara Architects	CTA6187	PURCHASE ORDER	19,500.00	Project Management
	42176M	8510	6204	7100	H	Hazard Management Services Inc	CTA7219A	PURCHASE ORDER	21,500.01	Hazardous Materials
	431002	8412	6203	7100		EIP Associates	DPA7342	PURCHASE ORDER	4,057.50	Project Management
	432505	8067	6413	7100		Microgear Inc	POB3009	PURCHASE ORDER	6,889.76	Computer Equipment - Addition
	432602	8067	6413	7100		CCSF Bookstore	POB1945	PURCHASE ORDER	5,134.51	Computer Equipment - Addition

+ equals annual payments to be paid on a monthly basis
* equals encumbrances to be paid by multiple payments during the fiscal year

Resolution No. 030828-C2
Attachment A - June 2003

	Fund	Org	Acct	Prog	Act	Vendor	Doc	Doc Type	Amount	Description
	432603	8067	6413	7100		Arsys Innotech Corporation	POB1935	PURCHASE ORDER	5,506.38	Computer Equipment - Addition
	432840	8067	6413	7100		Sehi Computer Products	POB1902	PURCHASE ORDER	4,211.45	Computer Equipment - Addition
	432840	8067	6413	7100		Audio Graphic Systems	POB1944	PURCHASE ORDER	7,341.96	Computer Equipment - Addition
	432840	8067	6413	7100	N	Audio Graphic Systems	POA9595A	PURCHASE ORDER	19,642.71	Computer Equipment - Addition
	433004	8062	6202	7100		Keenan & Associates	DPA7341	PURCHASE ORDER	108,619.00	Construction in Progress
	433006	8510	6202	7100		ABCO Mechanical Contractors, Inc	CTA6166A	PURCHASE ORDER	57,709.17	Construction in Progress
*	434004	8083	6201	7100		Rutherford and Chekene	CTA7317	PURCHASE ORDER	135,300.00	Planning Costs
*	435503	8085	6201	7100		Cannon M	PSA8724	PURCHASE ORDER	20,000.00	Planning Costs
							Total Restricted		**1,563,621.47**	
							Total Unrestricted and Restricted		**1,713,956.38**	

+ equals annual payments to be paid on a monthly basis
* equals encumbrances to be paid by multiple payments during the fiscal year

CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: August 28, 2003 **C4**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr. Chancellor

Subject: **DISPOSAL OF EQUIPMENT**
Disposal of Personal Property with Insufficient Sales Value
(Resolution No. 030828-C4)

BACKGROUND INFORMATION:

It has been determined that the property identified in Schedule A is unsatisfactory and not in serviceable condition, and is of insufficient value to defray cost of arranging a Sale. It is recommended that the property be disposed of through recycling or through Regular waste disposal services.

California Education Code Section 81452 reads in part as follows: " (c) If the Board by a Unanimous vote of those members present, finds that the property is of insufficient value to defray the cost of arranging a sale, it may be disposed of in the local public dump".

The College has implemented a program where it makes such property available to Got Junk and Scarp Scrounger's center for reusable art parts, non profits organizations, prior to disposal.

SHARED GOVERNANCE REVIEW:

Yes____; No _X_ ; If yes, which committee:_____
Date of Review:_____
(A Negative Response indicates that a Review is not necessary)

RECOMMENDATION:

RESOLVED: That authorization is hereby granted to dispose of all unsatisfactory and unserviceable equipment listed on Schedule A,

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designee are hereby authorized to execute any and all documents on behalf of the College to effectuate this resolution.

James Kendrix, Originator

BOARD OF TRUSTEES
DR. ANITA GRIER, PRESIDENT • LAWRENCE WONG, ESQ., VICE PRESIDENT • DR. NATALIE BERG
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DR. PHILIP R. DAY, JR., CHANCELLOR

Item Name	MFG.	Model No.	Serial No.	C.C.S.F.	Acquisition	Orig. Cost	Appr. Value	Department
Power MAC 5500/225	Apple	N/A	TY500VZB8W					Rosenberg Library
Power MAC 5500/225	Apple	N/A	TY491FBB8W					Rosenberg Library
PC P166 64MB RAM 2GB HD	Micron	M55HIPLUS	875401-0029					Rosenberg Library
PC P166 64MB RAM 2GB HD	Micron	M55HIPLUS	875401-0007					Rosenberg Library
PC P166 64MB RAM 2GB HD	Micron	M55HIPLUS	875401-0001					Rosenberg Library
PC P166 64MB RAM 2GB HD	Micron	M55HIPLUS	875401-0011					Rosenberg Library
PC P166 64MB RAM 2GB HD	Micron	M55HIPLUS	875401-0027					Rosenberg Library
PC P166 64MB RAM 2GB HD	Micron	M55HIPLUS	875401-0025					Rosenberg Library
PC P166 64MB RAM 2GB HD	Micron	M55HIPLUS	875401-0005					Rosenberg Library
PC P166 64MB RAM 2GB HD	Micron	M55HIPLUS	875401-0024					Rosenberg Library
PC P166 64MB RAM 2GB HD	Micron	M55HIPLUS	875401-0032					Rosenberg Library
PC P166 64MB RAM 2GB HD	Micron	M55HIPLUS	875401-0012					Rosenberg Library
PC P166 64MB RAM 2GB HD	Micron	M55HIPLUS	875401-0030					Rosenberg Library
PC P166 64MB RAM 2GB HD	Micron	M55HIPLUS	875401-0016					Rosenberg Library
PC P166 64MB RAM 2GB HD	Micron	M54Li	428763-0021					Rosenberg Library
Power PC Performa 6116/CD	Apple	N/A	S0543718425					Rosenberg Library
Power Mac 7100/80	Apple	N/A	FC524SEV5QU					Rosenberg Library
Power Mac 7100/80	Apple	N/A	FC53132V44H					Rosenberg Library
Power Mac 7100/80	Apple	N/A	FC53132944H					Rosenberg Library
Power Mac 7100/80	Apple	N/A	FC53132ZX44H					Rosenberg Library
Dot Matrix Printer	Panasonic	KX-P1124I	2AMBPEF06937					Rosenberg Library
Dot Matrix Printer	Panasonic	KX-P1180	OJKARQ21705					Rosenberg Library
Dot Matrix Printer	Panasonic	KX-P1180	OGKARQ65646					Rosenberg Library
Dot Matrix Printer	Panasonic	KX-P1180	9CMARK15949					Rosenberg Library
Power MAC 5500/225	Apple	N/A	TY5010SB8W					Rosenberg Library
Power PC Performa 6116/CD	Apple	N/A	S05434YN425					Rosenberg Library
Ultra Low Freezer	Revco	A8517u14	PO5F-293676-PF					Science

CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: August 28, 2003

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **Academic Employees**
Credit Program/Non-Credit Program
District Funded
City College of San Francisco
(Resolutions 030828-G1-G8)

BACKGROUND INFORMATION:

These resolutions cover district funded academic employees appointments and/or other related personnel transactions. Unless otherwise indicated in the resolution, appointments are classified as temporary. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Clara Starr, Originator

BOARD OF TRUSTEES
DR. ANITA GRIER, PRESIDENT • LAWRENCE WONG, ESQ., VICE PRESIDENT • DR. NATALIE BERG
JOHNNIE L. CARTER, JR. • MILTON MARKS III • JULIO J. RAMOS, ESQ. • RODEL E. RODIS • RICHARD CANTORA, STUDENT TRUSTEE
DR. PHILIP R. DAY, JR., CHANCELLOR

RESOLUTION 030828-G1

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC EMPLOYEES: General Fund, Unrestricted

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester and department shown. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

FALL 2003

(+: Full-time overload/extra pay)
(*: New hourly academic employee)

Name	Department	Division
Abel, Jennifer M	English As a Second Language	NonCredit
Abma, Deanna P	Articulation	Credit
Accornero, Marc	Foreign Languages	Credit
+ Aguiar, Glenn E	Mathematics	Credit
Aguilar, Fernando A.	English As a Second Language	NonCredit
Alexander, Ralph E	Bus/Office Tech/Small Bus	Credit
Aliano, John C	Film Production	Credit
+ Alioto, Darlene F	Social Science	Credit
+ Allen, Mary J	Health Care Technology	Credit
Allen, Richard P	Health Care Technology	Credit
Allinger, Arlen W	Engineering & Technology(Weld)	Credit
Alvarado, Salvador	Transitional Studies	NonCredit
Ancona, Patricia J	Art	Credit
Anderson, Barbara F.	Older Adults	NonCredit
Andrien, Susan	English	Credit
+ Angeloff, Thomas	Engineering & Technology(Weld)	Credit
Antonio, Gary A.	Engineering & Technology(Weld)	Credit
Aparicio, Hugo	Bus/Office Tech/Small Bus	Credit
Aparicio, Hugo	Bus/Office Tech/Small Bus	NonCredit
Arack, Patricia G	English As a Second Language	Credit
Argenti, Mary A	Music	Credit
Armstrong, Karen D	Fashion	Credit
Arquette, Edward J	Automotive/Trade Skills	Credit
Arrigotti, Paul H	Mathematics	Credit
Arroyo-Neves, Martha E	Library Services	Credit
Arroyo-Neves, Martha E	Library Information Technology	Credit
Ashton, Mary E	Biological Sciences	Credit
Atkinson, Lynne A	Administration of Justice	Credit
Atkinson, Lynne A	Phys Education & Dance	Credit
Attiogbe, Kwablah J	Biological Sciences	Credit
Atwood, Susan A	Bus/Office Tech/Small Bus	Credit
Auyeung, Mabel K	Child Dev. & Family Studies	Credit
Auyeung, Mabel K	Health Science	Credit
Avery, Franklin L	Photography	Credit
Avila, Alma	Health Science	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC EMPLOYEES: General Fund, Unrestricted

	Axt, Anita A	Foreign Languages	Credit
	Ayala, Rene	Transitional Studies	NonCredit
	Azarmi, Gholam Reza	Child Dev. & Family Studies	Credit
	Babin, Joanne W	English	Credit
	Bacsierra, Benjamin J	English	Credit
	Badler, Randolph D	Behavioral Sciences	Credit
	Baedeker, Robert J	English	Credit
+	Baird, Roger L	Art	Credit
	Baldocchi, Marta	Foreign Languages	Credit
	Baltrip, Julia A	Interdisciplinary Studies	Credit
	Banuet-Alvers, Yvonne	Phys Education & Dance	Credit
	Baraff, Barbara E	Foreign Languages	Credit
	Barcojo, Gloria T	Bus/Office Tech/Small Bus	Credit
	Barcojo, Gloria T	Nursing	Credit
	Barra-Salas, Adriana	English As a Second Language	NonCredit
	Barresi, Patrick J	Health Science	Credit
	Barrett, Benjamin Alan	English As a Second Language	NonCredit
+	Barretto, Joao Conde	Library Services	Credit
	Barron, Patrick V	English	Credit
	Bartholomew, Muriel I	Foreign Languages	Credit
+	Barton, Gail G	Phys Education & Dance	Credit
	Bartoni, Steve J	Journeyman-Training	NonCredit
	Bartoni, Steve J	Apprenticeship	NonCredit
+	Bass, Dana	Computer Science	Credit
	Battel, William A	Office of Instruction	Credit
	Baum, Richard Harris	Social Science	Credit
	Bautista, Reina G	Foreign Languages	Credit
	Beales, Marcia K.	Graphic Communication	Credit
	Beaumont, Richard A.	Apprenticeship	NonCredit
	Beavers, Anna R	Bus/Office Tech/Small Bus	NonCredit
+	Beavers, Mary K	Mathematics	Credit
	Bedecarrax, Edmund	Biological Sciences	Credit
	Begg, Connie M	Photography	Credit
	Begonia, Danilo T	Behavioral Sciences	Credit
	Beisbier, Beverly	English As a Second Language	Credit
	Belbin, Charles Lynwoo	English As a Second Language	NonCredit
	Bell, Elise J.	Computer Networking & InfoTech	Credit
+	Bell, Loren	English	Credit
+	Belle-Thomas, Carol	Library Services	Credit
	Bello, Leonel	Bus/Office Tech/Small Bus	Credit
	Bemis, Jeanette	Consumer Education	NonCredit
	Benham, Ursula E	Foreign Languages	Credit
	Bennich, Agathe	Art	Credit
	Benshoof-Holler, Marga	English As a Second Language	NonCredit
	Benvenutto, Lilly	Fashion	NonCredit
	Berger, Jacqueline Lis	English	Credit
+	Berger, Valerie	English As a Second Language	Credit
+	Bergman, Julia E	Library Services	Credit
	Berman, Marshall P	Photography	Credit
	Bernard, Barbara C.	Art	Credit
	Bernstein, Harry	Older Adults	NonCredit

Bernstein, Paul Martin	Bus/Office Tech/Small Bus	Credit
Berston, Hyman M	Bus/Office Tech/Small Bus	Credit
Berston, Susan	Bus/Office Tech/Small Bus	Credit
Berston, Susan	Bus/Office Tech/Small Bus	NonCredit
Berthold, Timothy M	Health Science	Credit
Beyer, Karyn J	Broadcast Electronic Media Art	Credit
Birmingham, Nancy L	Nursing	Credit
Bivens, Gerald	Graphic Communication	Credit
+ Bixler, Camilla	English As a Second Language	Credit
Blanchard, Dorothy D	Disabled Stud Prog & Services	NonCredit
+ Blood, David E	Phys Education & Dance	Credit
Bloom, Harriet	Older Adults	NonCredit
Blundell, Solon F	Mathematics	Credit
Boegel, Thomas Paul	Computer Science	Credit
Bogomolny, Abby L	English	Credit
Boguski, Mark E	Art	Credit
Bohan, Janet Ruth	Computer Networking & InfoTech	Credit
Boicos, Christopher	Art	Credit
Bolden, Pinkie L	Health Science	Credit
Book, Carl E	Architecture	Credit
Boreyko, Valeriy A	Phys Education & Dance	Credit
Bornstein, Sheldon	Bus/Office Tech/Small Bus	Credit
Bosson, Monica N.	English	Credit
Bostrom, Denise N	Film Production	Credit
Bowne, Samuel F	Technology-Mediated Instruct'n	Credit
Bowne, Samuel F	Computer Networking & InfoTech	Credit
Boyd, Billy Ray	English As a Second Language	NonCredit
Boyle, Karen A	Nursing	Credit
Boyle, Robert Patrick	Cul Arts & Hospitality Studies	NonCredit
Bozina, Robert P	Music	Credit
Breda, Carmen	Consumer Education	NonCredit
Breschi, Karen L	Bus/Office Tech/Small Bus	NonCredit
+ Brickner, Margaret	Library Services	Credit
Britton, Ruth B	English As a Second Language	Credit
Broderick, Diane E	Behavioral Sciences	Credit
Brothers, Jo E	Consumer Education	NonCredit
Broucaret, Auguste	Environmental Hort & Floristy	Credit
Broucaret, Robert Jame	Environmental Hort & Floristy	Credit
Brown, David Lawrence	Film Production	Credit
Brown, David W	Health Care Technology	NonCredit
+ Brown, Jessica Janiece	English	Credit
Brown, Kathryn	Disabled Stud Prog & Services	NonCredit
Brown, Kenneth D	English As a Second Language	NonCredit
Brown, Lori L.	Library Services	Credit
Brown, Lori L.	Library Information Technology	Credit
+ Brown, Steven W	Environmental Hort & Floristy	Credit
+ Brown, Wharton	Aircraft Maintenance Tech.	Credit
Brownsey, Maureen A	Women's Studies	Credit
Brownsey, Maureen A	Gay/Lesbian & Bi-Sexual Stud.	Credit
Brubaker, Deborah Ann	Film Production	Credit
Brunner, Edda S	Foreign Languages	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

	Bruvry, Patricia	Fashion	NonCredit
	Bryja, Claia O	Astronomy	Credit
	Bunting, Fred B.	Graphic Communication	Credit
	Burgess Ph.D., Alisa S	Student Health	Credit
	Burick, Kathleen L	Phys Education & Dance	Credit
	Burke, Timothy Brian	Behavioral Sciences	Credit
	Burnick, Merle Toby	English As a Second Language	NonCredit
	Burt, Tracy C	Child Dev. & Family Studies	Credit
+	Butler, Rebecca Joyce	Bus/Office Tech/Small Bus	Credit
	Byk, Lynn R	Behavioral Sciences	Credit
	Bykle, Tron J	Art	Credit
	Cabellon-Dever, Linda	Older Adults	NonCredit
+	Cabral, Barbara A	Interdisciplinary Studies	Credit
	Cadelinia, Samuel D	Bus/Office Tech/Small Bus	Credit
	Cadoppi, Carole S	Foreign Languages	Credit
	Caldararo, Niccolo Leo	Biological Sciences	Credit
	Caldas, Armando R	Automotive/Trade Skills	Credit
	Caldas, Armando R	Apprenticeship	Credit
+	Calderon, Vivian J	Research and Planning	Credit
	Calija, Augustine D	Journeyman-Training	NonCredit
	Calija, Augustine D	Trade Skills	NonCredit
	Calvello III, Michael	Computer Science	Credit
+	Calvello, Michael	English	Credit
	Calvo, Juan	Foreign Languages	Credit
	Camargo, Yelena	Foreign Languages	Credit
	Campbell, Donald S	Social Science	Credit
+	Carballo, Pebble S	Bus/Office Tech/Small Bus	Credit
	Carlson, Lennis Jay	English As a Second Language	NonCredit
	Carlson, Lennis Jay	Music	Credit
	Carpenter, Janet Louis	Art	Credit
	Carpenter, Willard	Social Science	Credit
	Carrese, John Matthew	Contract Education	Credit
	Carter, Kevan Leonard	Bus/Office Tech/Small Bus	NonCredit
	Casper, Harris	English As a Second Language	NonCredit
+	Casserly, John J	Bus/Office Tech/Small Bus	Credit
+	Castro-Gonzalez, Gonza	Mathematics	Credit
	Cavellini, James R.	Journeyman-Training	Credit
	Celojko, Mary T	Photography	Credit
	Cepeda, Memphis Aureli	Engineering & Technology(Weld)	Credit
	Chacon, Cinthia G	Foreign Languages	Credit
	Cham, James F	English As a Second Language	NonCredit
	Chan, Andrew K	English As a Second Language	NonCredit
	Chan, Frances C.	Consumer Education	NonCredit
	Chan, Gilbert G	Trade Skills	NonCredit
+	Chan, Yuk Chun	Library Services	Credit
	Chang, Benjamin P	English As a Second Language	NonCredit
+	Chang, Cordelia	English As a Second Language	Credit
	Chang, Dorothy	Bus/Office Tech/Small Bus	Credit
	Chang, Dorothy	Bus/Office Tech/Small Bus	NonCredit
	Chapuis, Dominique	English As a Second Language	NonCredit
	Charles, Ouida L.	Library Services	Credit

	Charlton, Kathleen N	Health Care Technology	Credit
	Charlton, Kathleen N	Health Care Technology	NonCredit
+	Chavaria, Frederick R	Health Science	Credit
+	Chavaria, Frederick R	Administration of Justice	Credit
+	Chavaria, Frederick R	Latin-American Studies	Credit
	Chavez, Judith	Nursing	Credit
	Chee, Curtis S	Mathematics	Credit
	Chen, Cora	English As a Second Language	NonCredit
	Chen, Kwan S	Mathematics	Credit
	Cheng, Chih-Yih	Foreign Languages	Credit
+	Chien, Annie	Nursing	Credit
	Chin, Eddie Y	English As a Second Language	NonCredit
	Ching, Gary K	Architecture	Credit
	Ching, Paul Wakee	Engineering & Technology(Weld)	Credit
	Chinn, Garrett	Older Adults	NonCredit
	Christman, Robert P	Apprenticeship	NonCredit
*	Chu, David Heung-Kwong	Behavioral Sciences	Credit
	Chun, Derrick Q	Bus/Office Tech/Small Bus	NonCredit
	Chung, J Chuong H	Asian-American Studies	Credit
	Chupein, Timothy C	Trade Skills	NonCredit
	Chypyha, Elinor	Bus/Office Tech/Small Bus	NonCredit
	Chypyha, Elinor	Bus/Office Tech/Small Bus	Credit
	Chytrowski, Patricia C	Graphic Communication	Credit
	Cinnater, Kathleen	Art	Credit
	Ciraulo, Donelle M	Film Production	Credit
+	Clark, Ann T	Counseling New Students	Credit
	Clark, Christopher A	Interdisciplinary Studies	Credit
	Clark, Dani L	English As a Second Language	NonCredit
	Clark, Eva H	Transitional Studies	NonCredit
	Clark, Leslie E	English As a Second Language	NonCredit
+	Clark, Ophelia	Bus/Office Tech/Small Bus	NonCredit
+	Clark, Ophelia	English	Credit
+	Clark, Robert M	African-American Achievement	Credit
+	Clark, Robert M	Interdisciplinary Studies	Credit
+	Clark, Robert M	Behavioral Sciences	Credit
	Cline, Elissa A.	Interdisciplinary Studies	Credit
+	Cochennec, Mathieu	Cul Arts & Hospitality Studies	Credit
	Cogdill, Charles B	English As a Second Language	NonCredit
	Cohen, Rachel S	English As a Second Language	NonCredit
	Coles, Lynn M	Older Adults	NonCredit
+	Collins, Charles N	Instructional Computing Lab	Credit
	Collins, Henry J	Administration of Justice	Credit
+	Collins, John R	Gay/Lesbian & Bi-Sexual Stud.	Credit
+	Collins, Susan J	Interdisciplinary Studies	Credit
	Collins, Warren	English As a Second Language	NonCredit
	Colom, Carlos M	Computer Networking & InfoTech	Credit
	Colonnese, Victor	Bus/Office Tech/Small Bus	Credit
	Conaway, Ellen Suhr	Disabled Stud Prog & Services	NonCredit
+	Concin, Claudio	Foreign Languages	Credit
	Connell, Katherine M.	Library Services	Credit
	Connors, James Michael	Fire Science	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

	Constantinou, Sophia E	Film Production	Credit
	Contreras, Anthony	Social Science	Credit
	Cook, Kevin M.	English	Credit
+	Corbie, Terrence	Bus/Office Tech/Small Bus	Credit
	Costarides, Harilaos V	English	Credit
	Costello, Patricia A	English As a Second Language	NonCredit
	Cotter, Dorene	Disabled Stud Prog & Services	NonCredit
	Cousineau, Kathryn	Architecture	Credit
	Cowan, Sue	Dental Assisting	Credit
	Cox, Carolyn L	English As a Second Language	NonCredit
	Cox, Karen C	English	Credit
	Crane, Thomas Edwin	Journeyman-Training	NonCredit
	Crist, Lillian M	Engineering & Technology(Weld)	Credit
	Cross, Kevin W	Journeyman-Training	NonCredit
	Culp, James Samuel	Film Production	Credit
	Cummins, James E	English As a Second Language	NonCredit
	Cunningham, Cassandra	Phys Education & Dance	Credit
	Cunningham, James B	Phys Education & Dance	Credit
	Curl, Diana E	Child Dev. & Family Studies	Credit
+	Curtis, Arthur B	Graphic Communication	Credit
	Curtis-Egan, Carla A	Disabled Stud Prog & Services	NonCredit
	Cutten, Barbara M	Bus/Office Tech/Small Bus	Credit
*	D'Acquisto, Adam A	Phys Education & Dance	Credit
	Daddy, Kwaku	Music	Credit
	Dangelo, Jack E	Bus/Office Tech/Small Bus	Credit
	D'Antonio, Angelica A	Photography	Credit
	Darby, Sam A	Bus/Office Tech/Small Bus	Credit
	Darck, Jeffrey L.	Mathematics	Credit
	Dasilva, Jack P	Art	Credit
	Datz, Alison M	English As a Second Language	NonCredit
+	Davis, Richard H	Biological Sciences	Credit
+	Dawydiak, Cecile M	Nursing	Credit
	De Cordova, Andre M	Counseling Continuing Students	Credit
+	De Primo, Guy M	Mathematics	Credit
	Dea, Lu Marla	English As a Second Language	NonCredit
	Dean, Morgan D	Disabled Stud Prog & Services	NonCredit
	DeBusman, Mary E	Biological Sciences	Credit
	Dechant, Dorothy Eliza	Biological Sciences	Credit
	Degani, Nadereh	Photography	Credit
+	Degroot, Peter H	Social Science	Credit
	Delacorte, Erika C	Learning Assistance	Credit
	Delgado, John F	English	Credit
	Del-Grande, David M	Automotive/Trade Skills	Credit
	Deng, Linda Y	Counseling New Students	Credit
	Dennehy, Ann M.	English As a Second Language	Credit
	Denney, Stephanie E	English	Credit
	Dennis, John	Social Science	Credit
	Dent, Carol J	English As a Second Language	NonCredit
	DePierris, Marta S.	Foreign Languages	Credit
	Derrick, Jo Ann	Bus/Office Tech/Small Bus	Credit
	Devereaux, Mary P	English As a Second Language	NonCredit

+	Dewar, Cynthia E	English	Credit
	Di Coio, Alfred A.	Journeyman-Training	NonCredit
	Diamond, Joseph N.	English As a Second Language	NonCredit
+	Diamond, Linda P	Bus/Office Tech/Small Bus	Credit
	Diaz, Edward T	Phys Education & Dance	Credit
+	Diaz, Jorge E	Aircraft Maintenance Tech.	Credit
	Dierauf, Verity	Art	Credit
	Digneo, Mario T	Social Science	Credit
	Dill, Robert L	English As a Second Language	NonCredit
	Dinkins, Shari H	English	Credit
	Dolar, Marina A	Nursing	Credit
	Dollar, Lisa M	English As a Second Language	NonCredit
	Donovan, Sharon Marie	Child Dev. & Family Studies	Credit
+	Dore, David A	Bus/Office Tech/Small Bus	Credit
	Dove, Maggie Ecolia	Fashion	NonCredit
	Drew, Glenda Ann	Interdisciplinary Studies	Credit
	Drewes, Stephen R	Theater Arts	Credit
+	Drucker, Ronald	Chemistry	Credit
	Du, Jeanette	Foreign Languages	Credit
	DuBois, Marcia J	English As a Second Language	NonCredit
	Duck, Lillian E	Social Science	Credit
	Duckworth, Matthew D	English	Credit
	Duffy, Kathleen Susan	Interdisciplinary Studies	Credit
+	Duggan, Bradley J	Phys Education & Dance	Credit
	Dulman, Marc	English	Credit
+	Durighello, Joy A	English As a Second Language	Credit
	Dvorson, Betty J	English	Credit
	Dye, Dora J. L.	Bus/Office Tech/Small Bus	Credit
	Dyer, Frederick B	Interdisciplinary Studies	Credit
	Easa, Leila F	English	Credit
	Edgar, Eric M	Journeyman-Training	Credit
	Edmondson, Wilbur O	English As a Second Language	NonCredit
	Edwardson, Lawrence H	English As a Second Language	NonCredit
	Eggers-Williams, Delor	Child Dev. & Family Studies	Credit
	Elliott, Robert Keith	English As a Second Language	NonCredit
	Enciso, Franz J	Music	Credit
	Endres, Rose M	Computer Science	Credit
	Eng, Chelsea N	Phys Education & Dance	Credit
	Eppler, Dorothy B	Biological Sciences	Credit
	Erickson, Earl W	Bus/Office Tech/Small Bus	NonCredit
+	Ericson, Sandra F	Fashion	Credit
	Escalante, Martin P	Trade Skills	NonCredit
	Escobido, Jason A	Apprenticeship	NonCredit
	Esherick, Lisa W	Older Adults	NonCredit
	Eskandari, Fattah T	Engineering & Technology(Weld)	Credit
	Espinosa, Maria	English As a Second Language	NonCredit
+	Estupinian, Joseph	Automotive/Trade Skills	Credit
+	Evans, Susan	Behavioral Sciences	Credit
+	Fa, Angelina M	Asian-American Studies	Credit
	Fahy, Ronald David	Apprenticeship	NonCredit
	Fairweather, Abrol O.	Social Science	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC EMPLOYEES: General Fund, Unrestricted

	Fajilan, Ann	Theater Arts	Credit
	Falk, Marion L	English As a Second Language	NonCredit
+	Fan, Mark M	Library Services	Credit
	Fang, Lynn L	Consumer Education	NonCredit
	Fang, Lynn L	English As a Second Language	NonCredit
+	Farrar, Vincent	Social Science	Credit
	Farrow, Robert T.	Apprenticeship	NonCredit
	Fazackerley, James M	Health Care Technology	Credit
	Fein, Judith T	Phys Education & Dance	Credit
	Femenia, Carol	Nursing	Credit
+	Fenner, Richard C	Music	Credit
	Fernandez, Germania	Foreign Languages	Credit
	Fernandez, Olallo L	Architecture	Credit
+	Ferrara, Lawrence	Music	Credit
	Fine, Brandon L	English As a Second Language	NonCredit
	Finney, Edris	Bus/Office Tech/Small Bus	Credit
+	Fiore, Linda J	Health Care Technology	Credit
	Firestone, Alan H.	Art	Credit
	Fisher, Paul	Bus/Office Tech/Small Bus	Credit
	Fisher, Robert E	African American Scholastic Pg	Credit
	Fitch, Robert S	Disabled Stud Prog & Services	NonCredit
	Fitzgerald, Carole	Disabled Stud Prog & Services	NonCredit
+	Flagiello, Carolyn	Licensed Vocational Nursing	Credit
	Flanagan, Kathleen D	Nursing	Credit
	Fleming, Tod N	Music	Credit
	Flores, Adeliza E	Chemistry	Credit
	Fong, Adrienne D	Child Dev. & Family Studies	NonCredit
	Fong, Bryant	Health Science	Credit
	Fong, Bryant	Health Science	NonCredit
	Fong, Cynthia J	Child Dev. & Family Studies	NonCredit
	Fong, Edmond	Alemany Campus	Credit
+	Fong, May	Consumer Education	Credit
+	Fong, Raymond	Extended Oppo Prog & Services	Credit
	Fong, Wendy M	Interdisciplinary Studies	Credit
	Fontanella, Ann M.	English As a Second Language	Credit
	Foo-Colon, Beverly A	Counseling New Students	Credit
	Foreman, Joyce E	Disabled Stud Prog & Services	NonCredit
	Forsberg, Alan Norman	Earth Sciences	Credit
	Foston, Frances L	Bus/Office Tech/Small Bus	NonCredit
+	Fracchia, Charles	Library Services	Credit
	Frahm, Janene	English	Credit
	Francia, Rufino Carril	Health Care Technology	Credit
	Franklin, Kim R.	English As a Second Language	NonCredit
	Frates, James D	Trade Skills	NonCredit
	Fredericks, James T	Mathematics	Credit
	Freedman, Beth Gail	Women's Studies	Credit
+	Fregly, Carol A	English	Credit
	Frick, Phillip J	Journeyman-Training	NonCredit
	Fronek, Tim J	Apprenticeship	NonCredit
	Fuapopo, Sekio	Trade Skills	NonCredit
	Fung, Allen K	Bus/Office Tech/Small Bus	NonCredit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC EMPLOYEES: General Fund, Unrestricted

	Fung, Tracey May	Biological Sciences	Credit
*	Furber, Amy A	English	Credit
	Gagliardi, Frank	Trade Skills	NonCredit
	Galliano, Michael A	Journeyman-Training	NonCredit
*	Gamba, Raymond J.	Behavioral Sciences	Credit
	Gambini, Laura	Foreign Languages	Credit
	Garcia, Rita A	Computer Networking & InfoTech	Credit
	Garcia, Rita A	Computer Science	Credit
	Gardiner, Jeffrey	English	Credit
*	Garfinkle, Joan M	Counseling New Students	Credit
	Gates, Robin	English As a Second Language	Credit
	Gavryshova, Nataliya K	Mathematics	Credit
	Gee, Baron Tuck	Architecture	Credit
*	Gee, Coleen L	Counseling New Students	Credit
	Gee, Janet	Women's Studies	NonCredit
	Gee, Janet	Health Science	NonCredit
	Geis, Bayard	Instructional Computing Lab	Credit
	Gensler, Theresa M	Phys Education & Dance	Credit
	Gentry. Erika	Interdisciplinary Studies	Credit
	George, Kathleen M	Older Adults	NonCredit
	Giambattista, Louie M.	Instructional Computing Lab	Credit
	Gibbs, Caroline L	English As a Second Language	NonCredit
	Gilewska, Bozena	English As a Second Language	NonCredit
	Gill, Carl	Bus/Office Tech/Small Bus	NonCredit
*	Gillette, Linda J	English As a Second Language	Credit
	Ginther-Webster, Kimbe	Library Services	Credit
	Giuliani, Charmain J	Environmental Hort & Floristy	Credit
	Giusto, Thomas L	Phys Education & Dance	Credit
	Givens-Tolson, Cathryn	Consumer Education	NonCredit
	Glass, Meryl	Child Dev. & Family Studies	Credit
	Glessner, Janet M.	Older Adults	NonCredit
	Glick, Paul	Foreign Languages	Credit
	Glosser, Frederick C	Phys Education & Dance	Credit
	Gold, Marc L	Counseling New Students	Credit
	Goldberg, Janet H	English	Credit
	Goldberg, Larisa	Foreign Languages	Credit
	Goldstein, Augusta Ale	English As a Second Language	NonCredit
*	Gonzales, Juan	Journalism	Credit
	Good, Maral	Disabled Stud Prog & Services	NonCredit
*	Goodfriend-Koven, Nora	Health Science	Credit
	Gordon, James C	English As a Second Language	NonCredit
	Gordon, Richard G.	Photography	Credit
	Gordon, Susan E	English As a Second Language	NonCredit
*	Gormley, James W	Transitional Studies	NonCredit
	Goseco, Marcia Priscil	Bus/Office Tech/Small Bus	NonCredit
	Grab, Vera	Child Dev. & Family Studies	NonCredit
	Grady, Kenneth E	Engineering & Technology(Weld)	Credit
*	Grady, Margaret	Phys Education & Dance	Credit
	Graham, Thomas	Journalism	Credit
	Grandits, Frank J	English As a Second Language	Credit
	Granoff, Sheila M	English As a Second Language	NonCredit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

+	Grass, James C	Biological Sciences	Credit
+	Gratch-Lindauer, Bonni	Library Services	Credit
	Grayson, Richard B	Bus/Office Tech/Small Bus	NonCredit
+	Green, Diane	Fashion	Credit
	Greene, Dara S	Counseling New Students	Credit
	Greene, Elouise	Counseling New Students	Credit
	Greene, Terrance C.	Counseling New Students	Credit
	Greger, Christopher K	English	Credit
	Greggains, Raymond	Phys Education & Dance	Credit
	Griffin, Robert L	Phys Education & Dance	Credit
	Griffis, Stanley J	Transitional Studies	NonCredit
	Grimes, Paul G	English As a Second Language	Credit
	Grothkopp, William	Music	Credit
	Gruenig, Thomas B.	Bus/Office Tech/Small Bus	Credit
+	Guichard, Margaret	Health Care Technology	Credit
	Guion, Durand	Fashion	Credit
	Guiuan, Antonio S	Asian-American Studies	Credit
	Gumina, Joseph P.	Automotive/Trade Skills	Credit
	Guo, Sujuan	English As a Second Language	NonCredit
	Gurney, Robert Peter	Behavioral Sciences	Credit
+	Guthrie, Michael J	Biological Sciences	Credit
	Gutierrez, Eusebio R	Broadcast Electronic Media Art	Credit
	Guzman, Rosa E	Counseling New Students	Credit
	Habegger, Valerie	Transitional Studies	NonCredit
	Hadobas, Stephanie A	Nursing	Credit
	Haeg, Frank C	Bus/Office Tech/Small Bus	NonCredit
	Haeg, Frank C	Bus/Office Tech/Small Bus	Credit
	Haena, Calvin M	English As a Second Language	NonCredit
	Hagan, Michele E.	Bus/Office Tech/Small Bus	Credit
	Hagiwara, Tanako	Phys Education & Dance	Credit
	Hahn, Juergen S	Foreign Languages	Credit
	Halpern, Irene	Older Adults	NonCredit
+	Hamilton, Edward F	Cul Arts & Hospitality Studies	Credit
+	Hamilton, Edward F	Hotel & Restaurant Operation	Credit
+	Hamilton, Edward F	Hospitality Training	Credit
+	Hammerich, Keith C	Cul Arts & Hospitality Studies	Credit
	Hansen, Carol L	English	Credit
+	Hanson, Edward S	Biological Sciences	Credit
	Hanson, Krista	Foreign Languages	Credit
	Harada-Garcia, Betty M	Counseling International Study	Credit
	Harb, Kamal M	Health Science	Credit
	Hargraves, Gerard L	Transitional Studies	NonCredit
	Harmon, Henry M	Alemany Campus	Credit
	Harrison, Cindi J	Learning Assistance	Credit
	Hatcher, Henry C	Bus/Office Tech/Small Bus	Credit
	Hauge, Scott Gordon	Bus/Office Tech/Small Bus	NonCredit
	Hawthorne, Mark R	Administration of Justice	Credit
	Hayes, Beverly L.	Library Services	Credit
+	Hayes, Daniel	Phys Education & Dance	Credit
+	Heard, Carol	Learning Assistance	Credit
+	Hector, Willie	Phys Education & Dance	Credit

	Heilweil, Victoria M	Photography	Credit
	Hellerstein, Nathaniel	Mathematics	Credit
	Helmy, Anna-Lisa	English As a Second Language	NonCredit
	Henderson, Tessa D.	Counseling Continuing Students	Credit
	Hendricks, Helen J	Nursing	Credit
+	Hendricks, Joann	Bus/Office Tech/Small Bus	Credit
	Hennessy, Kathleen M.	Journalism	Credit
+	Hess, Darrel E	Earth Sciences	Credit
	Hickox, Margaret A.	Nursing	Credit
	Higgins, Kimberly A	Cul Arts & Hospitality Studies	Credit
	Hill, Roger W	Biological Sciences	Credit
+	Hirose, Lynda M	Cul Arts & Hospitality Studies	Credit
+	Ho, Karen	Counseling New Students	Credit
	Ho, Margaret S	Foreign Languages	Credit
	Ho, Miao-Chuan	Computer Networking & InfoTech	Credit
+	Hock, Margaret	Bus/Office Tech/Small Bus	Credit
+	Hockman, Barbara G	English As a Second Language	Credit
	Hoenisch, Charles E	Administration of Justice	Credit
	Hoffman, Camille S	English As a Second Language	NonCredit
	Holder, Victoria L	English As a Second Language	NonCredit
	Holsten, Matthew e	English As a Second Language	NonCredit
+	Hom, Calvin W	Biological Sciences	Credit
	Hom, Melvin L	Mathematics	Credit
	Hong, William	Computer Networking & InfoTech	Credit
	Hongo, Jo-Anne S.	Biological Sciences	Credit
	Hopkins, Aisjah B	Bus/Office Tech/Small Bus	NonCredit
	Hopkins, Aisjah B	Older Adults	NonCredit
	Hopkins, William R	Biological Sciences	Credit
	Horowitz, Manly	Library Services	Credit
	Hough, Tonya C	Photography	Credit
	Hovanesian, Suzanne A.	English As a Second Language	NonCredit
+	Hsu, Hilary K	Bus/Office Tech/Small Bus	Credit
	Hsu, Wei-Jane	English As a Second Language	Credit
+	Hu, Karin G	Behavioral Sciences	Credit
	Hu, Thomas	Mathematics	Credit
	Huang, Shiu-I A	Architecture	Credit
	Huang, Su P	English As a Second Language	NonCredit
	Hudson, Julia	Bus/Office Tech/Small Bus	NonCredit
	Hudspeth, Charles M	Music	Credit
	Hughes, Jeanne M	Phys Education & Dance	Credit
	Hughes. Patricia B	English As a Second Language	NonCredit
	Hughes, Patrick Magill	Chinatown/NB	Credit
	Hung, Chun-Hoi	Instructional Computing Lab	Credit
	Huntzinger, Anne K	English As a Second Language	NonCredit
	Huot, Bophany L	English As a Second Language	NonCredit
+	Hes, Tandy	Health Science	Credit
+	Illick, Shirley A	English	Credit
	Ingersoll, Francis	Health Science	Credit
	Ingersoll, Lynn R	Photography	Credit
	Itelson, Steven T	Mathematics	Credit
	Jackson, Ida	Bus/Office Tech/Small Bus	NonCredit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC EMPLOYEES: General Fund, Unrestricted

	Jackson, Judith M	Fashion	Credit
	Jackson, Lawrence J	Bus/Office Tech/Small Bus	Credit
	Jacobsen, Rodger	Art	Credit
	James, Arlene	Transitional Studies	NonCredit
	Janko, James Anthony	English As a Second Language	NonCredit
	Jauregui, Joanne K	Disabled Stud Prog & Services	NonCredit
	Jeh, Wesley M.	Mathematics	Credit
	Jenkins, Alvin	Extended Oppo Prog & Services	Credit
	Johnson, Christopher P	Cul Arts & Hospitality Studies	NonCredit
	Johnson, Daniel P	Bus/Office Tech/Small Bus	Credit
+	Johnson, Dennis	Social Science	Credit
	Johnson, Michael S	Foreign Languages	Credit
+	Johnson, Paul L	Disabled Stud Prog & Services	Credit
+	Johnson, Paul L	Disabled Stud Prog & Services	NonCredit
	Johnson, Ronald Lee	English	Credit
	Johnson, Rosemary	Counseling New Students	Credit
	Johnson, Tracy L.	Child Dev. & Family Studies	Credit
	Jones, John W	Computer Networking & InfoTech	Credit
	Jones, John W	Computer Science	Credit
	Jones, Keith D.	Bus/Office Tech/Small Bus	NonCredit
	Jones, Rod L.	Trade Skills	NonCredit
	Jordan, Alfredo Jr	Foreign Languages	Credit
	Jordan, Natividad	Foreign Languages	Credit
	Joseph, Geraldine A	Dental Assisting	Credit
	Jue, Spencer	Architecture	Credit
	Kadani, Terry T	Older Adults	NonCredit
	Kailath, Priya Susan	English As a Second Language	NonCredit
	Kamitaki, Lisa Y	English	Credit
+	Kan, Jimmy P	Mathematics	Credit
	Kaneshiro, Dawn	Art	Credit
+	Kao, Lancelot Long-Tse	Astronomy	Credit
	Kaplan, Judi A	Disabled Stud Prog & Services	NonCredit
	Kappra, Richard	Interdisciplinary Studies	Credit
	Kapust, Waltraud H.	English As a Second Language	NonCredit
	Karapetyan, Lyudmila S	Mathematics	Credit
	Karay, Dean Nicholas	English As a Second Language	NonCredit
	Kasten, Angelika A	English As a Second Language	NonCredit
	Kaufman, Edward P	Gay/Lesbian & Bi-Sexual Stud.	Credit
	Kawamoto, Judy Y	Student Health	Credit
	Kearsley, Jeanne	English As a Second Language	NonCredit
	Keeley, Gloria A	English As a Second Language	NonCredit
	Keenan, Kimberly A	Social Science	Credit
	Kellond, Maureen E	Cul Arts & Hospitality Studies	NonCredit
+	Kelly, Michael A	Computer Science	Credit
	Kelly, Michael F	Cul Arts & Hospitality Studies	NonCredit
	Kelly-Brennan, Briahn	Health Care Technology	Credit
	Kennedy, Matthew	Behavioral Sciences	Credit
	Kessler, Steven H	Biological Sciences	Credit
	Kilgariff, Martin	Administration of Justice	Credit
	Killian, Dorothy Perez	English As a Second Language	NonCredit
	Killikelly, Timothy Jo	Social Science	Credit

	Kim, Sean	English	Credit
	Kimball, Charles M	Engineering & Technology(Weld)	Credit
	King, Dennis Martin	Apprenticeship	NonCredit
+	King, William C	Mathematics	Credit
	Kipp, Ana R.	Transitional Studies	NonCredit
	Kiser, Stephen Stephen	Photography	Credit
+	Kitchin, Deborah A	Bus/Office Tech/Small Bus	Credit
	Klaassen, Jacqueline	Foreign Languages	Credit
	Klein, Russel V	Journeyman-Training	NonCredit
	Kline, Barbara LeBean	English As a Second Language	NonCredit
	Kling, Fred	Art	Credit
	Knapp, Glenn	Bus/Office Tech/Small Bus	Credit
	Knoop, Michelle Deya	English As a Second Language	NonCredit
	Kobayashi, Tracey	Phys Education & Dance	Credit
	Kobayashi, Vivian N	Library Information Technology	Credit
	Kolsom, Sandra	Dental Assisting	Credit
	Kornblau, Jack	Transitional Studies	NonCredit
	Kox, Christopher J	Library Services	Credit
	Kreplin, Karl W	Behavioral Sciences	Credit
	Kung, Eric X	Bus/Office Tech/Small Bus	NonCredit
	Kurpinsky, Annemarie D	Child Dev. & Family Studies	NonCredit
+	Kuusisto, Sharon	Foreign Languages	Credit
	Kwan, Dan Bingman	Foreign Languages	Credit
	Kwok, Hon-Chung	Computer Networking & InfoTech	Credit
+	La Mattery, Mary M	English	Credit
	La Rocca, Isabella	Photography	Credit
	Labrecque, Dana J	Broadcast Electronic Media Art	Credit
	Lai, Chu-Hui J	Asian Studies	Credit
+	Lai, Elaine K	Bus/Office Tech/Small Bus	Credit
+	Lai, Elaine K	Bus/Office Tech/Small Bus	NonCredit
+	Lallas, James M	Engineering & Technology(Weld)	Credit
	Lampe, Jane L	Disabled Stud Prog & Services	NonCredit
	Land, Kirkwood M	Biological Sciences	Credit
	Landau, Gregory P	Behavioral Sciences	Credit
	Landau, Gregory P	Music	Credit
	Landau, Gregory P	Social Science	Credit
	Landini, Louis F	Administration of Justice	Credit
	Landini, Louis F	Bus/Office Tech/Small Bus	Credit
	Landmesser, Anton C	English As a Second Language	NonCredit
	Langdon, Michael R.	English	Credit
	Lardie, Rayne N	English As a Second Language	NonCredit
+	Larin, Renato A	Mission Campus	Credit
	Lasant, Nina H	Nursing	Credit
	Latham, Raymond	Cul Arts & Hospitality Studies	Credit
	Lau, David	Disabled Stud Prog & Services	NonCredit
	Lau, Pennie S	English As a Second Language	NonCredit
	Lau, Shuk-Han	Bus/Office Tech/Small Bus	NonCredit
	Laughlin, Neil T	Phys Education & Dance	Credit
+	Laughlin, Sean M	Phys Education & Dance	Credit
	Laws, Alonzo C	Engineering & Technology(Weld)	Credit
	Lawson, Daniel L	Administration of Justice	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

	Lawson, Lawrence R	Administration of Justice	Credit
+	Leber, Lorraine Louise	Graphic Communication	Credit
	Ledford, Frances Conno	Health Care Technology	NonCredit
	Ledford, Frances Conno	Consumer Education	NonCredit
	Lee, Douglas W	Asian Studies	Credit
	Lee, Josephine C.	Consumer Education	NonCredit
	Lee, Mei Hsia W	English As a Second Language	NonCredit
	Lee, Quinci S	Counseling New Students	Credit
	Lee, Sau Fong	Consumer Education	NonCredit
	Lee, Sau Fong	Health Care Technology	NonCredit
	Lee, Susie K	English As a Second Language	NonCredit
	Lee, Terry	Counseling Continuing Students	Credit
+	Lee, Theodore B	Mathematics	Credit
	Lee, Wayne C	English As a Second Language	NonCredit
	Leech, Marla	Broadcast Electronic Media Art	Credit
	Legaspi, Erlinda Espir	English	Credit
+	Legion, Vicki Wirth	Health Science	Credit
	Lehane, Thomas J	Apprenticeship	NonCredit
	Leiva, Jose L	Theater Arts	Credit
	Lemley, Jamiel H	Bus/Office Tech/Small Bus	NonCredit
	Lemley, Jamiel H	Bus/Office Tech/Small Bus	Credit
	Lenetaki, Sophia	Language Center	Credit
	Leong, Agnes Y	Nursing	Credit
+	Leong, Winnie W	Foreign Languages	Credit
	Leung, Bruce K	Bus/Office Tech/Small Bus	Credit
	Levin, Stephanie I	English As a Second Language	NonCredit
	Levy, Deborah Lynn	English As a Second Language	Credit
	Levy, Jonathan M.	Mathematics	Credit
	Lew, Raymond D	Engineering & Technology(Weld)	Credit
	Lewin, Sidney M	Environmental Hort & Floristy	Credit
	Lewis, Christa M	English As a Second Language	NonCredit
	Leyva, Obiel A	Health Science	Credit
	Li, Xin Hua	English As a Second Language	NonCredit
	Lieberman, Caroline	Older Adults	NonCredit
	Liehe, Clifford J	Bus/Office Tech/Small Bus	Credit
	Lien, Steven	English As a Second Language	NonCredit
	Light, Ken	Photography	Credit
	Light, Laura Susan A	Foreign Languages	Credit
	Lim, Benedict M	Music	Credit
+	Lim, James Horn	Library Services	Credit
+	Lim, James Horn	Library Information Technology	Credit
	Lim, Jimmy L	Biological Sciences	Credit
	Lim, Poh Kim	Library Services	Credit
	Lin, Jeanne L	Behavioral Sciences	Credit
	Lindeboom, Robert T	English As a Second Language	NonCredit
	Liou, Joyce L.	Foreign Languages	Credit
	Lisker, David M	English As a Second Language	NonCredit
	Liu, Debra R	English As a Second Language	NonCredit
	Liu, Ida	Older Adults	NonCredit
	Liu, Jean C	Bus/Office Tech/Small Bus	NonCredit
+	Liu, Renee Y R	Mathematics	Credit

+	Lo, Suzanne J	Library Services	Credit
	Lofkvist Moseley, Gren	Graphic Communication	Credit
	Lofthouse, Erin J.	English As a Second Language	Credit
	Lohr, Janet L	Art	Credit
	Long, Diane Pauline	Bus/Office Tech/Small Bus	NonCredit
	Long, Kirk C	Computer Networking & InfoTech	Credit
	Long, Robert	Bus/Office Tech/Small Bus	Credit
	Long, William Eugene	Fire Science	Credit
	Long, William Eugene	Health Science	Credit
	Louie, Margaret L	Behavioral Sciences	Credit
	Louie, Van	English As a Second Language	NonCredit
	Lozano, Albert H	Foreign Languages	Credit
	Lu, Quan	English As a Second Language	NonCredit
+	Luana, . .	Phys Education & Dance	Credit
+	Lucarelli, Adam J	Phys Education & Dance	Credit
	Luckey, Bernadine Cori	Child Dev. & Family Studies	NonCredit
	Luey, Leon J	Learning Assistance	Credit
+	Lum, Jerry W	Architecture	Credit
+	Lum, Lily Yuen	Mathematics	Credit
	Lutz, Robert Walter	Behavioral Sciences	Credit
	Lyau, Pamela W	Phys Education & Dance	Credit
	Lym, Brian K.	Library Services	Credit
	Lyons, Stephanie Misch	Concert Lecture Series	Credit
	MacAndrew, Ann L	English As a Second Language	NonCredit
	Machiorlatti, Michael	Social Science	Credit
	Mack, Beverly K	Consumer Education	NonCredit
+	Macri, Ben R	Automotive/Trade Skills	Credit
	Maestri, Robert L	Phys Education & Dance	Credit
	Magid, Fay A	Older Adults	NonCredit
	Mahaney, Ruth Ann	Social Science	Credit
	Maisler, Martin R	Journeyman-Training	NonCredit
	Malachowski, Michael	Biological Sciences	Credit
	Malfatti, Raymond T.	Apprenticeship	NonCredit
	Mann, Wendy Alice	Photography	Credit
	Mannu, Gianluigi Marce	Foreign Languages	Credit
	Manukova, Sophia Arcad	English As a Second Language	NonCredit
	Manzano, Joseph A	Phys Education & Dance	Credit
	Maple, James D	Journeyman-Training	NonCredit
	March, Thomas	Bus/Office Tech/Small Bus	NonCredit
	Marinas, Marina	Mathematics	Credit
	Marinoff, Joani Ellen	Health Science	Credit
	Markison, Kimberly Ann	Graphic Communication	Credit
	Marks, Shirley M.	English As a Second Language	NonCredit
	Marley, Elsa Patricia	Art	Credit
	Marshall, Robert A	Bus/Office Tech/Small Bus	Credit
	Marshall, Virginia P	Bus/Office Tech/Small Bus	NonCredit
	Martin, Hannah	Older Adults	NonCredit
	Martin, Melody D	Transitional Studies	NonCredit
+	Martinez, Fred L	Bus/Office Tech/Small Bus	Credit
	Martinez, Rose M	Bus/Office Tech/Small Bus	NonCredit
	Mason, Larry Eugene	Journeyman-Training	NonCredit

	Masood-ul-Alam, Abul K	Mathematics	Credit
	Massad, Lina	English As a Second Language	NonCredit
	Massalski, Andrea Schw	Photography	Credit
	Mc Guire, John F	Phys Education & Dance	Credit
+	McAllister, Keith	Mathematics	Credit
+	McAteer, Robert Anthon	Photography	Credit
	McCabe, Donna M.	Broadcast Electronic Media Art	Credit
	McCarthy, Charles J	Music	Credit
	McCarthy, Cornelius	Apprenticeship	NonCredit
	McCarthy, Monica R	Counseling Continuing Students	Credit
	McCauley, Kerry L	Transitional Studies	NonCredit
	McCloskey Jr, John F.	Journeyman-Training	Credit
	McCormick, Daniel	Apprenticeship	NonCredit
	McCormick, Daniel P	Apprenticeship	NonCredit
	McDevitt, Charles D	Health Care Technology	Credit
	McDevitt, James M	Apprenticeship	NonCredit
	McFadden, James L	Music	Credit
	McGlothlin, Joanne M	Learning Assistance	Credit
	McKay. June Rumery	English As a Second Language	Credit
	McKeever, Michael P	Social Science	Credit
	McKinney, Linda R.	Library Services	Credit
+	McKnight, Lindy L	Counseling Continuing Students	Credit
	McMahan, Frank J	Health Care Technology	NonCredit
	McMahan, Frank J	Health Care Technology	Credit
	McMurray, Adria-Ann L.	Bus/Office Tech/Small Bus	Credit
	McNees, John A	Trade Skills	NonCredit
	McNichol, Thomas p.	Phys Education & Dance	Credit
	McNichol, Thomas p.	English As a Second Language	Credit
	McRoskey, California	Environmental Hort & Floristy	Credit
	McSweeney, Kathryn Mar	English As a Second Language	NonCredit
	Meckler, Robert Louis	Biological Sciences	Credit
	Melnick, Terri Renas	Health Care Technology	Credit
	Menendez, Thomas	Castro/Valencia	Credit
	Menendez, Thomas	Social Science	Credit
	Merritt, Toney Wesley	Film Production	Credit
	Mester, Toni A	Older Adults	NonCredit
	Metzgar, Joseph V	Bus/Office Tech/Small Bus	NonCredit
+	Meunier-Fiebelkorn, Mu	Child Dev. & Family Studies	Credit
+	Meyer, Susan D	Bus/Office Tech/Small Bus	NonCredit
+	Meyer, Susan D	Bus/Office Tech/Small Bus	Credit
	Mian, Badshah K	Instructional Computing Lab	Credit
	Mickelson, Linda Ann	Child Dev. & Family Studies	NonCredit
	Middleton, Dennis D	Bus/Office Tech/Small Bus	NonCredit
	Mijatovic, Katarina	English As a Second Language	NonCredit
	Milhoan, Gloria G	English As a Second Language	NonCredit
+	Miller, David A	Automotive/Trade Skills	Credit
	Miller, David J	Bus/Office Tech/Small Bus	Credit
	Miller, David J	Bus/Office Tech/Small Bus	NonCredit
	Miller, H. Brown	English	Credit
	Miller, Norma A	Disabled Stud Prog & Services	NonCredit
	Miller, Robert	English As a Second Language	NonCredit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC EMPLOYEES: General Fund, Unrestricted

	Mills, Robin M	Disabled Stud Prog & Services	NonCredit
+	Mireles, Enrique	Mathematics	Credit
+	Mireles, Enrique	Learning Assistance	Credit
	Misumi, Diane T	Health Science	NonCredit
	Mitchell, Patricia	English As a Second Language	NonCredit
+	Mitchell, Tanya E	Aircraft Maintenance Tech.	Credit
+	Miyamoto, Edward	Aircraft Maintenance Tech.	Credit
	Mize, Naoma L	Counseling New Students	Credit
	Mo, Sigismund	English As a Second Language	NonCredit
	Mo, Sigismund	Bus/Office Tech/Small Bus	NonCredit
	Moghtanei, Abbas	Computer Science	Credit
	Moghtanei, Abbas	Computer Networking & InfoTech	Credit
	Mojica, Jay F	English As a Second Language	Credit
+	Monajami, Sirous	Library Services	Credit
	Monroy, Maria M	Bus/Office Tech/Small Bus	NonCredit
	Montesano, Philip	Social Science	Credit
+	Moody, Cindy L	Mathematics	Credit
	Moore, Craig	Phys Education & Dance	Credit
	Moore, Mik William	Behavioral Sciences	Credit
	Morabito, Salvatore	Foreign Languages	Credit
+	Morales, Leslie	Bus/Office Tech/Small Bus	Credit
	Morel, Renee C	Behavioral Sciences	Credit
	Morel, Renee C	Foreign Languages	Credit
+	Moreno, Edward	Social Science	Credit
	Moreno, Renee M	Bus/Office Tech/Small Bus	NonCredit
	Mori, Aki	Foreign Languages	Credit
	Mori, Dennis J	Bus/Office Tech/Small Bus	Credit
+	Moriwaki, Kathleen M	Matriculation	Credit
	Morse, James S.	Office of Instruction	Credit
	Morse, James S.	Cul Arts & Hospitality Studies	Credit
	Mostaghim, Ahmad	Apprenticeship	NonCredit
	Motamedi, Isabelle A	Foreign Languages	Credit
	Mueller, Gerald A	Music	Credit
	Mueller, Keith J	Engineering & Technology(Weld)	Credit
+	Mueller, Madeline	Music	Credit
	Mullen, Dennis F	Bus/Office Tech/Small Bus	Credit
	Muller, Lauren Stuart	Interdisciplinary Studies	Credit
	Muller-Moseley, Claire	Cul Arts & Hospitality Studies	Credit
	Mun, Vivien C	Disabled Stud Prog & Services	Credit
	Mun, Vivien C	Disabled Stud Prog & Services	NonCredit
	Munguia, Linda R	Nursing	Credit
	Munroe, Jeffrey Powers	Photography	Credit
	Muraoka, Peter T	Chemistry	Credit
	Murphy, Chester F	Apprenticeship	NonCredit
	Murphy, Deborah S	English As a Second Language	NonCredit
	Murray, Thomas E	Journeyman-Training	Credit
	Nakaji, Diane	Behavioral Sciences	Credit
+	Nakamura, Louise	Disabled Stud Prog & Services	Credit
	Nalty De Vega, Angelit	English As a Second Language	NonCredit
+	Nance, Glenn R	African-American Studies	Credit
+	Nance, Glenn R	Social Science	Credit

	Navarro, Francoise J	Foreign Languages	Credit
+	Nelson, Anna	Dental Assisting	Credit
	Nelson, Lee W	Graphic Communication	Credit
	Nelson, Marilyn	English As a Second Language	NonCredit
	Nelson, Timothy B	Apprenticeship	NonCredit
	Neranchi, George A	Bus/Office Tech/Small Bus	Credit
	Neranchi, George A	Bus/Office Tech/Small Bus	NonCredit
	Neumann, Robert J	English As a Second Language	NonCredit
	Ng, Anthony	Health Care Technology	Credit
	Ng, Marina K	Consumer Education	NonCredit
	Ng, May	Career Dev & Placement Ctr	Credit
	Ng, Veronica	Counseling New Students	Credit
	Nguyen, Chau B	English As a Second Language	NonCredit
	Nguyen, Minh H	Alemany Campus	Credit
	Nichols, Russell	English As a Second Language	NonCredit
	Nicholson, Joseph W	English As a Second Language	NonCredit
	Nicholson, Sachiko Yam	Foreign Languages	Credit
	Nielsen, Leif	English As a Second Language	Credit
	Nielsen, Leif	English As a Second Language	NonCredit
	Niemi, Gunnar W	Computer Science	Credit
	Niosi, Andrea E.	Library Services	Credit
+	Nishihira, Robert M.	Photography	Credit
	Nishikawa, Tomoji	Asian-American Studies	Credit
	Nishikawa, Tomoji	Behavioral Sciences	Credit
	Nogara, Benito	Foreign Languages	Credit
	Noto, Robert	Apprenticeship	NonCredit
	Nowicki, Paul	Architecture	Credit
	Nunez, Sal	Health Science	Credit
	Nuttall, Allan P.	Bus/Office Tech/Small Bus	NonCredit
	Nuttall, Allan P.	Bus/Office Tech/Small Bus	Credit
	Nzewi, Esther N.	Behavioral Sciences	Credit
	Oakley, John D	Cul Arts & Hospitality Studies	Credit
+	Obenchain, Cynthia	Counseling International Study	Credit
	Ochoa, Michele M	Nursing	Credit
	O'Connell, Daniel J	English As a Second Language	NonCredit
	Odell, John Mainard	Broadcast Electronic Media Art	Credit
	O'Donnell, Sheila M.	English As a Second Language	NonCredit
	Ogbu, Marcellina Ada	Health Science	NonCredit
+	Ogden, Aaron John	Cul Arts & Hospitality Studies	Credit
+	Ogden, Aaron John	Cul Arts & Hospitality Studies	NonCredit
+	O'Hare, Melanie B	English As a Second Language	Credit
	Ohy, Jorge	Bus/Office Tech/Small Bus	Credit
+	Oldham, Mary Thereza	Bus/Office Tech/Small Bus	Credit
	O'Leary, H. B.	Fire Science	Credit
	Olmsted, Daniel Barnet	Film Production	Credit
	Olmsted, Daniel Barnet	Broadcast Electronic Media Art	Credit
	Orbeck, Tanja	English As a Second Language	Credit
	Ordona, Trinity A	Gay/Lesbian & Bi-Sexual Stud.	Credit
	Orille, Shirley B	Bus/Office Tech/Small Bus	NonCredit
	O'Roke, Linda S.	English As a Second Language	NonCredit
	Osada, Luba	English As a Second Language	Credit

	O'Shaughnessy, Patrick	Bus/Office Tech/Small Bus	Credit
	Osterkamp, Margaret	Fashion	Credit
	Ousdahl, Tracy A	English As a Second Language	NonCredit
+	Owens, Joyce	Extended Oppo Prog & Services	Credit
+	Owens, Juanita L	Counseling New Students	Credit
+	Owens, Rhonella C	Learning Assistance	Credit
	Owings, Willa A	Child Dev. & Family Studies	NonCredit
+	Owyang, Douglas	Phys Education & Dance	Credit
	Owyang, Gregory K	Health Science	Credit
+	Oxsen, Richard G	Social Science	Credit
	Padilla, Jose O	Apprenticeship	NonCredit
	Padilla, Rodolfo	Bus/Office Tech/Small Bus	NonCredit
+	Padua, Joseph H	Undeclared Department	Credit
	Paez, Ricardo	Trade Skills	NonCredit
	Pahl, Leslie A	Foreign Languages	Credit
	Pahl, Leslie A	Language Center	Credit
+	Palma, Freddy	Aircraft Maintenance Tech.	Credit
	Pang, Francis W	Automotive/Trade Skills	Credit
	Pang, Wilma C	Music	Credit
	Papini, Rita	Counseling New Students	Credit
*	Parigi, Frank S	English	Credit
	Park, John J	English	Credit
	Parker, James	English As a Second Language	NonCredit
	Parodi, Michael E	Phys Education & Dance	Credit
	Parsley, Clifford M.	Trade Skills	NonCredit
+	Paz, Leo S	Phillipine Studies	Credit
	Pearce, Richard S	Health Care Technology	Credit
	Pearson, Sharon S	Art	Credit
	Peirce, Katrina	English As a Second Language	NonCredit
	Peirce, Pamela K	Environmental Hort & Floristy	Credit
	Pennekamp, Nancy	Language Center	Credit
	Perez, Jorge L.	Learning Assistance	Credit
	Perez, Jorge L.	Financial Aid	Credit
+	Perez, Linda C	Bus/Office Tech/Small Bus	Credit
	Perry, Kathleen C	Photography	Credit
	Perryman, John	Interdisciplinary Studies	Credit
	Peterson, Christina Bo	English	Credit
+	Peterson, Sara T	Mathematics	Credit
	Pham, Phong D	Phys Education & Dance	Credit
	Philhour, Byron J	Astronomy	Credit
	Phillips, Andrea S	Interdisciplinary Studies	Credit
	Phillips, Peggie	Biological Sciences	Credit
	Piazza, Derek P	Fashion	Credit
	Picheny, Jacob Joel	English As a Second Language	NonCredit
	Pierce, Alicia	Phys Education & Dance	Credit
	Pilgrim, Charlotte C	Foreign Languages	Credit
	Pines, Arthur M	Broadcast Electronic Media Art	Credit
	Pinna, Kathryn	Biological Sciences	Credit
+	Piontkowski, Dennis	Mathematics	Credit
+	Pirolt, Erwin	Cul Arts & Hospitality Studies	Credit
	Platford, Olivia	English As a Second Language	NonCredit

+	Podenski, Francine	Broadcast Electronic Media Art	Credit
	Pogge, Crima B	Biological Sciences	Credit
	Poley, James A	Bus/Office Tech/Small Bus	Credit
	Pon, Clarina S	Bus/Office Tech/Small Bus	Credit
	Pong, Lawrence W	Biological Sciences	Credit
	Porras, Gladys	Health Care Technology	NonCredit
	Potter, Elizabeth A	Transitional Studies	NonCredit
	Poulin, Stephen R	English	Credit
	Preza, Balmore A	English As a Second Language	NonCredit
	Proulx, Gregory Allen	Learning Assistance	Credit
	Punsalan, Douglas	Film Production	Credit
+	Quadra, Indiana G	Latin-American Studies	Credit
+	Quadra, Indiana G	Career Dev & Placement Ctr	Credit
	Queen, Miriam H.	English As a Second Language	Credit
	Queen, Miriam H.	English As a Second Language	NonCredit
	Quigley, Robert E	Bus/Office Tech/Small Bus	Credit
	Quintana, Alejandro F	English As a Second Language	NonCredit
	Raber, Melissa Ana	English As a Second Language	NonCredit
	Rahman, David	Computer Networking & InfoTech	Credit
	Rahman, Susan A	Child Dev. & Family Studies	NonCredit
	Rains, Neil G	Architecture	Credit
+	Raju, Solomon N	Biological Sciences	Credit
	Rappaport, Stanford A.	Language Center	Credit
	Rauchwerger, Deborah B	Bus/Office Tech/Small Bus	Credit
	Raznick, Leonard	Social Science	Credit
	Rea, Raymond	Film Production	Credit
	Rea, Raymond	Gay/Lesbian & Bi-Sexual Stud.	Credit
	Reed, Robert W	Transitional Studies	NonCredit
	Reichman, Linda K	English As a Second Language	NonCredit
	Reinhard, Geoffrey G	English As a Second Language	Credit
	Reitan, Carol H	Foreign Languages	Credit
	Reitan, Carol H	Library Services	Credit
	Ren, Ming	Art	Credit
	Ren, Tiffany H	Dental Assisting	Credit
	Reppun, Diane J	Phys Education & Dance	Credit
	Reppun, Susan M	Phys Education & Dance	Credit
	Restivo, Douglas	Art	Credit
	Resus, Araceli	Phillipine Studies	Credit
	Reuben, Robert J	Graphic Communication	Credit
	Revlock, Theodore F.J.	Architecture	Credit
+	Reyes, Joseph A	Biological Sciences	Credit
	Reynolds, Linda	Art	Credit
	Reynolds, Linda	English	Credit
	Richards, Johnetta G	African-American Studies	Credit
	Richardson, Catherine	Child Dev. & Family Studies	NonCredit
	Richardson, Philip C	Technology-Mediated Instruct'n	Credit
+	Rico, Stephen M	Child Dev. & Family Studies	Credit
*	Rigg, Todd M	Astronomy	Credit
	Riggs, Charles J	English	Credit
	Riley, Sheila Marion	English As a Second Language	NonCredit
	Rincon, Alberta M	Health Science	Credit

	Rincon, Dory P	Health Care Technology	Credit
	Rios, Gary A	Journeyman-Training	Credit
	Rittenhouse, Amanda A	Health Science	Credit
	Rizzo, Severin V	Trade Skills	NonCredit
	Roake, Anne Marie	Phys Education & Dance	Credit
	Robbins, Jan S.	Older Adults	NonCredit
	Roberts, David M	Phys Education & Dance	Credit
	Roberts, Judith Ann	Behavioral Sciences	Credit
	Roberts, Patti R	Labor Studies	Credit
	Robertson, Stephen W	Apprenticeship	NonCredit
	Robinson, Karen F	Counseling Continuing Students	Credit
	Robinson, Mark D	Phys Education & Dance	Credit
	Rochmis, Jon	Journalism	Credit
	Rockwell, John Steven	Phys Education & Dance	Credit
	Rodriguez, Pablo E	Transitional Studies	NonCredit
	Rollins, Cyane B	Interdisciplinary Studies	Credit
	Romaine, Dianne L	Older Adults	NonCredit
	Romero, Manuel G	Trade Skills	NonCredit
+	Rose, Arthur W	Bus/Office Tech/Small Bus	Credit
	Rosenbaum, Leanna L	Instructional Computing Lab	Credit
	Rosenberg, Jerrold	Social Science	Credit
	Rosenberg, Stephanie C	Bus/Office Tech/Small Bus	NonCredit
	Rosenthal, Alice R	English As a Second Language	NonCredit
+	Rosenthal, Nadine	Learning Assistance	Credit
	Roth, Elliot	English As a Second Language	NonCredit
	Rothe, Marianne	English As a Second Language	NonCredit
	Rowley, Shaun E.	Career Dev & Placement Ctr	Credit
	Ruane, Susan H	Child Dev. & Family Studies	Credit
	Rubenstein, Deborah A	Health Care Technology	Credit
	Rubenstein, Steven M	Chemistry	Credit
	Rubin, Stephen R	Computer Networking & InfoTech	Credit
	Rudolph, Linda J	English As a Second Language	NonCredit
	Ruess, Julia	Interdisciplinary Studies	Credit
	Ruiz, Marvin A	Financial Aid	Credit
+	Rush, George M	Phys Education & Dance	Credit
	Rush, Helen	Bus/Office Tech/Small Bus	NonCredit
	Russakovskii, Yevgeniy	Mathematics	Credit
	Russell, Kay A	Art	Credit
	Russo, Cathy E	Health Science	Credit
	Russo, Gloria	Foreign Languages	Credit
	Rustigan, Hiromi	Foreign Languages	Credit
	Ryan, Lawrence M	Administration of Justice	Credit
	Ryan-Garrison, Kate	Mission Campus	Credit
+	Ryder, Margaret E	English As a Second Language	Credit
+	Safier, Fred J	Mathematics	Credit
+	Saginor, Karen	Library Services	Credit
	Sakai, Yayoi A	Environmental Hort & Floristy	Credit
	Sandeford-Lyons, Stacy	Learning Assistance	Credit
	Sanford, Curt Neal	English As a Second Language	NonCredit
+	Saniee, Fariborz F	Engineering & Technology(Weld)	Credit
+	Saniee, Fariborz F	Computer Networking & InfoTech	Credit

	Sardalla, Gaspar L	Interdisciplinary Studies	Credit
	Sardalla, Gaspar L	Social Science	Credit
	Sato, Keiko	Foreign Languages	Credit
+	Sauve, James D	English	Credit
	Savory, Joan H	Transitional Studies	NonCredit
	Savory, Joan H	Bus/Office Tech/Small Bus	NonCredit
	Sayed, Javaid A	Interdisciplinary Studies	Credit
	Scanlan, Sonia S	Consumer Education	NonCredit
	Schaub, Kevin R	Castro/Valencia	Credit
	Scheerer, Richard G	Biological Sciences	Credit
	Schneider, Lynn R	English As a Second Language	Credit
+	Scholnick, Nadia F	English As a Second Language	Credit
	Schott, Stuart S	Transitional Studies	NonCredit
+	Schubert, Louis E	Social Science	Credit
	Schug, Matthew	Automotive/Trade Skills	Credit
	Schulz, Henry William	Behavioral Sciences	Credit
	Schuricht, Robert N	English As a Second Language	NonCredit
	Schwartz, Marvin L	English As a Second Language	NonCredit
	Scott, Diana G	Art	Credit
	Scott, Rodger K	Transitional Studies	NonCredit
	See, Diane T	Older Adults	NonCredit
	Seid, Melvyn L	Journeyman-Training	NonCredit
	Selleck, Denise F	English As a Second Language	NonCredit
	Sellin, Sandra C	Nursing	Credit
	Senzaki, Randall K.	Asian-American Studies	Credit
	Settles, Michal F	Bus/Office Tech/Small Bus	Credit
+	Seymour, Sharon S	English As a Second Language	Credit
	Shahani, Michael	Music	Credit
+	Shanahan, Maureen	Health Care Technology	Credit
+	Shardlow, George	Behavioral Sciences	Credit
	Shasky, Joseph Philip	Apprenticeship	NonCredit
	Shaw, Deborah A	Theater Arts	Credit
	Shea III, Daniel T.	Apprenticeship	NonCredit
	Shea, Kevin M	Phys Education & Dance	Credit
	Sheffield, Eugene	Journeyman-Training	NonCredit
+	Shields, William F	Labor Studies	Credit
	Shin, Susan L	English As a Second Language	NonCredit
	Shore, Elisa	English As a Second Language	NonCredit
	Sieglitz, Michele R	Broadcast Electronic Media Art	Credit
	Silver, Dale L.	English As a Second Language	NonCredit
	Silver, Elizabeth A	English As a Second Language	Credit
	Silverman, Herb M	Transitional Studies	NonCredit
	Silverstein, Lois	English	Credit
+	Simon, Leslie B	Women's Studies	Credit
+	Simpson, Glen D	English	Credit
	Simpson-Baczek, Wanda	Earth Sciences	Credit
	Skinner, James	Fire Science	Credit
+	Sklar, David	Mathematics	Credit
+	Slaughter, Randi P	English As a Second Language	Credit
	Smith, Arthur J	Journeyman-Training	NonCredit
	Smith, Lia J	English As a Second Language	Credit

	Smith, Ronda L.	Bus/Office Tech/Small Bus	Credit
	Smith, Ronda L.	Technology-Mediated Instruct'n	Credit
	Smith, Steven L.	Art	Credit
	Smith, Terrill C	Biological Sciences	Credit
	Sneed, Jane W	Learning Assistance	Credit
	Snyder, Francine E.	Photography	Credit
	Soller, Robert S	English	Credit
+	Songco, Warlita	Licensed Vocational Nursing	Credit
	Sowerby, David F	Behavioral Sciences	Credit
	Spano, Giorgio	Foreign Languages	Credit
+	Sparks, Jack D.	Counseling Continuing Students	Credit
	Spears, David H	English	Credit
+	Spears, Deanne K	Learning Assistance	Credit
	Spragens, Gillian A	Photography	Credit
+	Springer, Patrick A	Phys Education & Dance	Credit
+	Srouji, Ghassan	Mathematics	Credit
	Stanley, Helen	Art	Credit
	Starelli, John D	Journeyman-Training	NonCredit
*	Stein, Joshua E	English	Credit
+	Stein, Judith Aliyah	Behavioral Sciences	Credit
	Stein, Ron R.	English As a Second Language	Credit
	Stepanek, Gail A	Phys Education & Dance	Credit
	Stevens, Holly E	English As a Second Language	NonCredit
+	Stewart, Debra M	African American Scholastic Pg	Credit
	Stewart, Elizabeth W	Learning Assistance	Credit
	Stoffers, Peter Louis	Counseling Continuing Students	Credit
	Stoner, Marlene L	Bus/Office Tech/Small Bus	Credit
	Stoner, Marlene L	Bus/Office Tech/Small Bus	NonCredit
	Stoops, Barbara J.	English As a Second Language	NonCredit
	Storey, Brenda Y.	Health Science	NonCredit
	Stout, Adelia D	Health Science	Credit
	Straus, Amber C	Transitional Studies	NonCredit
	Strausberg, Betsy Ruth	Health Science	Credit
	Streckfuss, Jeanne W	Phys Education & Dance	Credit
	Strid, Jerri L	English As a Second Language	NonCredit
	Strunk, Christopher D	Bus/Office Tech/Small Bus	Credit
	Sullivan, Janice Marie	Fashion	NonCredit
	Sung, Shirley	English As a Second Language	NonCredit
	Suttle, Peter F	English As a Second Language	Credit
	Swann, Eugene	Social Science	Credit
	Szajko, Lidia A	Film Production	Credit
+	Ta, Hoa M	English As a Second Language	Credit
	Tabarracci, Jenny	Environmental Hort & Floristy	Credit
	Tabarsi, Sebastian M	Bus/Office Tech/Small Bus	Credit
	Tai, Julia M	English As a Second Language	NonCredit
	Takamatsu, Nobuko	Foreign Languages	Credit
+	Tam, Mo-Shuet	English As a Second Language	Credit
+	Tan, Bie H	Learning Assistance	Credit
+	Tan, Bie H	Mathematics	Credit
	Tang, Gayle Kit-Lim	Health Science	Credit
	Tang, John	Computer Networking & InfoTech	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC EMPLOYEES: General Fund, Unrestricted

+	Tang, Paul S	Mathematics	Credit
	Tarkman, Thomas E	Journeyman-Training	NonCredit
	Tartak, Marvin H	Music	Credit
	Tatz, Mark J	English As a Second Language	NonCredit
	Taveevirat, Ajchariya	Broadcast Electronic Media Art	Credit
	Tenge, Marijke	Institute for Int'l Students	Credit
	Tenge, Marijke	English As a Second Language	Credit
+	Teti, Frederick Anthon	Mathematics	Credit
	Texson-Foli, Henry T	Social Science	Credit
	Thaggert, Henry Laymel	Mathematics	Credit
+	Thomas, Barbara E	Career Dev & Placement Ctr	Credit
	Thomas, William Albert	African-American Studies	Credit
	Thompson, Gene	English As a Second Language	NonCredit
+	Thompson, Sarah	Counseling Continuing Students	Credit
	Thormann, David G	English As a Second Language	NonCredit
	Thorn, Joe W	English	Credit
	Thorn, Joe W	Interdisciplinary Studies	Credit
	Tocchini, Ronald J	Foreign Languages	Credit
+	Toebe, Carole Sutherla	Biological Sciences	Credit
	Tom, Janet	Library Services	Credit
	Tom, Perry B	Counseling New Students	Credit
	Toney, Anita K	Art	Credit
	Tong, Philip T	Bus/Office Tech/Small Bus	NonCredit
	Toribio, Helen C	Asian-American Studies	Credit
+	Torres, Chita	Licensed Vocational Nursing	Credit
	Torres, Edgar L	Social Science	Credit
	Toth, Andrea	English As a Second Language	NonCredit
	Townsell, Frank V	Music	Credit
	Tran, Marlene	English As a Second Language	NonCredit
	Treanor, Frank R.	Fire Science	Credit
	Trego, Roland P	English As a Second Language	NonCredit
+	Truong, Barbara B	Counseling New Students	Credit
	Truong, Nina M	Counseling New Students	Credit
+	Truong, Tuyet Ngoc A	Bus/Office Tech/Small Bus	Credit
+	Tse, Annie	Health Science	Credit
	Tsui, Philip S	Behavioral Sciences	Credit
	Tsui, Stephen	Bus/Office Tech/Small Bus	Credit
	Tung, Renee S	Photography	Credit
	Turner, Holman	Photography	Credit
	Turner, Judith A.	Child Dev. & Family Studies	Credit
	Tyau, Gaylore C	Bus/Office Tech/Small Bus	Credit
+	Ubungen, Dennis F	Counseling New Students	Credit
+	Ubungen, Josephine M	Career Dev & Placement Ctr	Credit
	Uchida, Hideki R	Bus/Office Tech/Small Bus	Credit
	Uchima-Decena, Akemi	Foreign Languages	Credit
	Udell, Simon M	Architecture	Credit
	Ullery, Kirk	Transitional Studies	NonCredit
	Ullrich, Laurel A	Health Care Technology	Credit
	Ulrey, Stefanie Anne	English As a Second Language	NonCredit
	Unterseher, Chris	Art	Credit
	Urman, Roman	Mathematics	Credit

+	Valentine, Alexander M	Library Services	Credit
	Valesco, Frances K.	Older Adults	NonCredit
	Valesco, Frances K.	Bus/Office Tech/Small Bus	NonCredit
+	Van Dyke, Marcia G	Student Health	Credit
	Van Ecke, Yolanda H.	Behavioral Sciences	Credit
	Van Hasselt, Jade G	Child Dev. & Family Studies	Credit
*	Van Zevern, Claire	Social Science	Credit
	Van, Charles C	Bus/Office Tech/Small Bus	Credit
	Vanajakshi, Chandrasek	Astronomy	Credit
	Vance, Caroline E	Child Dev. & Family Studies	Credit
	Varner, Douglas Lee	Library Information Technology	Credit
	Vasquez, Eugenia	Biological Sciences	Credit
+	Vasquez, Miguel A	Foreign Languages	Credit
	Vaughn, Leslie A	English As a Second Language	NonCredit
*	Vaughn, Sandra Ann	Transitional Studies	NonCredit
+	Vayngortin, Lev D	Mathematics	Credit
	Ventura, John L	English As a Second Language	Credit
+	Verdugo, Diana L	Career Dev & Placement Ctr	Credit
	Villela, Valorie L	Consumer Education	NonCredit
	Vincent, Frederick L	African-American Studies	Credit
	Viramontes, Xavier	Art	Credit
+	Vitorelo, Joan C	Counseling International Study	Credit
	Vo, Danny	Mathematics	Credit
	Vogt, Lee Arno	English As a Second Language	NonCredit
	Vohryzek, Irena A	Nursing	Credit
+	Vonbozzay, George	Behavioral Sciences	Credit
	Wagner, Lisa A	English As a Second Language	NonCredit
	Wallace, Susan Ann	English As a Second Language	NonCredit
	Wallis, Diane K	English As a Second Language	NonCredit
+	Walsh, Laura	English As a Second Language	Credit
	Wang, Jean F	Foreign Languages	Credit
+	Wang, Tien R	Foreign Languages	Credit
	Waterhouse, Dennis D	Disabled Stud Prog & Services	NonCredit
	Watson, John E	Counseling New Students	Credit
	Watson, Valerie M	Phys Education & Dance	Credit
	Waugh, Sandra	English	Credit
+	Webb, Nancy J	Computer Science	Credit
	Webb, Yvonne Junaita	Bus/Office Tech/Small Bus	NonCredit
	Weinberg, Gary L	English As a Second Language	Credit
	Weldon, Aubrey W	Bus/Office Tech/Small Bus	Credit
	Wells, Wallace E	Counseling New Students	Credit
	Wen, Jing	English As a Second Language	NonCredit
	Wesley, Jacquelene	Phys Education & Dance	Credit
	Wesley, James A	Apprenticeship	NonCredit
+	West, Ann	English	Credit
	Westerfield, Elizabeth	English As a Second Language	NonCredit
	Weston, Jeffrey J	Photography	Credit
+	Wetzel, Cherie L	Biological Sciences	Credit
+	White, Kathleen C	Child Dev. & Family Studies	Credit
	White, Raymond R	Biological Sciences	Credit
+	Whitehead, John	Social Science	Credit

Wick, Corinne S	English	Credit
Wilde, John W	Disabled Stud Prog & Services	Credit
Wiley, Helen L	Library Services	Credit
Wilk, John R	Theater Arts	Credit
Wille, Patrick	Bus/Office Tech/Small Bus	Credit
Wille, Patrick	Cul Arts & Hospitality Studies	Credit
Willett, Janet S	Telecourses	Credit
Willett, John Hunter	English As a Second Language	Credit
Williams, Kevin J	Interdisciplinary Studies	Credit
Williams, Kirstin E	Phys Education & Dance	Credit
Williams, Maria M	Bus/Office Tech/Small Bus	NonCredit
Williams, Rufus L	Bus/Office Tech/Small Bus	NonCredit
Williams, Rufus L	Bus/Office Tech/Small Bus	Credit
Williamson, Kovak C	Bus/Office Tech/Small Bus	NonCredit
Williamson, Stephanie	Photography	Credit
Wilner, Lorraine	Fashion	Credit
Wilson, Emily Hope	Transitional Studies	NonCredit
Wilson, Margaret M	Bus/Office Tech/Small Bus	NonCredit
Winston, Terri L	Broadcast Electronic Media Art	Credit
Wise, Nicole Y	Counseling New Students	Credit
Wisnieski, Carol J	English As a Second Language	NonCredit
Wobogo, Vulindela I	Transitional Studies	NonCredit
Wolff, Ronald P	Child Dev. & Family Studies	Credit
Wolter, Romanus	Bus/Office Tech/Small Bus	NonCredit
Wong Mineta, Christine	Health Science	Credit
Wong, Annie M	English As a Second Language	NonCredit
Wong, James Z M	Counseling New Students	Credit
Wong, Jamie Miye	Phys Education & Dance	Credit
Wong, Jones D	English As a Second Language	NonCredit
Wong, Khena S	Foreign Languages	Credit
Wong, Lance Y.	Phys Education & Dance	Credit
Wong, Manuel K	Child Dev. & Family Studies	Credit
Wong, Paul	Counseling International Study	Credit
Wong, Sebastian E	Health Care Technology	Credit
Wong, Wen Yee C	Foreign Languages	Credit
Woo, Lily L	English As a Second Language	NonCredit
Woods, Anthony D	Bus/Office Tech/Small Bus	Credit
Wright, Etsuko T	Foreign Languages	Credit
Wynne, Patricia	Music	Credit
Wynne, Patricia	Labor Studies	Credit
Yamashiro, Lisa	Consumer Education	NonCredit
Yan, Aimee Y	Consumer Education	NonCredit
Yan, Jimmy L	Health Science	Credit
Ye, Irene Z	English As a Second Language	NonCredit
Yee, David	Physics	Credit
Yeung, Ellen L	English As a Second Language	NonCredit
Yim, Leslie K	Radiologic & Imaging Technolgy	Credit
Yin, Dominic David	Administration of Justice	Credit
Yip, Hans C	Computer Science	Credit
Yiu, Winnie Lai Fai	Counseling New Students	Credit
Yokoyama, Elaine H	Nursing	Credit

	Young, Annie M	Library Services	Credit
+	Young, Joan H	English As a Second Language	Credit
+	Young, Paul G	Biological Sciences	Credit
	Yrun, Mario R	Bus/Office Tech/Small Bus	Credit
	Yu, Grace	Foreign Languages	Credit
	Yuan, Steven	Trade Skills	NonCredit
	Yue, SingKin	Counseling New Students	Credit
	Zahedi, Shaye Z	Biological Sciences	Credit
	Zaminsky, Mena K	Health Science	Credit
+	Zanetto, Janet S	English	Credit
+	Zanetto, Janet S	English As a Second Language	Credit
	Zanze, Joyce M	English As a Second Language	NonCredit
	Zeh, Jonathan P	Apprenticeship	NonCredit
	Zeiger, Margaret C.	Cul Arts & Hospitality Studies	Credit
	Zelaya, Manuel	Bus/Office Tech/Small Bus	Credit
	Zendejas, Salvador	Social Science	Credit
	Zhang, Roger	English As a Second Language	NonCredit
	Zindel, Laura Jean	Art	Credit
+	Zlotnick, Jan F	Health Science	Credit
	Zone, Stephanie Ann	Behavioral Sciences	Credit
	Zotman, Mikhail	Journeyman-Training	NonCredit

G1 Fall 2003: 1331

SUMMER 2003

(+: Full-time overload/extra pay)
(*: New hourly academic employee)

	Name	Department	Division
+	Babilon, Carlota	Honors	Credit
+	Bacon, Linda	Honors	Credit
+	Batty-Sylvan, John	English	Credit
+	Borrazas, James	English As a Second Language	Credit
+	Calderon, Vivian J	Research and Planning	Credit
+	Cheremeteff, Maria	Honors	Credit
	Cirelli, Franco	Bus/Office Tech/Small Bus	Credit
+	Collins, Susan J	Honors	Credit
	Davis, Bob	Honors	Credit
	De Cordova, Andre M	Counseling International Study	Credit
	Diamond, Joseph N.	English As a Second Language	NonCredit
	Dyer, Frederick B	Honors	Credit
+	Ergun, Marylou K	English As a Second Language	Credit
+	Foltz, Francine	Honors	Credit
	Gibbs, Caroline L	English As a Second Language	Credit
+	Gillette, Linda J	English As a Second Language	Credit
+	Grant, Fumiko Y	Honors	Credit
+	Grass, James C	Honors	Credit
	Griffin, Bernice Y	Counseling New Students	Credit
	Guo, Sujuan	English As a Second Language	NonCredit
+	Heredia, Maria L	Counseling International Study	Credit
+	Hess, Darrel E	Honors	Credit
+	Kapp, Mary J	English As a Second Language	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC EMPLOYEES: General Fund, Unrestricted

	Koehler, Frank H	Physics	Credit
+	Kuhns, Craig S	Honors	Credit
	Kwan, Dan Bingman	Health Science	Credit
+	Lian, Xue Guang	Honors	Credit
	Nguyen, Minh H	Alemany Campus	Credit
+	Owens, Juanita L	Undeclared Department	Credit
	Parayno, Michael Donat	Asian-American Studies	Credit
+	Pastore, Angele E	Honors	Credit
+	Pon, Teresa	Human Resources	Credit
	Roake, Anne Marie	Undeclared Department	Credit
+	Roberts, Laurie	English As a Second Language	Credit
	Robinson, Mark D	African American Scholastic Pg	Credit
	Sato, Keiko	Honors	Credit
	Schaub, Kevin R	Castro/Valencia	Credit
	Scott, Diana G	Honors	Credit
+	Shestople, Mary E	Licensed Vocational Nursing	Credit
+	Shoaf, William A	English As a Second Language	Credit
	Stoops, Barbara J.	English As a Second Language	NonCredit
	Tartak, Marvin H	Honors	Credit
	Torres, Edgar L	Latin-American Studies	Credit
	Tragardh, Thomas	English As a Second Language	Credit
	Van Zantwyk, Lisa M	Latino Services Network	Credit
+	Walsh, Laura	English As a Second Language	Credit
	Wiese, Katryn P.	Honors	Credit
	Yu, Howard K	Counseling International Study	Credit
+	Zanetto, Janet S	English As a Second Language	Credit

G1 Summer 2003: 49

Total for G1: 1380

RESOLUTION 030828-G2

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC EMPLOYEES: General Fund, Restricted

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester, department and restricted program shown. Employment is contingent upon funds available in the applicable restricted program. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

FALL 2003

(+: Full-time overload/extra pay)
(*: New hourly academic employee)

	Name	Department	Grant	Division
	Brown, Geoffrey Paul	Disabled Stud Prog & Services	Disabled Student Excess Cost 03-04	Credit
	Chuck, Terence Albert	Disabled Stud Prog & Services	Disabled Student Excess Cost 03-04	Credit
	Delgado, John F	Matriculation	Matriculation Credit 03-04	Credit
	Duffy, Kathleen Susan	Disabled Stud Prog & Services	Disabled Student Excess Cost 02-03	Credit
	Guiuan, Antonio S	Extended Oppo Prog & Services	EOPS Part A, B, & C	Credit
	Jenkins, Alvin	Extended Oppo Prog & Services	EOPS Part A, B, & C	Credit
+	Johnson, Paul L	Disabled Stud Prog & Services	Disabled Student Excess Cost 01-02	Credit
	Magalong, Philip V	Disabled Stud Prog & Services	Disabled Student Excess Cost 03-04	Credit
	Michelucci, Mabel L	Extended Oppo Prog & Services	EOPS Part A, B, & C	Credit
+	Nakamura, Louise	Disabled Stud Prog & Services	Disabled Student Excess Cost 02-03	Credit
	Orzech, David	Disabled Stud Prog & Services	Disabled Student Excess Cost 03-04	Credit
	Parenteau, Muriel L	Disabled Stud Prog & Services	Disabled Student Excess Cost 02-03	Credit
+	Phillips, Catherine	Matriculation	Matriculation Credit 03-04	Credit
	Rachels, Karen R	Disabled Stud Prog & Services	Disabled Student Excess Cost 03-04	Credit
+	Roberts, Laurie	Matriculation	Matriculation Credit 03-04	Credit
+	Tam, Mo-Shuet	Matriculation	Matriculation Credit 03-04	Credit
	Tragardh, Thomas	Matriculation	Matriculation Credit 03-04	Credit
+	Zanetto, Janet S	Matriculation	Matriculation Credit 03-04	Credit

G2 Fall 2003: 18

SUMMER 2003

(+: Full-time overload/extra pay)
(*: New hourly academic employee)

	Name	Department	Grant	Division
	Delgado, John F	Matriculation	Matriculation Credit 03-04	Credit
+	Roberts, Laurie	Matriculation	Matriculation Credit 03-04	Credit
+	Spears, Deanne K	Matriculation	Matriculation Credit 03-04	Credit

G2 Summer 2003: 3

Total for G2: 21

Total Records: 1401

030828 – G3
Full-Time First Year Contract

RESOLVED: That on the effective dates indicated, the following named academic employee be appointed as full-time faculty. Appointment shall be contingent upon verification of satisfactory physical examination, a tuberculosis clearance, and completion of appropriate District documents. Salary shall be in accordance with the current salary schedule (Contract and Regular faculty):

NAME	DEPARTMENT/CAMPUS	STATUS	REPLACEMENT FOR	EFFECTIVE DATES
ALI, Susana	Latino Services Network / Phelan	First Year Contract	New U-6468-1240-6499-C FN9642	08/14/03

030828 – G4
Reassignment

RESOLVED: That effective August 14, 2003, LOUIE, LOUISE, to be temporarily reassigned (100%) workload from full-time, tenured-track academic position in ESL Department to School of International Education as a Coordinator of Institute for International Students.

030828 – G5
Academic Employees
Temporary Appts
Tenure Review

RESOLVED: That the following academic employees be temporarily appointed to Tenure Review Assignments for the period August 18, 2003 through December 19, 2003, for the hours indicated. The activity is funded by the District General Fund, Appropriation #U-5120-1422-Program-C. Salary shall be in accordance with the appropriate salary schedule for instructors, non-instructional rate.

NAME	CHANGE HOURS FROM: (August)	TO: (December)	DEPT	PROGRAM
Abensohn, Steven	9	9	CNIT	7212
Aguiar, Glenn	9	9	MATH	7272
Alioto, Darlene	27	27	SOSC	7342
Angeloff, Thomas	9	9	ENGIN	7257
Augustine, Henry	9	9	AAAP	6320
Ayala, Hilda	18	18	ESL	7612
Babilon, Carlota	26	26	FORL	7520
Baidassare, Heidi	9	9	CDEV	7320
Banuet-Alvers, Yvonne	18	18	PE & D	7768
Baptiste, William	9	9	CS	7214
Barretto, Joao	26	26	LIBR	9320
Bass, Dana	9	9	CS	7214
Batty-Sylvan, John	81	81	ENGL	7512
Beaver, William	18	18	CS	7214
Beavers, Mary Kay	9	9	MATH	7272
Bergin, Rosemary	18	18	RN	7725
Bergman, Julia	26	26	LIBR	9320
Bixler, Camilla	17	17	ESL	7612
Bixler, Ronald	26	26	ESL	7612
Blair, Thomas	27	27	FORL	7520
Bodet, Marie	9	9	ESL	7612
Boegel, Thomas	27	27	CS	7214

030828 – G5 (Cont.)
Academic Employees
Temporary Appts
Tenure Review

RESOLVED: That the following academic employees be temporarily appointed to Tenure Review Assignments for the period August 18, 2003 through December 19, 2003, for the hours indicated. The activity is funded by the District General Fund, Appropriation #U-5120-1422-Program-C. Salary shall be in accordance with the appropriate salary schedule for instructors, non-instructional rate.

NAME	CHANGE HOURS FROM: (August)	TO: (December)	DEPT	PROGRAM
Bogatsky, Ariadna	27	27	BIO	7224
Borrazas, James	18	18	ESL	7612
Brickner, Margaret	9	9	LIBR	9320
Brinson, Rosemary	9	9	COUN-C	6472
Brown, Brenda	9	9	COUN-N	6474
Brown, Eleanor	9	9	ENGL	7512
Brown, Harold	9	9	PE & D	7768
Brown, Jessica	18	18	ENGL	7512
Buford, Sylvia	9	9	CDEV	7320
Cabahug, Elma	18	18	ESL	7612
Caldwell, Mary	9	9	BUS	7421
Calvello, Michael	9	9	ENGL	7512
Carrasco, Linda	9	9	ESL	7612
Casserly, John	26	26	BUS	7421
Cerone, Phillip	17	17	TRST	7347
Chang, Hortensia	17	17	CDEV	7320
Chang, Yvonne	17	17	ESL	7612
Chavaria, Frederick	26	26	LATIN	7330
Chinn-Morales, Carole	9	9	ESL	7612
Chong-Delon, Patty	26	26	COUN-C	6472
Chun, Doris	17	17	FORL	7520
Clark, Sunny	34	34	STHLTH	6460

030828 – G5 (Cont.)
Academic Employees
Temporary Appts
Tenure Review

RESOLVED: That the following academic employees be temporarily appointed to Tenure Review Assignments for the period August 18, 2003 through December 19, 2003, for the hours indicated. The activity is funded by the District General Fund, Appropriation #U-5120-1422-Program-C. Salary shall be in accordance with the appropriate salary schedule for instructors, non-instructional rate.

NAME	CHANGE HOURS FROM: (August)	TO: (December)	DEPT	PROGRAM
Collins, Susan	17	17	TH A	7550
Common, Kurt	9	9	ENGIN	7257
Conner, Constance	17	17	CS	7214
Cook, Venette	17	17	ESL	7612
Cornejo, Lynda	35	35	ESL	7612
Costa, Gregory	9	9	ESL	7612
Curson-Brown, Daniel	17	17	ENGL	7512
Curtis, Arthur	17	17	GRAPH	7528
Dang, Lorrain	17	17	CHEM	7232
Davis, Richard	18	18	BIO	7224
Dawkins, Muriel	17	17	DSPS	7320
Dawydiak, Cecile	18	18	RN	7725
Degroot, Peter	17	17	SOSC	7342
Delgado, John	9	9	ENGL	7512
DePrimo, Guy	9	9	MATH	7272
Devine, Joanne	9	9	CDEV	7320
Diamond, Linda	9	9	BUS	7421
Dore, David	26	26	BUS	7421
Doyle, Terrence	9	9	ESL	7612
Drucker, Ronald	9	9	CHEM	7232
Duckworth, Matthew	17	17	ENGL	7512
Duggan, Bradley	27	27	PE & D	7768

030828 – G5 (Cont.)
Academic Employees
Temporary Appts
Tenure Review

RESOLVED: That the following academic employees be temporarily appointed to Tenure Review Assignments for the period August 18, 2003 through December 19, 2003, for the hours indicated. The activity is funded by the District General Fund, Appropriation #U-5120-1422-Program-C. Salary shall be in accordance with the appropriate salary schedule for instructors, non-instructional rate.

NAME	CHANGE HOURS FROM: (August)	TO: (December)	DEPT	PROGRAM
Durighello, Joy	9	9	ESL	7612
Edwards, Sharon	9	9	BIO	7224
Endres, Rose	9	9	CS	7214
Ericson, Beth	26	26	ESL	7612
Fan, Mark	17	17	LIBR	9320
Fong, Raymond	17	17	CHEM	7232
Fracchia, Charles	36	36	LIBR	9320
Francisco, Christine	18	18	ESL	7612
Fregly, Carol	17	17	ENGL	7512
Fried-Lee, Lauri	9	9	ESL	7612
Garcia, Diane	9	9	DMI	7742
Gee, Coleen	9	9	COUN-N	6474
Gentile, Pamela	9	9	ENGL	7512
Gillette, Linda	9	9	ESL	7612
Glanzer, Carole	36	36	ESL	7612
Goldsmith, Deborah	9	9	SOSC	7342
Goldston, Stephen	9	9	ESL	7612
Goodyear, William	9	9	A & R	4020
Graber, Margaret	9	9	PE & D	7768
Grach-Lindauer, Bonnie	17	17	LIBR	9320
Grady, Margaret	9	9	PE & D	7768
Grant, Fumiko	9	9	ASIAN	7312

030828 – G5 (Cont.)
Academic Employees
Temporary Appts
Tenure Review

RESOLVED: That the following academic employees be temporarily appointed to Tenure Review Assignments for the period August 18, 2003 through December 19, 2003, for the hours indicated. The activity is funded by the District General Fund, Appropriation #U-5120-1422-Program-C. Salary shall be in accordance with the appropriate salary schedule for instructors, non-instructional rate.

NAME	CHANGE HOURS FROM: (August)	TO: (December)	DEPT	PROGRAM
Grass, James	17	17	BIO	7728
Graves, William	9	9	SOSC	7342
Green, Dennis	9	9	SOSC	7342
Grilikhes-Maxwell, Phyllis	9	9	BEHV	7318
Guichard, Margaret	9	9	HCT	7716
Guthrie, Michael	17	17	BIO	7728
Hagiwara, Tanako	17	17	PE & D	7768
Haight, Eve	9	9	ESL	7612
Hale, Cecil	9	9	BEMA	7508
Hamilton, Edward	36	36	CAHS	7138
Hammerich, Keith	26	26	CAHS	7138
Hayes, Daniel	26	26	PE & D	7768
Hayes, Donna	9	9	COUN-C	6470
Hector, William	9	9	PE & D	7768
Henning, Nancy	17	17	RN	7725
Hess, Darrel	26	26	EARTH	7248
Hirose, Lynda	17	17	CAHS	7138
Hock, Margaret	9	9	BUS	7421
Hom, Calvin	36	36	BIO	7224
Homer, Susanne	9	9	SOSC	7342
Hoskins, Shirley	9	9	BIO	7224
Houck, Charles	18	18	DSPS	7320

030828 – G5 (Cont.)
Academic Employees
Temporary Appts
Tenure Review

RESOLVED: That the following academic employees be temporarily appointed to Tenure Review Assignments for the period August 18, 2003 through December 19, 2003, for the hours indicated. The activity is funded by the District General Fund, Appropriation #U-5120-1422-Program-C. Salary shall be in accordance with the appropriate salary schedule for instructors, non-instructional rate.

NAME	CHANGE HOURS FROM: (August)	TO: (December)	DEPT	PROGRAM
Huynh, Kim-Dung	9	9	COUN-C	6472
Iles, Tandy	9	9	HLTH	7720
Inman, Judith	9	9	LVN	7728
Irwin, Robert	9	9	ESL	7612
Jabbar, Abdul	9	9	ENGL	7512
Jardim, Philip	17	17	BIO	7224
Jindrich, Denise	9	9	ESL	7612
Johnson, Daniel	17	17	BUS	7421
Johnson, Dennis	9	9	ESL	7612
Johnson, Elaine	17	17	BIOLINK	5153
Johnson, Paul	36	36	DSPS	7320
Joy, Diana	9	9	BUS	7421
Kan, Jimmy	9	9	MATH	7272
Kaneshiro, Robin	17	17	ART	7504
Kao, Lancelot	9	9	ASTRON	7216
Keech, Gregory	9	9	ESL	7612
Kerr-Schochet, Kathleen	17	17	CDEV	7320
Kitchel, Marc	17	17	SOSC	7342
Knight, Marla	9	9	TRST	7347
Koffman, Laraine	9	9	CNIT	7212
Kudsi, Omar Sami	9	9	ENGL	7512
Kuhns, Craig	9	9	BUS	7421

030828 – G5 (Cont.)
Academic Employees
Temporary Appts
Tenure Review

RESOLVED: That the following academic employees be temporarily appointed to Tenure Review Assignments for the period August 18. 2003 through December 19. 2003. for the hours indicated. The activity is funded by the District General Fund. Appropriation #U-5120-1422-Program-C. Salary shall be in accordance with the appropriate salary schedule for instructors. non-instructional rate.

NAME	CHANGE HOURS FROM: (August)	TO: (December)	DEPT	PROGRAM
Kuizenga. Elizabeth	17	17	ESL	7612
Lai. Elaine	9	9	BUS	7421
Larin. Renato	9	9	EOPS	6440
Lawson. Susan	9	9	ESL	7612
Leber, Lorraine	44	44	GRAPH	7528
Lee, Dack	17	17	PHYC	7260
Lee, Eunice	9	9	ESL	7612
Legaspi, Erlinda	9	9	ENGL	7512
Legion, Vicki	9	9	HLTH	7720
Leong, Winnie	9	9	FORL	7520
Leung, Bruce	18	18	BUS	7421
Lewis, David	9	9	ESL	7612
Lim, James	44	44	LIBR	9320
Lin, Doris	9	9	CHEM	7232
Longacre, Susan	9	9	RN	7725
Lopez, Susan	9	9	ESL	7612
Lovis, David	9	9	CDEV	7320
Lum, Jerry	9	9	ARCH	7208
Mackey, Robin	9	9	ESL	7612
Malila, Linda	17	17	ESL	7612
Mars, Ton Y	9	9	ESL	7612
Martin, Molly	17	17	MATH	7272

030828 – G5 (Cont.)
Academic Employees
Temporary Appts
Tenure Review

RESOLVED: That the following academic employees be temporarily appointed to Tenure Review Assignments for the period August 18. 2003 through December 19. 2003. for the hours indicated. The activity is funded by the District General Fund. Appropriation #U-5120-1422-Program-C. Salary shall be in accordance with the appropriate salary schedule for instructors. non-instructional rate.

NAME	CHANGE HOURS FROM: (August)	TO: (December)	DEPT	PROGRAM
Martin. Tina	9	9	ESL	7612
Mase. Susan	9	9	DSPS	7320
Massey-Henderson. Marylou	9	9	DSPS	7320
Mayorga. Elsa	9	9	TRST	7347
McAllister. Keith	36	36	MATH	7272
McAteer, Robert	9	9	PHOTO	7546
McCarthy, Denise	9	9	ESL	7612
McDaniel, Lillian	9	9	TRST	7347
McKinney, James	17	17	ESL	7612
McKnight, Lindy	36	36	COUN-C	6472
McNichol, Thomas	9	9	ESL	7612
Meehan, Joan	9	9	ENGL	7512
Metzler, Charles	26	26	CS	7214
Miller, H. Brown	9	9	ENGL	7512
Mitchell, Kathleen	26	26	CDPC	6420
Moody, Cindy	17	17	MATH	7272
Moreno, Edward	17	17	SOSC	7342
Moriwaki, Kathleen	9	9	MATRIC	6110
Nagura, Diane	9	9	PE & D	7768
Nakamura, Louise	17	17	DSPS	7320
Nance, Glenn	9	9	SOSC	7342
Nava, Lisa	9	9	RN	7725

030828 – G5 (Cont.)
Academic Employees
Temporary Appts
Tenure Review

RESOLVED: That the following academic employees be temporarily appointed to Tenure Review Assignments for the period August 18, 2003 through December 19, 2003, for the hours indicated. The activity is funded by the District General Fund. Appropriation #U-5120-1422-Program-C. Salary shall be in accordance with the appropriate salary schedule for instructors, non-instructional rate.

NAME	CHANGE HOURS FROM: (August)	TO: (December)	DEPT	PROGRAM
Nelson-Lundy, Jessica	35	35	ENGL	7512
Ng, Ronald	17	17	CAHS	7138
Nolte, Joan	9	9	DSPS	7320
O'Hare, Melanie	17	17	ESL	7612
Obenchain, Cynthia	9	9	COUN-I	6476
Oldham, Mary	36	36	BUS	7421
Oliver, John	27	27	ESL	7612
Owens, Rhonella	26	26	COUN-C	6472
Owyang, Douglas	17	17	PE & D	7768
Oxsen, Richard	9	9	SOSC	7342
Pastore, Angele	9	9	FORL	7520
Piontkowski, Dennis	17	17	MATH	7272
Podenski, Francine	17	17	BEMA	7508
Price, Robert	9	9	CHEM	7232
Quadra, Indiana	27	27	CDPC	6420
Quinn, Denise	17	17	ESL	7612
Raju, Soloman	9	9	BIO	7224
Rappleyea, Annette	9	9	PHYC	7260
Redfern, Germaine	9	9	FORL	7520
Redick, Mary	18	18	BEHV	7318
Reinhertz, Tannis	27	27	CAHS	7138
Rico, Stephen	26	26	CDEV	7320

030828 – G5 (Cont.)
Academic Employees
Temporary Appts
Tenure Review

RESOLVED: That the following academic employees be temporarily appointed to Tenure Review Assignments for the period August 18, 2003 through December 19, 2003, for the hours indicated. The activity is funded by the District General Fund, Appropriation #U-5120-1422-Program-C. Salary shall be in accordance with the appropriate salary schedule for instructors, non-instructional rate.

NAME	CHANGE HOURS FROM: (August)	TO: (December)	DEPT	PROGRAM
Roberts, Laurie	9	9	ESL	7612
Rooney, Maureen	26	26	ESL	7612
Rose, Arthur	18	18	BUS	7421
Rose, Meredith	9	9	ENGL	7512
Rosen, Edward	17	17	ESL	7612
Rule, Ann	17	17	CS	7214
Rush, George	9	9	PE & D	7768
Sabolboro, Jessica	17	17	BEHV	7318
Safier, Fred	9	9	MATH	7272
Safwat, Yvonne	9	9	ESL	7612
Sanazaro, Leonard	26	26	ENGL	7512
Sapienza, John	9	9	ENGL	7512
Schusteff, Aaron	9	9	MATH	7272
Scott, Diana	18	18	ART	7504
Scrafford, Barbara	26	26	ENGL	7512
Seckman, John	35	35	GRAPH	7528
Seeto, Big-Qu	9	9	ESL	7612
Seymour, Sharon	27	27	ESL	7612
Shardlow, George	18	18	BEHV	7318
Shoaf, William	26	26	ESL	7612
Simon, Leslie	9	9	WMN'S	7350
Simpson, Glen	9	9	ESL	7612

030828 – G5 (Cont.)
Academic Employees
Temporary Appts
Tenure Review

RESOLVED: That the following academic employees be temporarily appointed to Tenure Review Assignments for the period August 18, 2003 through December 19, 2003, for the hours indicated. The activity is funded by the District General Fund, Appropriation #U-5120-1422-Program-C. Salary shall be in accordance with the appropriate salary schedule for instructors, non-instructional rate.

NAME	CHANGE HOURS FROM: (August)	TO: (December)	DEPT	PROGRAM
Smith, Karl	17	17	RN	7725
Smith, Lia	9	9	ESL	7612
Sneed, Jane	43	43	TRST	7347
Songco, Warlita	17	17	LVN	7728
Sparks, Jack	9	9	COUN-C	6472
Stein, Judith	9	9	BEHV	7318
Stewart, Barbara	9	9	ESL	7612
Sykes, Leo	9	9	TRST	7347
Szombathy, Agnes	18	18	LIBR	9320
Taha, Richard	9	9	CNIT	7212
Tam, Mo-Shuet	27	27	ESL	7612
Tan, Bie Ham	35	35	MATH	7272
Tang, Paul	9	9	MATH	7272
Tang-Quan, Ethel	18	18	ENGL	7512
Taylor, Joyce	17	17	ENGL	7512
Theige, Gary	9	9	SOSC	7342
Thiry, Pierre	9	9	CNIT	7212
Thompson, Sarah	26	26	COUN-C	6472
Thornton, Kyle	9	9	DMI	7742
Torres, Chita	18	18	LVN	7728
Toruno, Javier	9	9	FORL	7520
Truitner, James	9	9	BEHV	7318

030828 – G5 (Cont.)
Academic Employees
Temporary Appts
Tenure Review

RESOLVED: That the following academic employees be temporarily appointed to Tenure Review Assignments for the period August 18, 2003 through December 19, 2003, for the hours indicated. The activity is funded by the District General Fund, Appropriation #U-5120-1422-Program-C. Salary shall be in accordance with the appropriate salary schedule for instructors, non-instructional rate.

NAME	CHANGE HOURS FROM: (August)	TO: (December)	DEPT	PROGRAM
Tse, Annie	26	26	HLTH	7720
Turks, Victor	9	9	TRST	7347
Ubungen, Dennis	9	9	COUN-N	6474
Valentine, Alexander	35	35	LIBR	9320
Valiente, Herving	18	18	COUN-C	6472
Vayngortin, Lev	9	9	MATH	7272
Webb, Nancy	26	26	CIS	7210
Webster, Carlos	9	9	COUN-N	6474
Weichert, Karen	27	27	ESL	7612
Weisman, Vicki	9	9	TRST	7347
West, Ann	9	9	ENGL	7512
Wetzel, Cherie	18	18	BIO	7224
White, Kathleen	26	26	CDEV	7320
White, Thomas	18	18	ESL	7612
Whitehead, John	9	9	SOSC	7342
Wille, Patrick	17	17	BUS	7421
Wilson, Joan	17	17	ENGL	7512
Winn, Sally	17	17	ESL	7612
Winn-Bell, Judy	9	9	ESL	7612
Wong, Francisco	18	18	SOSC	7342
Wostner, Ulf	9	9	MATH	7272
Yee, David	9	9	PHYC	7260

030828 – G5 (Cont.)
Academic Employees
Temporary Appts
Tenure Review

RESOLVED: That the following academic employees be temporarily appointed to Tenure Review Assignments for the period August 18, 2003 through December 19, 2003, for the hours indicated. The activity is funded by the District General Fund, Appropriation #U-5120-1422-Program-C. Salary shall be in accordance with the appropriate salary schedule for instructors, non-instructional rate

NAME	CHANGE HOURS FROM: (August)	TO: (December)	DEPT	PROGRAM
Yee, Sue Yim	9	9	COUN-N	6474
Yim, Leslie	9	9	DMI	7742
Yiu, Winnie	17	17	FAO	4042
Yngojo, Marcus	18	18	COUN-N	6474
Young, Joan	9	9	ESL	7612
Young, Paul	9	9	BIO	7224
Zakus, Sharron	34	34	HLTH	7720
Zanetto, Janet	26	26	ESL	7612
Zimmerman, Susan	9	9	ENGL	7512

030828 – G6
Demise

RESOLVED: That effective date shown, the demise of the following named academic personnel be noted for the purpose of record clearance:

NAME	DEPARTMENT/CAMPUS	EFFECTIVE DATE
Campbell, Donald S.	Social Sciences/Ocean	07/04/03
Cerone, Lydia A.	Business/Mission	05/16/03
Senzaki, Randall K.	Asian American Studies/Ocean	06/13/03

030828 – G7
Amendment to Resolution

RESOLVED: That Resolution 000330 – G10, Reduced Workload Pre-Retirement Reduction, be amended in part to show the following:

NAME	DEPARTMENT/CAMPUS	TERMS OF DUTY	EFFECTIVE DATES
CHANGE FROM:			
Truong, Barbara	Counseling/Downtown	Work 50% every Fall and Spring	Fall 2000 through Spring 2010
CHANGE TO:			
Truong, Barbara	Counseling/Downtown	Work 50% every Fall and Spring	Fall 2000 through Spring 2003
	Counseling-New Student/Downtown	Work 80% every Fall and Spring	Fall 2003 through Spring 2010

030828 – G8
Department Chairperson Stipends 2003-2004

RESOLVED: That the following named supervisors be assigned additional responsibilities during the Academic year 2003-2004; payment for these responsibilities shall be the stipend amount indicated for the academic year and pro-rated to the days served.

NAME	DEPARTMENT	STEP	STIPEND
Ferrara, Lawrence (Fall only)	Music	1	5,227.00
Kox, Christopher	Library Information Technology	4	2,850.00
Levy, Hope	Older Adults	1	3,484.00
Szajko, Lidia	Film Production	2	3,834.00

030828 – G9
Reassignment

RESOLVED: That effective August 14, 2003, CALDERON, VIVIAN, to be temporarily reassigned (100%) workload from full-time, tenured-track academic position in Research, Planning and Grants Department to CalWORKS Department as a coordinator.

CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

H1-H5

DATE: August 28, 2003

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **Academic Employees**
Credit Program/Non-Credit Program
Categorically Funded
City College of San Francisco
(Resolutions 030828-H1-H5)

BACKGROUND INFORMATION:

Resolutions 030828-H1-H5 cover categorically funded temporary academic employees appointments and/or other related personnel transactions pursuant to the provision of California Education Code #87470. All Appointments are classified as temporary, when services are required and funds are provided. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Clara Starr, Originator

BOARD OF TRUSTEES
DR. ANITA GRIER, PRESIDENT • LAWRENCE WONG, ESQ., VICE PRESIDENT • DR. NATALIE BERG
JOHNNIE L. CARTER, JR. • MILTON MARKS III • JULIO J. RAMOS, ESQ. • RODEL E. RODIS • RICHARD CANTORA, STUDENT TRUSTEE
DR. PHILIP R. DAY, JR., CHANCELLOR

RESOLUTION 030828-H1 TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC EMPLOYEES: Categorically Funded.

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester, department and grant shown. Employment is pursuant to Education Code section 87470 and contingent upon funds available in the applicable Grant/Contract. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

FALL 2003

(+: Full-time overload/extra pay)
(*: New hourly academic employee)

	Name	Department	Grant	Division
	Abma, Deanna P	Vocational Education	VATEA T3E Tech Prep 03-04	Credit
	Anderson, Byron E	Vocational Education	ECO-ATTC 02-03 CT#01-301	Credit
	Anderson, Byron E	Vocational Education	ECO-CACT 02-03 CT#01-302-009	Credit
	Bell, Rosalyn Elai	Child Dev. & Family Studies	St Preschool FD 03-04 GWAP	NonCredit
	Burgess Ph.D., Alisa S	Student Health	Student Health Fees	Credit
+	Clark, Ophelia	Bus/Office Tech/Small Bus	Partnership for Excellence	Credit
+	Clark, Sunny L	Student Health	Student Health Fees	Credit
	Cohen, Rachel S	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
	Conahan, Barbara J	Student Health	Student Health Fees	Credit
*	Conner, Constance May	Vocational Education	VATEA T3E Tech Prep 03-04	Credit
+	Cornejo, Lynda M	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
	Cull, Patricia A	Mission Campus	Partnership for Excellence	Credit
	Edwards, Sam J	Student Health	Student Health Fees	Credit
	Evans, Brenda T	Student Health	Student Health Fees	Credit
	Finocchio, Leonard J	Health Science	The CA Endowment Welcome Back YR2	NonCredit
	Fleming, Anne-Marie	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
+	Garfinkle, Joan M	Cal Works	Temp Assist for Needy Family 03-04	Credit
	Huot, Bophany L	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
+	Huynh, Kim-Dung L	Cal Works	Temp Assist for Needy Family 03-04	Credit
	Ikeda, Vivian S	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
+	Jardim, Philip M	Biological Sciences	NSF-Fix-a-Gene (Due-0202327) Yr-1	Credit
+	Johnson, Gregory A	Vocational Education	Calworks Program 02-03	Credit
+	Johnson, Gregory A	Vocational Education	Calworks Program 01-02	Credit
+	Korey, Suzanne	Vocational Education	SFTD/Muni Safety Training	Credit
+	Korey, Suzanne	Vocational Education	ECO-ATTC 02-03 CT#01-301	Credit
	Leonhardt, Edith A	Biological Sciences	ECO-NCBC 02-03 CT#01-304	Credit
	Lewis, James Benn	Vocational Education	Vatea IIC 02-03	Credit
	Loo, Josephine S	Vocational Education	VATEA T3E Tech Prep 03-04	Credit
*	Louie, Louise Y.	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
	Martini, Diane Chri	Child Dev. & Family Studies	St Preschool FD 03-04 GWAP	NonCredit
	McCrosky, Stephen	Student Health	Student Health Fees	Credit
	McCuskey, Sarah C	Student Health	Student Health Fees	Credit
	Mijatovic, Katarina	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
+	Mireles, Enrique	Vocational Education	VATEA T3E Tech Prep 03-04	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC EMPLOYEES: Categorically Funded.

Morales, Leslie	Vocational Education	VATEA T3E Tech Prep 03-04	Credit
Okamoto, Nancy	Student Health	Student Health Fees	Credit
Polk, Andrea	Student Health	Student Health Fees	Credit
Redfern, Mary A	Student Health	Student Health Fees	Credit
Reed, Robert W	Transitional Studies	ABE 321/Workforce Investment 03-04	Credit
Rico, Stephen M	Child Dev. & Family Studies	Children Council-Mayor's Office	Credit
Rose, Arthur W	Vocational Education	VATEA T3E Tech Prep 03-04	Credit
Rosenthal, Nadine	Learning Assistance	Partnership for Excellence	Credit
Rothe, Marianne	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
Silverman, Herb M	Transitional Studies	ABE 321/Workforce Investment 03-04	Credit
Solow, Michael Alan	Chemistry	ECO-NCBC 02-03 CT#01-304	Credit
Speraw, Andrea Ruth	Vocational Education	Vatea IIC 02-03	Credit
Stark, L. Susa	Vocational Education	ECO-CACT 03-04 CT#01-302-009	Credit
Stark, L. Susa	Vocational Education	ECO-CACT 02-03 CT#01-302-009	Credit
Stewart, Elizabeth W	Learning Assistance	Partnership for Excellence	Credit
Straus, Amber C	Transitional Studies	ABE 321/Workforce Investment 03-04	Credit
Tarquino, Eve K	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
Villazana-Ruiz, Maria del	Child Dev. & Family Studies	St Preschool HD 03-04 GPRE	NonCredit
White, Eva G	Child Dev. & Family Studies	Center Based 03-04 GCTR	Credit
White, Kathleen C	Child Dev. & Family Studies	FSS/TRDP Y3 CT#01-0137-004	Credit
Wong, Lorena E	Student Health	Student Health Fees	Credit
Yagle-Snead, Lynn	Child Dev. & Family Studies	St Preschool HD 03-04 GPRE	NonCredit
Yee, Edna	Student Health	Student Health Fees	Credit
Yung, Robert S	English As a Second Language	CAn DGS-Vesl for Custodians	NonCredit

HI Fall 2003: 58

SUMMER 2003

(+: Full-time overload/extra pay)
(*: New hourly academic employee)

Name	Department	Grant	Division
Abma, Deanna P	Vocational Education	VATEA T3E Tech Prep 03-04	Credit
Aninao, Juan C	English As a Second Language	Year 1/T-3 Strengthening/Dev Progrm	Credit
Bardin, Tsing T.	Child Dev. & Family Studies	FSS-ISFP/TPMS - Year2	Credit
Bedecarrax, Edmund	Biological Sciences	CA Council Humanities-Habitat	Credit
Bell, Rosalyn Elai	Child Dev. & Family Studies	St Preschool FD 03-04 GWAP	Credit
Berger, Valerie	English As a Second Language	Year 1/T-3 Strengthening/Dev Progrm	Credit
Best, Graham	Computer Networking & InfoTech	WIA-H1B Technical Skill Grant	Credit
Bibliowicz, Morris Z	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
Bibliowicz, Morris Z	Teachers' Resource Center	ABE 321 Workforce Investment 02-03	Credit
Buchsbaum, Jessica G	English As a Second Language	SFDHS VESL-2 (2.5/48.75/48.75)	Credit
Carrese, John Matt	Contract Education	Ct. Ed SF Hotels Partnrshp Proj #4	Credit
Chang, Yvonne	English As a Second Language	Year 1/T-3 Strengthening/Dev Progrm	Credit
Chapuis, Dominique	English As a Second Language	SFDHS VESL-2 (2.5/48.75/48.75)	NonCredit
Chapuis, Dominique	English As a Second Language	SFDHS VESL-2 (2.5/48.75/48.75)	Credit
Chen, Cora	Teachers' Resource Center	ABE 321 Workforce Investment 02-03	Credit
Cheng, Eva Yuen	Child Dev. & Family Studies	FSS-ISFP/TPMS - Year2	Credit
Cheng, Eva Yuen	Child Dev. & Family Studies	SF Cares-Wu Yee Services YR2	Credit
Cook, Venette	English As a Second Language	SFDHS VESL-2 (2.5/48.75/48.75)	Credit
Cox, Karen C	English	CCSF-Foundation/Koret-Basic Skills	Credit
Crow, Kelli J	English As a Second Language	SFDHS VESL-2 (2.5/48.75/48.75)	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC EMPLOYEES: Categorically Funded.

	Datz, Alison M	Teachers' Resource Center	ABE 321 Workforce Investment 02-03	Credit
	Deng, Linda Y	Vocational Education	WIA-Muni Career Ladder	Credit
	Dennehy, Ann M.	English As a Second Language	Year 1/T-3 Strengthening/Dev Progrm	Credit
+	Denoon, James C	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
	Dent, Carol J	Teachers' Resource Center	ABE 321 Workforce Investment 02-03	Credit
	Doane, Timotha J	English As a Second Language	Year 1/T-3 Strengthening/Dev Progrm	Credit
	Donovan, Sharon Mari	Child Dev. & Family Studies	United Way-ECE Leaders	Credit
+	Elzie, Andrea B	Child Dev. & Family Studies	CDD Block Grant 02-03	Credit
	Fleming, Anne-Marie	Teachers' Resource Center	ABE 321 Workforce Investment 02-03	Credit
+	Fowler, Janet E	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
+	Fried-Lee, Lauri	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
+	Garfinkle, Joan M	Cal Works	Temp Assist for Needy Family 03-04	Credit
	Gibbs, Caroline L	English As a Second Language	Year 1/T-3 Strengthening/Dev Progrm	Credit
+	Gillette, Linda J	English As a Second Language	Year 1/T-3 Strengthening/Dev Progrm	Credit
	Glines, Emily C	Americorps	Americorp TRDP 02-03	Credit
	Glines, Emily C	Americorps	Americorp ECEL 02-03	Credit
	Gougoutas, Anne K	Teachers' Resource Center	ABE 321 Workforce Investment 02-03	Credit
	Grohe, William E.	Vocational Education	ECO-CACT 02-03 CT#01-302-009	Credit
	Helmy, Anna-Lisa	English As a Second Language	SFDHS VESL-2 (2.5/48.75/48.75)	NonCredit
	Helmy, Anna-Lisa	English As a Second Language	SFDHS VESL-2 (2.5/48.75/48.75)	Credit
	Hovanesian, Suzanne A.	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
	Hovanesian, Suzanne A.	Teachers' Resource Center	ABE 321 Workforce Investment 02-03	Credit
	Husari, Nancy A	English As a Second Language	Year 1/T-3 Strengthening/Dev Progrm	Credit
+	Huynh, Kim-Dung L	Cal Works	Temp Assist for Needy Family 03-04	Credit
+	Huynh, Kim-Dung L	Cal Works	Calworks Program 03-04	Credit
	James, Arlene	Transitional Studies	ABE 321/Workforce Investment 03-04	Credit
+	Johnson, Gregory A	Career Link	SF Assessment Center	Credit
+	Johnson, Gregory A	Career Link	Calworks Program 03-04	Credit
	Jones, Keith D.	Contract Education	SFDHS-Edgewood Training 02-03	NonCredit
	Kasten, Angelika A	English As a Second Language	SFDHS VESL-2 (2.5/48.75/48.75)	NonCredit
	Kasten, Angelika A	English As a Second Language	SFDHS VESL-2 (2.5/48.75/48.75)	Credit
	Kastner, Barbara J	Teachers' Resource Center	ABE 321 Workforce Investment 02-03	Credit
	Kearsley, Jeanne	English As a Second Language	SFDHS VESL-2 (2.5/48.75/48.75)	NonCredit
+	Korey, Suzanne	Vocational Education	ECO-ATTC 02-03 CT#01-301	Credit
+	Korey, Suzanne	Vocational Education	WIA-Muni Career Ladder	Credit
	Krustapentus, Emilie A	English As a Second Language	Year 1/T-3 Strengthening/Dev Progrm	Credit
	Langon, Janet I	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
	Langon, Janet I	Teachers' Resource Center	ABE 321 Workforce Investment 02-03	Credit
	Lau, Pennie S	Contract Education	Ct. Ed SF Hotels Partnrshp Proj #4	Credit
	Lewis, James Benn	Vocational Education	ECO-CACT 02-03 CT#01-302-009	Credit
	Lofthouse, Erin J.	English As a Second Language	Year 1/T-3 Strengthening/Dev Progrm	Credit
	Long, Kirk C	Computer Networking & InfoTech	WIA-H1B Technical Skill Grant	Credit
	Loo, Josephine S	Vocational Education	VATEA T3E Tech Prep 03-04	Credit
	Lyau, Pamela W	Contract Education	ECO-SJECCD-CDE	Credit
	Martini, Diane Chri	Child Dev. & Family Studies	St Preschool FD 03-04 GWAP	Credit
+	McCarthy, Denise Kath	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
	Messina, Tamera Ann	Financial Aid	Temp Assist for Needy Family 03-04	Credit
+	Meunier-Fiebelkorn, Murie	Child Dev. & Family Studies	F & KCE 02-03	Credit
	Mijatovic, Katarina	English As a Second Language	Contract Education Incentives	Credit
	Mijatovic, Katarina	English As a Second Language	Year 1/T-3 Strengthening/Dev Progrm	Credit
+	Mireles, Enrique	Counseling	FSS/MCHS - Yr4 02-03	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC EMPLOYEES: Categorically Funded.

+	Mireles, Enrique	Child Dev. & Family Studies	FSS-ISFP/TPMS - Year2	Credit
	Mojica, Jay F	English As a Second Language	Year 1/T-3 Strengthening/Dev Progrm	Credit
	Nguyen, Chau B	Teachers' Resource Center	ABE 321 Workforce Investment 02-03	Credit
	O'Donnell, Sheila M.	English As a Second Language	SFDHS VESL-2 (2.5/48.75/48.75)	NonCredit
	Ogrodnik, Jayne K	English As a Second Language	Year 1/T-3 Strengthening/Dev Progrm	Credit
	Parcell, Celeste J	Career Link	Calworks Program 03-04	Credit
	Parsley, Clifford M.	Vocational Education	ECO-CACT 02-03 CT#01-302-009	Credit
+	Peterson, Sara T	Mathematics	NSF-Math Modules 2 Years	Credit
	Pogge, Crima B	Biological Sciences	Biolink:NATE-Biotech	Credit
	Queen, Miriam H.	English As a Second Language	Year 1/T-3 Strengthening/Dev Progrm	Credit
+	Quinn, Denise	Teachers' Resource Center	ABE 321 Workforce Investment 02-03	Credit
+	Racek, Barbara M	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
	Reed, Robert W	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
	Reed, Robert W	Transitional Studies	ABE 321/Workforce Investment 03-04	Credit
	Reichman, Linda K	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
+	Roberts, Laurie	English As a Second Language	Year 1/T-3 Strengthening/Dev Progrm	Credit
+	Rush, George M	Mentoring Service Learning	Partnership for Excellence	Credit
+	Ryder, Margaret E	English As a Second Language	Year 1/T-3 Strengthening/Dev Progrm	Credit
	Sanford, Curt Neal	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
	Schall, Susan M	English As a Second Language	SFDHS VESL-2 (2.5/48.75/48.75)	NonCredit
	Schall, Susan M	English As a Second Language	SFDHS VESL-2 (2.5/48.75/48.75)	Credit
+	Scholnick, Nadia F	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
+	Schurer, Linda E	English As a Second Language	Year 1/T-3 Strengthening/Dev Progrm	Credit
+	Shoaf, William A	English As a Second Language	Year 1/T-3 Strengthening/Dev Progrm	Credit
	Silver, Dale L.	English As a Second Language	SFDHS VESL-2 (2.5/48.75/48.75)	NonCredit
	Silverman, Herb M	Transitional Studies	ABE 321/Workforce Investment 03-04	Credit
	Smith, Lia J	English As a Second Language	Year 1/T-3 Strengthening/Dev Progrm	Credit
	Speraw, Andrea Ruth	Vocational Education	Vatea IIC 2003-2004	Credit
	Stark, L. Susa	Vocational Education	ECO-CACT 02-03 CT#01-302-009	Credit
	Stark, L. Susa	Undeclared Department	NSF-Math Modules 2 Years	Credit
+	Tam, Mo-Shuet	English As a Second Language	Year 1/T-3 Strengthening/Dev Progrm	Credit
+	Verdugo, Diana L	Cal Works	Temp Assist for Needy Family 03-04	Credit
	Villazana-Ruiz, Maria del	Child Dev. & Family Studies	F & KCE 02-03	Credit
	Wallis, Diane K	English As a Second Language	SFDHS VESL-2 (2.5/48.75/48.75)	Credit
+	Walsh, Laura	English As a Second Language	Year 1/T-3 Strengthening/Dev Progrm	Credit
	White, Eva G	Child Dev. & Family Studies	Center Based 03-04 GCTR	Credit
+	White, Kathleen C	Child Dev. & Family Studies	FSS-ISFP/TPMS - Year2	Credit
+	White, Kathleen C	Child Dev. & Family Studies	CA EC Mentoring Prog 00-01	Credit
+	White, Kathleen C	Child Dev. & Family Studies	FSS/TRDP Y3 CT#01-0137-004	Credit
	Wolf-Prusan, Rebecca J	Career Link	Calworks Program 03-04	Credit
	Wood, Janice R.	Teachers' Resource Center	ABE 321 Workforce Investment 02-03	Credit
	Yagle-Snead, Lynn	Child Dev. & Family Studies	Orfalea Family Foundation	Credit
	Yung, Robert S	English As a Second Language	CAn DGS-Vesl for Custodians	NonCredit
	Yung, Robert S	Teachers' Resource Center	ABE 321 Workforce Investment 02-03	Credit

H1 Summer 2003: 115

Total for H1: 173

Total Records: 173

030828 – H2
Categorically Funded Full-Time Temporary Assignment 2003-2004

RESOLVED: That the following named academic employees be appointed to Categorically Funded Temporary Full-Time assignment pursuant to Education Code Section 87470 for the term and year shown. Appointment shall be contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, verification of satisfactory physical examination, and completion of appropriate District documents. Salary shall be in accordance with the current salary schedule. Categorically funded as indicated:

NAME	DEPARTMENT	ACTIVITY	BUDGET	EFFECTIVE DATES
KOREY, Suzanne	Vocational Education	Project Coordinator	MUNI-SF Transit Career Ladder Partnership 121145-7114-1220-6490-N 60% Advanced Transportation Technology 123388-7175-1220-6840-N 40% FN9771	08/14/03 – 03/31/04 08/14/03 – 05/26/04
PICAR, Deborah	Workforce Investment Act	San Francisco Transit Coordinator	MUNI Career Ladder Partnership 121145-7114-1220-6490-N 100% FN9633	08/14/03 – 03/31/04

030828-H3
Amendment to Resolution

RESOLVED: That resolution 030626-H2, Categorically Funded, Full-Time Temporary Assignments, be amended in part to show the following:

NAME	DEPARTMENT	ACTIVITY	BUDGET	EFFECTIVE DATES
CHANGE FROM:				
DONOVAN, SHARON	Child Development & Family Studies	Project Coordinator / Instructor	213023-7334-1120-2100-N FN9677	08/14/03 – 12/19/03
LOO, JOSEPHINE	Learning Assistance Program	Counselor	121428-6430-1442-6110-C 90% 121429-6430-1442-6100-C 90% FN9650	08/14/03 – 08/31/03 09/01/03 – 12/19/03 01/13/04 – 05/26/04
PROULX, GREGORY	Learning Assistance Program	Instructional Coordinator/Writing Success Project	Writing Success Project 121428-6430-1220-6110-C 90% 121429-6430-1220-6110-C 90% FN9775	08/14/02 – 08/31/03 09/01/03 – 05/26/04
RACEK, BARBARA	Teachers Resource Center	Coordinator	Adult Basic Education 121248-8180-1220-1500-N FN9646	08/14/03 – 05/26/04

030828-H3 (Cont.)
Amendment to Resolution

RESOLVED: That resolution 030626-H2, Categorically Funded, Full-Time Temporary Assignments, be amended in part to show the following:

	NAME	DEPARTMENT	ACTIVITY	BUDGET		EFFECTIVE DATES
TO:	DONOVAN, Sharon	Child Development & Family Studies	Project Coordinator / Instructor	***213022-7334-1120-2100-N*** FN9677		08/14/03 – 12/19/03
	LOO, JOSEPHINE	Learning Assistance Program	Counselor	***Technical Preparation***		
				122108-7174-1240-0400-C	***10%***	***08/14/03 – 12/19/03***
				121428-6430-1442-6110-C	90%	08/14/03 – 08/31/03
				121429-6430-1442-6100-C	90%	09/01/03 – 12/19/03
				FN9650		01/13/04 – 05/26/04
	PROULX, GREGORY	Learning Assistance Program	Instructional Coordinator/Writing Success Project	Writing Success Project		
				121428-6430-1220-6110-C	90%	***08/14/03 – 08/31/03***
				121429-6430-1220-6110-C	90%	09/01/03 – 05/26/04
				FN9775		
	RACEK, BARBARA	Teachers Resource Center	Coordinator	Adult Basic Education		
				121249-8180-1220-1500-N		08/14/03 – 05/26/04
				FN9646		

030828-H4
Amendment to Resolution

RESOLVED: That resolution 030626-H2, Categorically Funded, Full-Time Temporary Assignment, be amended in part to show the following:

	NAME	DEPARTMENT	ACTIVITY	BUDGET	EFFECTIVE DATES
CHANGE FROM:	WONG, Manuel	Child Development & Family Studies	Instructor / Coordinator	213902-7334-1120-2100-N FN9647	08/14/02 – 12/19/03
TO:	WONG, Manuel	Child Development & Family Studies	Instructor / Coordinator	213902-7334-1120-2100-N FN9647	***CANCEL ASSIGNMENT***

030828-H5
Amendment to Resolution

RESOLVED: That resolution 030626-H2, Categorically Funded, Full-Time Temporary Assignment, be amended in part to show the following:

	NAME	DEPARTMENT	ACTIVITY	BUDGET		EFFECTIVE DATES
CHANGE FROM:	LEWIS, James	Vocational Education Coordinator	Learn To Earn More Coordinator	VTEA I-C Bridge to Biotech Industry 121511-7224-1220-0400-C	30%	08/14/03 – 05/26/04
				SF Centers for Competitive Technologies – SFCACT 123357-7175-1220-6840-N	30%	08/14/03 – 05/26/04
				MUNI-SF Transit Career Ladder Partnership FN9654	15%	08/14/03 – 12/19/03 01/03/04 – 03/31/04
TO:	LEWIS, James	Vocational Education Coordinator	Learn To Earn More Coordinator	***VTEA I-C Bridge to Biotech Industry*** ***121511-7224-1220-0400-C***	***35%***	08/14/03 – 05/26/04
				SF Centers for Competitive Technologies – SFCACT ***123357-7175-1220-6840-N*** FN9654	***40%***	08/14/03 – 05/26/04

089

CITY COLLEGE OF SAN FRANCISCO
50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

N1

DATE: August 28, 2003

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **Academic Employees**
Community Services Classes
City College of San Francisco
(Resolutions 030828-N1)

BACKGROUND INFORMATION:

Resolutions 030828-N1 covers appointments of academic employees to Community Service Classes and/or other related transactions pursuant to the provisions of California Education Code #78300. All appointments are classified as temporary, hourly unless otherwise stated in the resolution. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Clara Starr, Originator

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DR. PHILIP R. DAY, JR., CHANCELLOR

TEMPORARY HOURLY ASSIGNMENTS -
ACADEMIC EMPLOYEES: Community Services Programs

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments in Community Services and related Programs pursuant to Education Code Section 78300. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered as full-time assignments for regular employees having comparable duties. Total overload/extra pay assignments for full-time faculty shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

FALL 2003

(+: Full-time overload/extra pay)
(*: New hourly academic employee)

	Name	Department	Division
+	Larson, Penelope A	Institute for Int'l Students	Credit

N1 Fall 2003: 1

SUMMER 2003

(+: Full-time overload/extra pay)
(*: New hourly academic employee)

	Name	Department	Division
	Chala, Louis	Community Services	NonCredit
	Chew, Patrick Yam Kit	Community Services	NonCredit
	Cogliandro, Catherine	Community Services	NonCredit
	Elizarde, Lane Thomas	Community Services	NonCredit
	Glasser, Catherine	Community Services	NonCredit
	Good, Zehra Tulin	Institute for Int'l Students	Credit
*	Grafflin, Mary Melissa	Community Services	NonCredit
	Gray, Cezanne A	Community Services	NonCredit
*	Green, Karen L	Community Services	NonCredit
	Grossman, Carol J	Community Services	NonCredit
	Harlow, Nicole Anne	English As a Second Language	Credit
	Hartman, Catherine Eli	Institute for Int'l Students	Credit
*	Johnson, Terry L	Community Services	NonCredit
*	Lew, Diana K	Community Services	NonCredit
	Luc, Minh Quoc	Community Services	NonCredit
	Ma, Thi Thi	English As a Second Language	Credit
*	Madrigal, Elizabeth	Community Services	NonCredit
	Mahoney, Vincent W	Community Services	NonCredit
	Manriquez, Monica	Community Services	NonCredit
	Padilla, Rodolfo	Community Services	NonCredit
	Pakar, An Koby	Community Services	NonCredit
	Peterson, John R	Community Services	NonCredit
*	Reid, Rosanne M	Community Services	NonCredit
	Riga, Carol T.	Community Services	NonCredit
	Stein, Judy A	Community Services	NonCredit
	Willett, John Hunter	Institute for Int'l Students	Credit
	Wright, Dina E	Community Services	NonCredit

TEMPORARY HOURLY ASSIGNMENTS -
ACADEMIC EMPLOYEES: Community Services Programs

Zapata, Daryl J	Community Services	NonCredit	*N1 Summer 2003: 28*

Total for N1: 29

Total Records: 29

CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: August 28, 2003 **P1**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: POLICY MANUAL
Notice of Intention to Amend the SFCCD Policy Manual Section 8.06a – Procurement of Supplies, Equipment, and Services
(Resolution No. 030828 – P1)

BACKGROUND INFORMATION:

The City College Board of Trustees desires to increase opportunities for small local businesses to contract with the College for professional and other services. The Board also wishes to use competitive processes whenever feasible and thereby limit the number of sole source contracts the College awards to the smallest possible number.

Several portions of state law speak to the College's authority to enter into contracts. California Government Code Section 53060, provides broad authority for contracting and states that:

" *The legislative body of any public or municipal corporation or district may contract with and employ any persons for the furnishing to the corporation or district special services and advice in financial, economic, accounting, engineering, legal, or administrative matters if such persons are specially trained and experienced and competent to perform the special services required.*"

The College has used this particular statute as for many years as its source of authority for hiring firms or persons on an as needed basis in specialized areas.

The California Education Code also addresses the area of contracts and was recently amended, so that Section 88003.1(b) (2) now states that personal services contracts may be entered when:

"*The services contracted are not available within community college districts, cannot be performed satisfactorily by community college district employees, or are of such a highly specialized or technical nature that the necessary expert knowledge, experience, and ability are not available through the community college district.*"

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DR. PHILIP R. DAY, JR., CHANCELLOR

This section also states:

"...This section shall apply to personal service contracts entered into after January 1, 2003. This section shall not apply to the renewal of personal services contracts subsequent to January 1, 2003, where the contract was entered into before January 1, 2003, irrespective of whether the contract is renewed or rebid with the existing contractor or with a new contractor."

Finally, the California Public Contracts Code Section 20651 states that :

(a) The governing board of any community college district shall let any contracts involving an expenditure of more than fifty thousand dollars ($50,000) for any of the following:
(1) The purchase of equipment, materials, or supplies to be furnished, sold, or leased to the district.
(2) Services, except construction services.
(3) Repairs, including maintenance as defined in Section 20656, that are not a public project as defined in subdivision (c) of Section 22002.
The contract shall be let to the lowest responsible bidder ...

(c) This section applies to all equipment, materials, or supplies, whether patented or otherwise. This section shall not apply to personal services or advice, insurance services, or any other purchase or service otherwise exempt from this section, or to any works done by day labor or by force account pursuant to Section 20655.

The $50,000 figure is adjusted for inflation each year by the State Chancellor's Office in accordance with state regulations, and now stands at $59,600. For items covered by this statute, it is, and has been, the standard practice of the College's Purchasing Office to award College business to the lowest responsible bidder for items greater than the threshold. This resolution would amend the College's policy manual and extend the jurisdiction for the state threshold requiring competitive contracts. It would eliminate for City College the exception for personal services and advice. However, it is important to note that such decisions would not be based solely on price. Exceptions would be created for contracts with other government agencies, contracts related to a grant when the grantor has established a deadline or guidelines that do not allow adequate time for competition, maintenance for hardware or software provided by the manufacturer, and for emergencies affecting the health and safety of the College's students and workforce.

RECOMMENDATION:

RESOLVED: That notice is hereby given that the following proposed amendment to the San Francisco Community College District Policy Manual, Section 8.06a – Procurement of Supplies, Equipment, and Services, shall be acted upon at the September 25, 2003 meeting of the Board of Trustees;

That SFCCD Policy Manual Section 8.06a – Procurement of Supplies, Equipment, and Services, shall be amended read as follows:

PM 8.06a Procurement of Supplies, Equipment, and Services

Any contracts for personal services involving an expenditure of more than fifty thousand dollars, or any more recent figure established by the State Chancellor's Office pursuant to California Public Contracts Code Section 20651, shall be awarded only after the completion of a competitive process. While cost shall be considered in awarding such contracts, other factors including but not limited to demonstrated expertise and availability shall be considered as well. The award process shall also provide, to the full extent permitted by law, preference to Small Local Business Enterprises.

Exceptions to this requirement shall only be made for contracts with other government agencies, contracts related to a grant when the grantor has established a deadline or guidelines that do not allow adequate time for competition, contracts for maintenance for computer hardware or software provided by the manufacturer, and for emergencies affecting the health and safety of the College's students and workforce.

This section shall apply to personal service contracts entered into after September 25, 2003. This section shall not apply to the renewal of personal services contracts subsequent to September 25, 2003, where the original contract was entered into before September 25, 2003.

Peter Goldstein, Originator

CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: August 28, 2003 **P2**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: **POLICY MANUAL**
Notice of Intention to Amend the SFCCD Policy Manual By Adding Section 7.25, Small Business Enterprises (Resolution No. 030828-P2)

BACKGROUND INFORMATION:

The California Public Contract Code Section 2002 was amended recently to allow local agencies like the SFCCD to provide preferences to small businesses. The proposed policy is based on this new legislation. Moreover, to give effect to the proposed policy, the District plans to develop a Small Business Enterprise Program in the area of construction contracting, after consultation and review with interested parties in the community, for Board review and adoption.

San Francisco Community College District Policy Manual Section 1.05 D. reads in part as follows: "Adoption of Policies. Any policy may be adopted by the Board, be amended or repealed by an affirmative action vote of four members at any meeting, providing notice of said intended action has been given at a previous meeting.

RECOMMENDATION:

RESOLVED: That notice is hereby given that the following proposed amendment to the San Francisco Community College District Policy Manual, Section 7.25 – Small Business Enterprises, shall be acted upon at the September 25, 2003 meeting of the Board of Trustees;

That SFCCD Policy Manual Section 7.25 – Small Business Enterprises, shall be added to read as follows: (NOTE: Additions or substitutions are indicated by ***bold italic*** and deletions are indicated by ~~strike over~~). (See following page).

Ronald Lee, Originator

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PM 7.25
SMALL BUSINESS ENTERPRISES

It is the policy of the San Francisco Community College District to encourage and facilitate full and equitable business opportunities, specifically in the area of construction contracting, for all small businesses wishing to do business with the District.

CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

P3

DATE: August 28, 2003

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: POLICY MANUAL
Amending the SFCCD Policy Manual
By Amending Section 1.05 - Meetings
(Resolution No. 030828-P3)

BACKGROUND INFORMATION:

San Francisco Community College District Policy Manual Section 1.05 D. reads in part as follows: "Adoption of Policies. Any Policy may be adopted by the Board, be amended or repealed by an affirmative vote of four members at any meeting, providing notice of said intended action has been given at a previous meeting..."

RECOMMENDATION:

WHEREAS: Notice was given at a prior meeting (June 26, 2003) of the Board of Trustees of the SFCCD that proposed amendments to the Policy Manual, Section 1.05 – Meetings, would be acted upon at a subsequent meeting of the Board of Trustees;

RESOLVED: That SFCCD Policy Manual Section 1.05 – Meetings, be amended to read as follows: (NOTE: Additions or substitutions are indicated by ***bold italic*** and deletions are indicated by ~~strike over~~). (See following pages).

Ronald Lee, Originator

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DR. PHILIP R. DAY, JR., CHANCELLOR

A. **Order of Business for Regular Meetings may be as follows:**

I. Roll Call
II. Pledge of Allegiance
III. Approval of Minutes (if available)
IV. Adoption of Resolutions Agenda
V. Approval of Consent Agenda Items as Listed
VI. Special Presentations (if scheduled)
VII. Monthly Financial Report
VIII. Action On Other Resolutions Agenda Items
IX. Report from Constituent Groups
- Academic Senate
- Associated Students
- Classified Senate

X. Board of Trustees' Report
XI. Chancellor and Staff Reports
XII. Requests to Speak
XIII. Adjournment

The order of business may be revised at any meeting when, in the discretion of the President, such revision will benefit the public and/or order of the meeting. In the conduct of its business, the procedure of the Board will be governed by the policies set forth in this manual, or if not covered hereby then by the Robert's Rules of Order, Revised, however, no procedural rules or rulings shall operate to invalidate otherwise lawful actions of the Board.

B. **Preparation for Meetings.** At least seventy-two (72) hours before a regular meeting, an agenda shall be posted containing a brief general description of each item of business to be transacted or discussed at the meeting, including closed session items. The agenda for Board meetings shall be delivered to Board members at least seventy-two (72) hours prior to the time of regular meetings and at least twenty-four (24) hours prior to the time of special meetings. ***All resolutions are subject to amendment and replacement pursuant to applicable law.*** Resolutions proposed by individual Board members must obtain the concurrence of two (2) other Board members. However, items requiring Board action which do not appear on the agenda may be acted upon under any of the following circumstances: 1. At least four (4) Board members determine that an emergency situation exists, 2. Two-thirds of the members of the Board present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those members present determine that there is a need to take immediate action and that the need for immediate action came to the attention of the District subsequent to the agenda being posted, or 3. The matter was posted on an agenda for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken. Prior to discussing any item pursuant to these three exceptions, the Board shall publicly identify the item. An emergency situation shall mean: (a) Work stoppage or other activity which severely impairs public health, safety, or both, as determined by a majority of the members of the legislative body. (b) Crippling disaster which

severely impairs public health, safety, or both, as determined by a majority of the members of the legislative body. Agenda items appearing on the published agenda may be removed by a majority vote of the Board. The Agenda shall be posted at the entrance door at 33 Gough Street and ***at the entrance to*** ~~in~~ the lobby of Conlan Hall at City College of San Francisco, 50 Phelan Avenue, at least seventy-two (72) hours prior to the time of the regular meetings and at least twenty-four (24) hours prior to the time of special meetings and these sites shall be the official posting locations of all Board agendas. ***The agenda shall also be posted on the District's web site.*** In addition, to the extent practicable, the agenda shall be posted in other facilities and sites as listed in the Administrative Regulations. A notice identifying the location, date, and time of the regular meeting shall be posted at the official posting locations at least ten (10) days prior to the meeting and shall remain so posted to and including the time of the meeting. ***The meeting notice shall also be posted on the District's web site.***

A member of the public may place an item on the Board agenda for regular meetings if the item relates directly to District business and is a matter of public concern, and if a written request is received in the Chancellor's Office no later than noon three full calendar weeks in advance of a regular Board meeting, and to avoid repetitive additions to the agenda, if the subject matter has not previously been submitted for the agenda within the past three months. In the interest of effective management of meeting time, no person shall place more than two items on any single regular agenda without justifying, to the satisfaction of the Chancellor, the necessity of including additional items on that agenda as opposed to later agendas. The Chancellor shall determine whether the specific matter is directly related to the business of the District. Items which have been properly submitted and verified as related to the business of the District will be addressed in the "Requests to Speak" portion of the agenda or otherwise at the conclusion of all other District business on the agenda. The member of the public who properly submits an agenda item will be allowed up to three (3) minutes at the meeting to present the information to the Board. Following this presentation, the Board may, but is not required to address the issue, may put the issue on a future agenda for more discussion and possible action, or may refer the issue to the administration.

C. Voting. The vote, by Roll Call, shall be taken and recorded when demanded by any member, or as otherwise required by law.

D. Adoption of Policies. Any policy may be adopted by the Board, be amended or repealed by an affirmative vote of four members at any meeting, providing notice of said intended action has been given at a previous meeting. Any policy or bylaw which is regulatory as to the Board but is not otherwise required by law may be suspended temporarily by a vote of at least five (5) members or of all those members present if four members are present, if such suspension is in the best interest of the District.

E. Reports. Board members requesting reports must do so through the President of the Board with the concurrence of at least two (2) other Board members.

F. Recording Minutes of Meeting. As records of Board actions at meetings, the minutes shall contain only resolutions and ultimate actions of the Board, but if any Trustee desires to have any additional matter included, he/she must submit a written statement with a request that it be

included in the minutes. For regular meetings, there shall also be a tape recording of the proceedings and/or some other means of maintaining a permanent record of the proceedings. For special meetings, to the extent possible, there shall also be a tape recording of the proceedings and/or some other means of maintaining a permanent record of the proceedings.

Records of all business transacted and of all policies and regulations or other controls enacted by the Board shall be set forth in full in the official records of the District, which shall be the official public records of Board actions.

G. **Regular Meetings of the Board.** One or more meetings shall be held each month, at the regular meeting place of the Board, 33 Gough Street, San Francisco, except that a regular monthly meeting may be adjourned in accordance with the law. The Board may also meet at other District locations served by the District or at other locations outside the District as provided by law.

H. **Special Meetings of the Board.** Such meetings may be called by the presiding officer of the Board or by a majority of the members of the Board by delivering personally or by mail written notice to each Board member and to appropriate media. Such meetings shall be within District boundaries except as otherwise provided by law. ***Notices of such meetings and agenda will be posted as described in the foregoing.***

I. **Meetings Open to the Public.** All meetings of the Board, including committees, shall be open to the public ***except*** as ***otherwise*** provided by law. ***The Board recognizes the right of the public to be informed about Board meetings and of the public's right of access to public meetings.***

J. **Meetings Closed to the Public.** All closed session shall be closed to the public. Closed sessions may be held in accordance with the law. Closed sessions can be held during a regular or special meeting.

K. Quorum. A quorum for the conduct of Board business shall consist of four (4) members. No official action may be taken when a quorum is absent.

L. **Granting the Privilege of the Floor.** ***A member of the public may address the Board at a Board meeting as follows***. A person desiring to speak shall be recognized by the Chair only after complying with the following procedures:

For matters appearing on the agenda, an individual desiring to address the Board must complete a "Request to Address Board" card, completing the information thereon including the subject to be addressed. If there is to be a written report presented, a copy (ies) shall be submitted in advance to the Chancellor.

Any person desiring to address the Board on non-agenda items must also complete the "Request to Address Board" card and will be recognized at the end of the agenda. Only items directly related to District business may be presented. Cards for these purposes are available in the Office of the Chancellor and also at the Board meeting. Completed cards should be presented to the Board President prior to the beginning of the meeting. As a matter of courtesy, the Board encourages

people to notify the Chancellor's Office in advance of the Board meeting of their intention to address the Board. Prior to calling for a vote on an item before the Board, the Presiding Officer shall determine if speaker cards have been submitted for that item. Persons who have submitted cards prior to the consideration of the item shall be called upon by the Presiding Officer. Persons who address the Board may address only the agenda item being considered and shall have up to three minutes for comments. Should another person who has submitted a request to speak card in advance of consideration of the item wish to forego speaking on that item, he or she may grant his or her speaking time to another speaker who has also submitted a request to speak card, but in no event shall any speaker have more than two allotments (totaling up to six minutes) of speaker time on any item. However, in order to facilitate the completion of District business, the Presiding Officer may also limit the total length of time allotted to the speakers on a given topic or agenda item which may reduce the individual speaker's time on the topic or item. Speaking too long, being unduly repetitious, or discussing irrelevances disrupt the meeting, and may result in the forfeiture of speaking opportunities during the meeting.

The President of the Board reserves the right of determining the order of the speakers and changing the order of the agenda if it will be of benefit to the public and/or the order of the meeting.

Undue interruptions or other interferences with the orderly conduct of Board business cannot be allowed. Defamatory or abusive personal remarks which disturb or impede the meeting or exceed the bounds of civility necessary to the conduct of District business are always out of order. However, the Board shall not prohibit public criticism of the policies, procedures, programs, or services of the District, or of the acts of omissions of the Board.

The President may terminate the speaker's privilege of address if after being called to order, he or she persists in improper conduct or remarks, or if the speaker fails to speak on the subject matter for which the privilege of the floor was granted.

No oral presentation shall include charges or complaints against any employee of the Board, or otherwise present information, which does not relate directly to the topic at hand or which disrupts or impedes the meeting. All formal charges or complaints against an employee, for which a specific grievance or complaint process is not otherwise available, shall be in writing and signed by the person making the charge and shall be filed with the Chancellor who shall, after investigation, take or recommend appropriate action. There shall be no oral presentation or discussion of confidential formal charges or complaints in open public meetings of the Board on non-agenda items or unless otherwise required by law.

Comments or presentations made by members of the public to the Board do not necessarily reflect the opinion of the Board or of its individual members, nor does the Board necessarily endorse or sanction such comments or presentations. Persons who address the Board on matters of their choosing are solely responsible for the content of such comments or presentations.

CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: August 28, 2003 **S1**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: SPECIAL
Supporting the Budget Accountability Act
(Resolution No. 030828 - S1)

BACKGROUND INFORMATION:

The Budget Accountability Act would permit Legislature to enact budget and budget-related appropriation and tax bills with 55% vote rather than the current 2/3 vote. The Legislature and Governor would permanently lose salary and per diem each day the budget is late. Requires that the Legislature stay in session until the budget is passed. Requires a budget summary in state ballot pamphlet and that it be linked to Internet website with each legislators' voting record on budget and related taxes. Requires 25% of certain state revenue increases be deposited in a reserve fund, which cannot be used to increase state spending.

The Legislative Analyst states that the fiscal impact on state and local governments would vary, including a potentially significant increase in state tax revenues and spending in some years. The exact fiscal impact would depend on the composition and actions of future Legislatures.

The Budget Accountability Act will seek to reform the existing and to a great extent dysfunctional state budget process by making the Governor and Legislature accountable for adopting a budget on time. It will return the state budget process to the people. The people elect legislators to create laws, design social programs, and devise and enact a budget to make sure the state functions the way it should.

California is one of only a few states that require legislators to require more than a simple majority to pass a state budget. Meanwhile, the will of the people has been usurped; schools and kids are suffering; and the state budget deficit mounts higher and higher. The Budget Accountability Act will lower the two-thirds supermajority to 55%, enabling the legislature to do its job.

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Because of the burdensome two-thirds legislative supermajority required in California to pass the state budget, we have been held hostage by a tyranny of the minority. Almost all labor education and good government groups have come out in support of this initiative.

RECOMMENDATION:

RESOLVED: That the Board of Trustees supports the passage of the Budget Accountability Act, an initiative to amend the California Constitution on the March 2004 ballot.

Trustee Dr. Anita Grier, President, Originator
Trustee Johnnie L. Carter, Vice-President, Originator
Trustee Rodel Rodis, Chair, Finance Committee, Originator

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DATE: August 28, 2003

S2

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **SPECIAL**
Reaffirming the District's Opposition to Proposition 54 Classification By Race, Ethnicity, Color or National Origin Initiative Constitutional Amendment (Resolution No. 030828- S2)

BACKGROUND INFORMATION:

Effective January 1, 2005, if passed, this initiative would amend the California Constitution to prohibit state and local governments from using race, ethnicity, color or national origin to classify current or prospective students, contractors, or employees in public education, contracting or employment operations. Prohibition also covers persons subject to other operations of government unless Legislature finds compelling state interest, authorizes by two-thirds of each house, and Governor approves. It does not prohibit classification by sex.

"Classifying" is defined as separating, sorting, or organizing persons or personal data. Exemptions include law enforcement descriptions, prisoner and undercover assignments, and action taken to maintain federal funding. The Legislative Analyst and Director of Finance estimate this measure could save the state annually from several million dollars to in excess of $10 million beginning in 2015.

According to the Legislative Analyst, the measure would not result in a significant fiscal impact on state and local governments.

It is vital for school and community college districts and all postsecondary educational institutions to continue to collect race and ethnicity data to assist in ensuring fair and equal access to every educational institution, whether as a student or an employee. Furthermore, it is vital for the State of California to determine if the number of people of color who are enrolling in or working for an educational institution is increasing or decreasing.

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Federal law prohibits discrimination on the basis of race and ethnicity. Passage of Proposition 54 would make it nearly impossible for an applicant to bring suit on the basis of disparate impact. Furthermore, it would make it equally impossible for an employer or institution to defend their practices against such a suit.

This initiative would turn forty years of antidiscrimination case law on its head. It goes against the basic tenets of the Equal Employment Opportunity Commission and Title VII. It flies in the face of everything that City College of San Francisco stands for in the area of equal opportunity and access. This initiative contradicts City College's vision of creating and fostering a diverse and caring community, where all people are afforded equal opportunity to share in the benefits of education and employment. Furthermore, should City College of San Francisco continue to collect data on the ethnicity, color, or national origin of its students, it could be subject to a lawsuit.

RECOMMENDATION:

RESOLVED: That the Board of Trustees reaffirms its opposition to the passage of Proposition 54, the "Classification By Race, Ethnicity, Color or National Origin Initiative Constitutional Amendment", an initiative to amend the California Constitution on the October 7, 2003 ballot.

Trustee Johnnie L. Carter, Vice-President, Originator
Trustee Julio J. Ramos, Chair, Legislative Committee, Originator
Trustee Rodel E. Rodis, Chair, Finance Committee, Originator

CITY COLLEGE OF SAN FRANCISCO

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DATE: August 28, 2003 **S3**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **SPECIAL**
Conferring of Honorary Community College Associate Degree in International Relations, Honoris Causa, to The Honorable Gloria Macapagal-Arroyo, President of the Republic of the Philippines
(Resolution No. 030828- S3)

BACKGROUND INFORMATION:

Upon recommendation of the Board of Trustees, President Gloria Macapagal-Arroyo of the Republic of the Philippines is the recipient of an Honorary Community College Associate Degree in International Relations, Honoris Causa.

SHARED GOVERNANCE REVIEW:

Yes____;No_X__; If yes, which committee: _____
Date of Review: _____

(a Negative Response indicates that a Review is not necessary)

RECOMMENDATION:

WHEREAS, President Gloria Macapagal-Arroyo was sworn in as the fourteenth President of the Republic of the Philippines on January 1, 2001, the second woman to be swept into the Presidency by a peaceful People Power revolution; and

WHEREAS, President Gloria Macapagal-Arroyo was elected Vice President of the Republic of the Philippines in 1998 with almost 13 million votes, the largest mandate in the history of the presidential or vice presidential elections; and

WHEREAS, President Gloria Macapagal-Arroyo upheld the high academic standards of her parents as the daughter of the late President Diosdado Macapagal and Dr. Evangelina Macaraeg-Macapagal, graduating magna cum laude from Assumption College with a Bachelor of Science in Commerce; earning a Master of Arts in Economics from Ateneo de Manila University, and a Doctorate in Economics from the University of the Philippines; and

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WHEREAS, President Gloria Macapagal-Arroyo professional career began as a Teacher at Assumption College, going forward as Assistant Professor at Ateneo de Manila University and Senior Lecturer at the University of the Philippines School of Economics;

THEREFORE BE IT RESOLVED that the San Francisco Community College District upon the recommendation of the Board of Trustees and the Chancellor, is pleased to confer upon The Honorable Gloria Macapagal-Arroyo, President of the Republic of the Philippines, an Honorary Community College Associate Degree in International Relations, Honoris Causa.

Trustee Rodel E. Rodis, Originator
Trustee Julio J. Ramos, Originator
Trustee Johnnie L. Carter, Jr., Originator

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DATE: August 28, 2003 **S4**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **SPECIAL**
Memorial Resolution given to the family of Enola Maxwell on the sixth day of July, 2003
(Resolution No. 030828 – S4)

BACKGROUND INFORMATION:

Upon recommendation of the Board of Trustees, the family of Mother Enola Maxwell received the following memorial resolution on the day of her funeral.

SHARED GOVERNANCE REVIEW:

Yes____;No_X__; If yes, which committee: _____
Date of Review: _____

(a Negative Response indicates that a Review is not necessary)

RECOMMENDATION:

WHEREAS, "Miz" Maxwell, as she was widely known, was born in Baton Rouge, Louisiana, during a period when segregation policies aimed at African Americans like herself were still in effect; and

WHEREAS, Enola Maxwell sought peaceful change to the discrimination experienced by African Americans by becoming active in t he civil rights movement, traveling to Washington, D. C., in 1963 to hear Dr. Martin Luther King, Jr., speak at a major demonstration; and

WHEREAS, in 1970, Mother Maxwell brought her extensive energies to San Francisco's Portero Hill neighborhood, becoming executive director of the under-used neighborhood center on De Haro Street, and over the next three decades transforming it into a community jewel, in the process creating a gym, a theater, a middle school, a Head Start Program and career training center for teens, as well as or venue forconcerts, poetry workshops, senior programs and continuing education courses for adults; and

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WHEREAS, The San Francisco Board of Education has honored her by renaming Portero Hill School as the Enola D. Maxwell Middle School of the Arts.

THEREFORE BE IT RESOLVED that the San Francisco Community College District upon the recommendation of the Board of Trustees and the Chancellor, and after the fact in view of no July Board Meeting, extend our deepest sympathy to the family of Mother Enola Maxwell.

President Dr. Anita Grier, Originator
Trustee Dr. Natalie Berg, Originator
Trustee Johnnie L. Carter, Jr., Originator

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DATE: August 28, 2003 **S5**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Travel Request for Association of Community College Trustees (ACCT) Annual Conference (Resolution No. 030828-S5)

SUMMARY:

At the February Board of Trustees' meeting earlier this year, a resolution was passed on the issue of in-state and out-of-state restrictions for board members (Res. No. 030227-S3), requiring that individual members seek approval from the Board in advance for travel costs. Once the Governor's announcement was made in December about the severity of the state budget environment, the entire City College community worked overtime to conserve any and all resources. Travel expenses were an obvious target, and since the February resolution was passed, the Trustees have covered their own expenses for special meetings, conferences, and/or out of town workshops.

Next month, the Association of Community College Trustees (ACCT) is hosting its annual meeting in Denver, CO. Because two of our Trustees, Grier and Rodis, are both members of ACCT committees, it is sensible for the District to make arrangements to cover their expenses so that City College is represented at these committee tables. Board President Grier is a member of the ACCT Diversity Committee. Trustee Rodis is Chair of the Regional Caucus of Asian Americans and Pacific Islanders.

The approximate cost of fees, airfare, and overnight accommodations for each participant is $1,600.

SHARED GOVERNANCE REVIEW:

Yes_____; No ___X__; If yes, which committee: _____
Date of Review: _____

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RECOMMENDATION:

THEREFORE BE IT RESOLVED: *That the individual members of the San Francisco Board of Trustees seek approval from the Board in advance for the travel costs associated with this year's annual conference of the Association of Community College Trustees (ACCT) in the amount of approximately $1,600 each; and*

FURTHER BE IT RESOLVED: That Board members contemplating such travel should submit their plans/requests to the Chancellor so that the request can be expedited so as to take advantage of potential travel discounts and savings.

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DATE: August 28, 2003 **S6**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **SPECIAL**
Acceptance of Proposed Mission Campus Program Document, dated August 19, 2003 (Resolution No. 030828-S6)

BACKGROUND INFORMATION:

In January 2000 the District hired the joint venture firm of Cervantes Design Associates and Kendall Young Architects for programming, design, and construction observation of the new Mission Campus. The Architectural Design Team, in close consultation with the Mission Campus, faculty, staff, and Facilities Planning, developed the proposed Program Document. The Program Document details the size, use, and special features of each room in the building, along with each room's relationship with other rooms based upon the educational specifications stipulated by the campus faculty and Design Review Committee/Building Committee. This document was endorsed by the Mission Campus Staff as well as the members of the Design Review Committee. A copy of the Educational Program Specifications is at the Chancellor's Office and the Vice Chancellor for Finance and Administration office for your review.

SHARED GOVERNANCE REVIEW:

Yes___ ___; No_____; If yes, which committee: _____
Date of Review _____

RECOMMENDATION:

RESOLVED: That authorization be hereby given to proceed with the Mission Campus project in accordance with the Proposed Mission Campus Program Document, dated August 19, 2003.

Peter Goldstein, originator

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DATE: August 28, 2003 **S7**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **SPECIAL**
California's community colleges with an automatic property tax backfill
(Resolution No. 030828- S7)

BACKGROUND INFORMATION:

The California community colleges are the largest higher education system in the nation serving over 2.9 million Californians annually, yet their actual annual budget remains a mystery until nearly the end of the school because property revenues cannot be accurately measured until after April 30. Because the budget is passed based on the estimate of property tax revenues as prepared by the State Department of Finance alone and nearly a year in advance, it is literally impossible to make an accurate assessment of the revenues the community colleges will actually receive.

Because community colleges are vulnerable to loss of revenues late in the school year, often the only way to make up these shortfalls is to limit summer school course offerings to students. Summer school is of vital importance to our community college students, whether they are trying to get their last credits before transferring to a four-year university, finishing up their degree, taking advantage of an opportunity to upgrade their skills in order to advance in the workplace, or any of a myriad of other educational needs our students have. It is patently unfair and inequitable to make community college students' educational opportunities, plans, and achievements subject to last minute financial adjustments. The level of funding coming from property taxes needs to be backfilled from the state's general fund in order to keep both our programs and our students on track.

Current provisions of state law provide "back-fill" protection to K-12 education in the event that actual property tax collections are below those estimates included in the annual state budget act; no such provision exists for community colleges. It is only just to provide the community colleges with the same type of predictability and stability as is accorded the K-12 system.

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RECOMMENDATION:

RESOLVED: That the Board of Trustees supports providing California's community colleges with an automatic property tax backfill from the California general fund in order to bring the necessary level, stability and predictability to community college funding.

BE IT FURTHER RESOLVED: That the Board of Trustees strongly support AB-1417 (Pacheco) which would enact legislation to ensure that the community colleges automatically receive general fund dollars to backfill any property tax shortfall.

Trustee Johnnie L. Carter, Vice-President, Originator
Trustee Julio J. Ramos, Chair, Legislative Committee, Originator
Trustee Rodel E. Rodis, Chair, Finance Committee, Originator

SENATE COMMITTEE ON EDUCATION
John Vasconcellos, Chair
2003-2004 Regular Session

BILL NO: AB 1417
AUTHOR: Pacheco
AMENDED: June 4, 2003
FISCAL COMM: Yes HEARING DATE: July 9, 2003
URGENCY: No CONSULTANT: Nancy Anton

SUBJECT: Community Colleges - Property Tax Backfill

SUMMARY

This bill provides for the annual transfer of funds from the State General Fund to the State School Fund for allocation to the California Community Colleges (CCCs) in order to compensate the CCCs for estimated, but un-received, property tax and student enrollment fee revenues effective 2005-06.

BACKGROUND

Since at least 1991, the CCCs have not received some portion of the property tax revenues that were estimated in the state budget process. Since these estimated revenues have been, at least partially, assumed in the appropriation of state funds, the CCCs argue that the state has an obligation to make up the difference in funding.

K-12 school districts receive property tax revenues through the revenue limit mechanism that was invented in response to the Serrano v. Priest litigation. Revenue limits work so that K-12 districts are automatically compensated with state funding when property tax revenues fall short of expectations. The revenue limit process also reduces state aid to K-12 districts when property tax revenues exceed expectations.

The CCCs do not have a revenue limit type of funding system that automatically "backfills" for un-received property taxes, but state aid to college is also not automatically reduced when property taxes exceed estimates.

Current law requires County Auditors to report to the CCC Board of Governors by November 15 of each year on the actual property tax revenues of community college

districts.

ANALYSIS

This bill requires :

1) County Auditors to report to the CCC Board of Governors by November 15 of each year on the estimated property tax revenues of CCC districts and report again by April 30 on actual prior year revenues along with revised current-year estimates.

2) The annual Budget Act, effective with the 2005-06 fiscal year, to include a statement of what revenues from the following sources are assumed to form the basis of state appropriation to CCC districts:

   a) Property tax revenue as defined to be net of excess revenues.

   b) Net student enrollment fee revenue.

   c) Federal oil and mineral resource and donations revenue.

3) The CCC Chancellor, effective with the 2005-06 fiscal year, to annually certify reported property tax and student fee revenues to the State Controller on the following schedule:

   a) Estimated current year revenues by December 20 and May 30 of each year.

   b) Actual prior year revenues by May 15 of each year.

4) The State Controller, effective with the 2005-06 fiscal year, to cover shortfalls (budgeted v. actual

revenues) by transferring the amount needed to meet budget estimates from the General Fund to Part B of the State School Fund. The bill also requires the Controller to transfer any funds in excess of budget estimates from Part B of the State School Fund back to the General Fund.

STAFF COMMENTS

1) Should student fee revenues be treated the same as property tax revenues ? Property tax revenues rise or fall based upon economic factors that are well outside the control CCC districts. While student fees, being

set by the Legislature, are arguably not subject to much control by the CCCs, there may be certain policies which encourage or discourage the enrollment of pupils and that, consequently, may affect student fee revenue. Are student fee revenues enough like property taxes so that community colleges should be held harmless from their ebb and flow?

2) Difference with K-12 . K-12 school districts are individually guaranteed receipt of the revenue limit funding. This means that certain districts, 'basic aid districts', which receive more property taxes than needed to pay for their revenue limits get to keep the excess property tax revenues. This bill, however, calls for backfill of the entire system of CCCs for any net shortfall that occurs in the system. Assuming that districts with "excess revenues" get to keep them, what guarantee do the districts experiencing shortfalls have that their deficits will be fully erased from the additionally transferred funding? Will districts with "excess property taxes" have their state aid reduced in recognition of the excess? Will additional funds be allocated to districts on some other basis than in direct compensation of their shortfall?

3) CCCs . The CCCs provide instruction to approximately 1.7 million adults at 108 campuses operated by 72 different locally governed districts throughout the state. The CCCs offer academic and occupational programs at the lower-division level. The proposed 2003 budget contained approximately $4.1 billion in Proposition 98 funding. This was approximately $527

million, or 11.5 percent, less than the estimated current year funding level.

4) Similar Bill . This bill is substantially the same as SB 990 (McPherson) which was introduced in the 1999-2000 session. That measure was passed unanimously (12-0) by the Senate Education Committee. It was held in the Senate Appropriations Committee.

SUPPORT

California Federation of Teachers
Chancellor's Office, California Community Colleges
Community College League of California
Faculty Association of California Community Colleges

OPPOSITION

None received

FYI / Leslie

Los Angeles Daily News

Uncle Sam keeping more of state's cash
By Lisa Friedman
Washington Bureau

Thursday, August 07, 2003 - WASHINGTON -- The federal government has shortchanged California for the past 16 years and the gap between how much state residents pay in taxes and how much they get back is steadily widening, a study released Thursday found.

California remains the government's largest single source of taxpayer dollars, flooding the U.S. Treasury with $256 billion in taxes during the past fiscal year. But the state received just $206 billion back in federal spending, according to the California Institute, a think tank based in Washington, D.C.

The state's share amounts to a 77-cent return for every dollar that Californians send to Washington, compared with an 82-cent return the previous year. In three years, it was a decline from 88 cents.

Federal spending in California amounts to $5,878 per person compared with the national norm of $6,527. Last year Los Angeles County got $5,395; Ventura County, $4,900; Orange County, $3,701; San Bernardino County, $3,940; and Riverside County, $3,740.

"Despite the state's taxes-versus-spending disparity, some opportunistic legislators from other states may continue to view California as a drain on the federal treasury and as a competitor for the new federal dollars they covet," says the report by Tim Ransdell, director of the California Institute.

"If that perception were ever valid, it certainly is no longer," he wrote. "As has been the case for more than a decade, California subsidizes the rest of the nation at unrivaled levels."

The study was based on data compiled by the Census Bureau, Treasury Department and the Tax Foundation, a Washington-based watchdog group.

The foundation ranked California 45th in terms of return on federal tax dollars. The state ranked 38th in 1992.

New Mexico continued its streak as the nation's biggest winner, receiving $2.37 back for every $1 sent to Washington. Connecticut remained last among the 50 states. Last year, it got back just 65 cents for every dollar it sent.

Overall, California receive $15 billion more in federal spending during 2002 than in 2001, but that boost was more than zeroed out by the increased taxes Californians paid. The $206 billion Californians received in Social Security payments, contracts, grants and loans last year represented 11 percent of the nation's federal expenditures.

"That's a significant increase. I had thought we were going to be in better shape," Ransdell said. "The problem is, we have a much greater share of the tax burden."

Indeed, a full 14 percent of the nation's tax revenues came from California last year.

"On behalf of the rest of the nation, thank you," Taxpayer Foundation President Scott Hodge said.

Hodge, along with most economists, blamed the give-and-take disparity on the fact that California has a young population and is -- despite its current economic woes -- a wealthy state.

Because the U.S. progressive tax rate system charges people with higher incomes larger portions of that income in taxes, "relatively wealthy states will always pay a disproportionate share and probably receive less back," Hodge said.

Reps. Elton Gallegly, R-Thousand Oaks, and Gary Miller, R-Diamond Bar, noted that California is the largest source of revenue from the 18.4 cents-a-gallon federal gasoline tax, which largely fuels the Transportation Department's budget, but annually sees a shortfall in what the state gets back.

"There's no question California is an incredible donor state when it comes to highways," Gallegly said.

The feds have been in the red with California since 1987. But it hasn't always been that way.

For six straight years during the 1980s, California received more federal dollars than it sent to Washington, largely thanks to Ronald Reagan's defense buildup. The government spent one out of every four defense contract dollars in the Golden State, and intake peaked at $6.8 billion in 1984.

The closing of military bases after the end of the Cold War, however, brought about a steep decline in defense spending. Last year, for instance, defense contracts accounted for less than 15 percent of federal spending in California.

Without a sudden influx of retirees to California or a spike in defense procurement, Ransdell said he expects California to hang on to its status as the nation's most generous donor state.

"If California continues to be youthful and continues to be wealthier than average -- and I would argue neither of those is a bad thing -- then the state will probably continue to be in a (donor) situation for some time," he said.

Lisa Friedman can be reached at (202) 662-8731 and lisa.friedman@langnews.com.

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DATE: August 28, 2003 **S8**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: SPECIAL
Recognition of State Chancellor, Thomas J. Nussbaum for exemplary service to the California Community Colleges upon the occasion of his retirement in January, 2004. (Resolution No. 030828-S8)

BACKGROUND INFORMATION:

WHEREAS: Thomas J. Nussbaum has presided over the California Community Colleges, the largest system of higher education in the world with 108 colleges and 72 districts with locally elected boards of trustees and formally established under the 1960 California Master Plan for Education since 1996.

WHEREAS: Chancellor Nussbaum has been with the Chancellor's Office for more than two decades, serving as Vice Chancellor of Legal Affairs and General Counsel and playing a key role in the development and implementation of community college reform legislation that came out of the 1985 review of the California Master Plan of Higher Education.

WHEREAS: Chancellor Nussbaum has helped bring the system greater recognition and fiscal support for its ability to bolster the social and economic success of the state.

WHEREAS: Chancellor Nussbaum's comprehensive knowledge of the 108-college system, his open and inclusive leadership style, and his ability to build consensus among community college constituencies have benefited the system.

WHEREAS: Chancellor Nussbaum's tenure has featured four of the largest funding increases in system history, as the base budget for the community colleges increased by more than $1.75 billion and the colleges received funding increases at a rate consistently exceeding the growth of the state's adult population.

WHEREAS: Chancellor Nussbaum has worked with the Board of Governors, the colleges and his Consultation Council to develop a system wide strategic plan through the year 2005.

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DR. PHILIP R. DAY, JR., CHANCELLOR

WHEREAS: Chancellor Nussbaum's leadership led to the funding of *The Partnership for Excellence* program, which established a mutual commitment by the community college system and the state of California to expand significantly the contribution of the community colleges to California's prosperity with a substantial infusion of state funding in exchange for a commitment from the system to measurably improve student achievement.

WHEREAS: In June of 1996, Chancellor Nussbaum initiated his regular weekly e-mail updates to the colleges, becoming the first national education leader to make use of e-mail for improved communication within the system and instrumental in developing a common sense of purpose and unity within the system.

WHEREAS: In September of 1997, Chancellor Nussbaum became the first Chancellor to initiate an annual address covering the "State of the California Community Colleges", charting the system's progress on major priorities and lay out initiatives for the coming year.

RECOMMENDATION:

RESOLVED: That the Board of Trustees of the San Francisco Community College District, on behalf of the faculty, students, classified, and administrators of City College of San Francisco, recognize and thank Thomas J. Nussbaum for his extraordinary leadership of and tremendous commitment to the California Community Colleges.

FURTHER BE IT RESOLVED: That the Board of Trustees of the San Francisco Community College District, on behalf of the faculty, students, classified, and administrators of City College of San Francisco, warmly extends to Thomas J. Nussbaum its best wishes for continued success in all of his future endeavors.

President Dr. Anita Grier, President, Originator
Trustee Johnnie L. Carter, Vice-President, Originator
Trustee Julio J. Ramos, Chair, Legislative Committee, Originator

CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

S9

DATE: August 28, 2003

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: **SPECIAL**
Adopting Additional Recommendations from the District's Public Meeting/Public Records Advisory Committee; Adopting Recommendations Resulting from a Joint Meeting of the Board of Trustees of the SFCCD and the Sunshine Ordinance Task Force of the City & County of San Francisco; Directing the Chancellor to Implement the Recommendations;
Expressing Gratitude to Members of the District's Public Meeting/Public Records Advisory Committee.
(Resolution No. 030828-S9)

BACKGROUND INFORMATION:

The Board of Trustees previously adopted the Report of the SFCCD's Public Meeting/Public Records Advisory Committee dated May 8, 2002 by passing Resolution 020627-S7 on June 27, 2002. That Report contained ten specific recommendations and/or declarations. One of these recommendations was that the Advisory Committee reconvenes which it did on June 23, 2003, at which time it reviewed the District's response to its prior Report. The Advisory Committee then made five additional recommendations which are being presented to the Board tonight for adoption.

In addition to the meeting of this Advisory Committee, the SFCCD Board of Trustees held a joint meeting with the Sunshine Ordinance Task Force of the City & County of San Francisco on August 5, 2003, during which additional recommendations were made for the SFCCD to consider. The Chancellor is recommending that a number of these recommendations be adopted by the Board.

RECOMMENDATION:

RESOLVED: That the Board of Trustees of the San Francisco Community College District hereby adopts the following recommendations from the SFCCD's Public Meeting/Public Records Advisory Committee:

The District will:

1) Continue to update and revise the College's website in order to foster greater access to information about the College's programs, services, plans, policies, budgets, etc.

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2) Identify one person for each of the 32 Major cost Centers/Organization Units of the College to serve as the Public records/Meetings and Information primary point of contact. Such individuals should be identified, oriented, and trained on a continued basis, and the list of some should be publicized widely within the college and on the College's website. The Office of Public Information and the District's Legal Counsel could oversee and coordinate.
3) Work towards an elimination of incomplete resolutions except under special circumstances (health/safety emergencies, budget savings, etc.). When such resolutions are posted on the College's website, it should be noted that additional information would be forthcoming and a contact person should be identified.
4) For every resolution on the agenda, identify not only the sponsor(s) of the resolution but an "Information Contact" person who could be available to answer specific questions and provide additional information
5) Continue to utilize the Flex Day Staff Development Program in such a way as to promote better understanding of the responsibilities of the District in this area (Sunshine, Brown Act, and Public Meetings/Public Records).

FURTHER BE IT RESOLVED: That the Board of Trustees of the SFCCD hereby adopts the following recommendations arising from the Joint meeting of the SFCCD and Sunshine Ordinance Task Force of the City & County of San Francisco:

1. That all Closed Sessions of the Board of Trustees be tape-recorded, retained, and made available for public access, guided by provisions of the City & Country of San Francisco's Sunshine Ordinance, the Education Code, the Brown Act, Public Records Act, FERPA, and other appropriate statutes and regulations to insure appropriate restrictions based on confidentiality, privacy, contractual requirements, and/or other legal constraints.
2. That all contracts (including sole source), once approved, signed and accepted by all parties will be posted on the website and made accessible to the public.
3. That efforts be made to publicize and post on the website the District's policies and procedures on procurement.
4. That guidelines be developed to insure that passive meeting bodies of the District, e.g., Academic Departments, Curriculum, Academic Policy, Planning and Budgeting Committee(s), conduct their meetings in a structurally consistent manner (e.g., Call for Agenda items; Agenda; Minutes, etc.) and made accessible to the public upon request.
5. That the District's Administration establishes a formal and responsive process for the public to lodge complaints and to have same resolved, as appropriate.

FURTHER BE IT RESOLVED: That the Board directs the Chancellor to take those steps necessary to implement the recommendations contained within this Resolution.

FURTHER BE IT RESOLVED: That the Board of Trustees expresses its gratitude and appreciation to the members of the Public Meeting/Public Records Advisory Committee for its work.

Ronald Lee, Originator

CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: August 28, 2003 **S10**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: **GENERAL FUND**
RESOLUTION OF THE BOARD OF TRUSTEES OF THE SAN FRANCISCO COMMUNITY COLLEGE DISTRICT TO ENDORSE AND SUPPORT A GENERAL OBLIGATION BOND FOR THE SAN FRANCISCO UNIFIED SCHOOL DISTRICT
(Resolution No. 030828-S10)

BACKGROUND INFORMATION:

Many of San Francisco's Public Schools are in need of repair. The San Francisco Unified School District (SFUSD) is presently at a crossroads in its history. The same economic downturn that has adversely affected City College of San Francisco has also cannibalized resources for capital improvements in our local school district. As a result, learning environments for the children of San Francisco are quickly deteriorating, further jeopardizing the readiness of these children to advance.

The San Francisco Unified School District is asking voters to approve a bond for $295 million in November 2003 to begin the repair work required on our aging schools. Under the direction of Superintendent Dr. Arlene Ackerman, SFUSD has created a master plan for public school facilities. The bond funds will address much needed accessibility and health, safety, and quality improvements throughout the District, thereby contributing significantly to an improved environment for learning for all children enrolled. It has been six years since San Franciscans have been asked to approve a general obligation bond measure for the District.

City College of San Francisco has a long-standing relationship with the Unified School District. The two districts have collaborated on two local ballot initiatives and enjoy innumerable partnerships around the city. The reality is that SFUSD and CCSF represent the backbone of educational opportunities in the City and County of San Francisco and, accordingly, play a major role in the future development of the City, the quality of life for all its citizens, and the success of students enrolled in our K-12 systems.

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DR. PHILIP R. DAY, JR., CHANCELLOR

SHARED GOVERNANCE REVIEW:

Yes;__No _X_ ; If yes, which committee: _____
Date of Review:_____
(A Negative Response indicates that a Review is not necessary)

WHEREAS, the Superintendent and Board of Education have determined that certain properties and facilities within the San Francisco Unified School District, City and County of San Francisco, need to be constructed and improved and certain equipment purchased to enable SFUSD to enhance the educational opportunities of the students in San Francisco; and

WHEREAS, some of the oldest and most beautiful schools in the state are right here in San Francisco; and

WHEREAS, our beautiful old schools are in need of repair after almost two decades of minimal state funding; and

WHEREAS, the San Francisco Unified School District is asking voters to approve a General Obligation Bond for $295 million in November 2003; and

WHEREAS, in the judgement of the Board of Trustees of the San Francisco Community College District, it is in the best interest of the City to provide the funding for such needs by means of various sources, including general obligation bonds; and

RECOMMENDATION:

THEREFORE BE IT RESOLVED: That the Board of Trustees of the San Francisco Community College District will proudly endorse a General Obligation Bond in support of the San Francisco Unified School District.

Trustee Johnnie L. Carter, Jr., Originator
Trustee Dr. Natalie Berg, Originator
Rodel E. Rodis,Originator

CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: August 28, 2003 **W1**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **REAL ESTATE**
Special Services and Advice
Authorization to Amend Contract with Leo Bello of Omni Financial
(Resolution No. 030828-W1)

BACKGROUND INFORMATION:

Project: Sale of 2550-2560 Mission Street, San Francisco, CA

Leonel "Leo" Bello, of Omni Financial (an SLBE) is a real estate broker who helped locate and facilitate the procurement of 2550-2560 Mission Street, the former proposed site for the new Mission Campus. Since then, Mr. Bello has been under contract with the District as property manager for that property, handling all matters related to rents and maintenance service. Because of the complexities surrounding the District's proposed sale of this property, it is important to work with a broker who has first hand knowledge of the issues presented by this property, as well as the needs of the neighboring community and business area.

The Vice Chancellor for Finance and Administration and the Dean of Administrative Services recommend that Mr. Bello's contract be amended to include a fee for assisting in the sale of the property based on the sale price. Mr. Bello would provide the following additional services:

1. Assist or collaborate in marketing strategy
2. Market package for interested parties
3. Enter property on appropriate listing services upon approval
4. Become the point of contract for all concerns related to the sale
5. Prepare disclosure packages
6. Set appointments and respond for showing
7. Set up open dates for viewing of property
8. Follow up and address interested parties concerns
9. Collaborate negotiation upon agreement
10. Facilitate and/or coordinate with attorney as needed regarding documents
11. Open or set up escrow
12. Manage escrow including coordination of paper submissions and documents
13. Meet and adhere to escrow timelines

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DR. PHILIP R. DAY, JR., CHANCELLOR

14. Provide escrow survey if required
15. Collect property condition reports
16. Adhere to all local, state and governmental rules, regulations and ordinances regarding property transfer and sales
17. Maintain record of all communications with interested parties regarding appropriate issues
18. Maintain communications with contract person on status of showings
19. Close transition of property/keys, utility accounts, documents.
20. Maintain transaction file

In return, based on the final sale price of the property, Mr. Bello would receive a fee equal to 3% on the first $1.5 million and a 1% additional fee on anything above $1.5 million with a total fee not to exceed $55,000

RECOMMENDATION:

RESOLVED: That authorization be given to amend an existing contract with Leonel "Leo" Bello, Broker, Omni Financial, to facilitate the public sale of 2550-2560 Mission Street as outlined in the list of services above for a fee of 3% on the first $1.5 million and a 1% additional fee on anything above $1.5 million with a total fee not to $55,000 if the property is sold as a result of the public sale to an entity that is not a governmental agency, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, originator

Leonel A. Bello, MBA

4200 California St. #201
San Francisco, CA 94118
voice: 415.221.1027
email: L1bello1@aol.com

SUMMARY OF QUALIFICATIONS

- Extensive experience in numerous aspects of real estate, including sales, mortgage, investments, and property management.
- Co-founded a full-service real estate corporation
- Represented the San Francisco Community College District in the purchase of its Mission Campus.
- Successfully managed real estate agents, thereby increasing revenue. Substantial project management experience.
- International business experience as a representative for a foreign corporation.
- Strong leadership and decision-making skills.

EXPERIENCE AND ACCOMPLISHMENTS

January 1994-Present **Omni Financial** San Francisco, CA
Broker - Owner

- Conduct full real estate services for commercial and residential properties.
- Consult and implement plans for selling or buying of property.
- Real Estate transaction representation.
- Escrow management
- Counseled and neogociated with clients on mortgage and real estate decisions.
- Oversaw marketing and operations plans.
- Supervised, processed, and submitted loan packages and documentation.

June 1999-March 2001 **Connect One Real Estate Inc**, San Francisco, Ca
Co-founder/Managing Broker
Corporate Officer

- Develp strategic planning and implementation of corporate objectives
- Supervise and maintain production of real estate agents
- Responsible for compliance and maintenance of state and regulatory policies.
- Oversee new product offerings.

March 1992-December 1996 **Mason Mcduffie Real Estate** Benicia / San Francisco CA

Broker-Associate

- Represented buyers and sellers in residential transactions.
- Conducted marketing of clients' properties.
- Coordinated documentation related to sales transactions.
- Managed escrow requirements on behalf of clients.

June 1990-February 1992 **E&O International** San Francisco, CA

Foreign Representative

- Planned and directed projects related to commerce in Spain and Latin America.
- Analyzed feasibility studies.
- Conducted market research on trading products.
- Translated financial and market data.

May 1987-May 1990 **American Building Maintenance, Co.** Oakland, CA

Project Manager/District Representative
Personnel Supervisor

- Managed the City Center account in Oakland, collecting and maintaining 3.5 million in billings per month.
- Prepared and projected budgets, controlled inventory, and processed payroll.
- Presented and negotiated contracts.
- Directed over 60 employees.
- Operated the Berkeley district, trouble-shooting and managing administrative duties, as a District Representative.
- As a Personnel Supervisor, acted as liaison to customer inquiries. Also, prepared contracts, administered payroll, conducted inspections and evaluations, and produced variance reports and schedules, as well as supervised over 23 employees.

March 1986-August 1987 **Merrill Lynch Company** San Francisco, CA

Associate Realtor

- Developed marketing strategy and drafted collateral marketing material for listing presentations.
- Successfully represented clients in the selling or purchasing of residential and investment properties.
- Conducted all escrow functions on behalf of clients.

EDUCATION

University of Phoenix

- 1999: MBA, with an emphasis in Business Management

St. Mary's College

- 1989: BA, with an emphasis in Business Management

University of San Francisco

- 1984: Psychology

- Spanish fluency.

AFFILIATIONS

- California Department of Real Estate; Licensed Broker.
- California Department of Insurance; Licensed Broker.
- Real Estate Instructor
- Member, San Francisco Board of Realtors.
- Member, California Association of Realtors.
- Member, National Association of Realtors.
- Member, Hispanic Association of MBA.
- University of San Francisco; Physical Education Instructor: beginning and intermediate fencing.
- La Compania, University of San Francisco Hispanic Alumni Society; Board of Directors, Director at Large.

FOR INFORMATION ONLY

Honorable Board of Trustees of the
San Francisco Community City College District

Subject: Report on grant activity between June 27, 2003 and August 28, 2003, City College of San Francisco.

This report is for information only on City College of San Francisco grant activity, June 27, 2003 – August 28, 2003.

Grants involving less than $500,000 and less than a $50,000 cash match:

San Francisco Department of Human Services (DHS) – DHS has awarded CCSF additional funds for the continued maintenance and upgrading of a collaborative case management system. This system allows CCSF and DHS to share information regarding CalWORKs students who attend the College. The grant is the amount not to exceed $16,002 for the period of July 1, 2003 – June 30, 2004. For further information, please refer to Resolution 000525-B10.

Jorge Bell, Originator

San Francisco Department of Human Services (DHS) – DHS has awarded CCSF's CalWORKs Office of Education and Training funding to provide matching dollars for work study employment salaries for CalWORKs recipients who are enrolled at the College. The College's CalWORKs grant will pay 50% of CalWORKs student wages and funding from DHS will provide the remaining 50%. All (100%) of the Personal Assisted Employment Services (PAES) student wages will also be reimbursed through the DHS award. The award from DHS is in the amount not to exceed $80,000 for the period of July 1, 2003 – June 30, 2004.

Jorge Bell, Originator

State Chancellor's Office – In September 2002, the Regional Health Occupations Resource Centers (RHORC) submitted a matrix item announcing the renewal of funding from the State Chancellor's Office for Years 5 – 6, covering the period of July 1, 2002 – August 31, 2004 in the total amount not to exceed $357,749 (Resolution No. 020926–B13). Due to state funding allocations, this Information Only Item revises the previous matrix item as follows: RHORC was funded for Year 5 (July 1, 2002 – June 30, 2003) and Year 6 (July 1, 2003 – June 30, 2004) in the amount of $178,874 for each year.

Furthermore, the State Chancellor's Office recently approved an extension on Year 5 funding for RHORC. The new ending date for Year 5 will be October 31, 2003 in the amount not to exceed $173,384.

Linda Squires Grohe, Originator

City College of San Francisco – CCSF will extend the terms of a sub-recipient agreement with San Francisco State University for the Regional Health Occupations Resource Centers (RHORC). This agreement is supported through funds received by the College from the State Chancellor's Office in July 2002, which have been similarly extended (see above For Information Only item). The original terms for this agreement were November 22, 2002 – June 30, 2003; the end-date has been extended to October 31, 2003. The agreement is in the amount not to exceed the original total of $173,384.
Linda Squires Grohe, Originator

SBC Communications – CCSF received funds from SBC Communications to create an on-line, professional development module for instructors focused on integrating technology into their curricula. The award is in the amount not to exceed $10,000 for a period yet to be determined.

Kristin Hershbell, Originator

Miriam and Peter Haas Fund – The San Francisco Early Childhood Professional Development Project will continue its services through an additional $225,000 from the Miriam and Peter Haas Fund. Through this project, CCSF's Child Development and Family Studies Department will continue to address the demonstrated need for professional development and training opportunities for a diverse early childhood workforce. The project will run from June 1, 2003 – June 30, 2004.

Lawrence C. Klein, Originator

CA Department of Education – The CA Department of Education, Child Development Division has awarded CCSF's Child Development and Family Studies Department additional funds in the amount of $22,027 for the period of July 1, 2003 – June 30, 2004. These funds will be used specifically for the Full Day State Preschool Program (GWAP) classified salaries and fringe benefits. For further information, please refer to Resolution 021121-B13.

Lawrence C. Klein, Originator

CA Department of Education – The California Department of Education, Child Development Division has awarded CCSF's Child Development and Family Studies Department additional funds in the amount of $6,192 for the fiscal year, July 1, 2003 – June 30, 2004. These funds will be used specifically for the Half Day State Preschool Program (GPRE) classified salaries and fringe benefits. For further information, please refer to Resolution 021121-B13.

Lawrence C. Klein, Originator

CA Department of Education – The CA Department of Education, Child Development Division has awarded CCSF's Child Development and Family Studies Department additional funds in the amount of $8,707 for the fiscal year, July 1, 2003 – June 30, 2004. These funds will be used specifically for the Center-Based Child Development Program (GCTP) classified salaries and fringe benefits. For further information, please refer to Resolution 021121-B13.

Lawrence C. Klein, Originator

CA Department of Education – The CA Department of Education, Child Development Department, has awarded CCSF's Child Development and Family Studies Department additional funds in the amount of $525 for the period of July 1, 2003 – June 30, 2004. These funds will be used specifically for the Federal Child Care Center Program (FCTR) classified salaries and fringe benefits. For further information, please refer to Resolution 021121-B13.

Lawrence C. Klein, Originator

State Chancellor's Office – The State Chancellor's Office has extended CCSF's Teacher and Reading Development Partnership funding beyond the original terms of July 1, 2002 – July 31, 2003. The new end-date will extend to December 31, 2003 in the amount not to exceed the original total of $137,500.

Lawrence C. Klein, Originator

State Chancellor's Office – The State Chancellor's Office has renewed CCSF's Supplemental AmeriCorps Funding which allows AmeriCorps members to tutor children in reading. The grant will continue to work closely with the Teacher Preparation Center's Teacher and Reading Development Partnership grant. Funding has been renewed in the amount not to exceed $49,502.97 for the period of August 1, 2003 – December 31, 2004. For further information, please refer to Resolutions 02-0926-B13, 010830-B14 and 000330-B22.

Lawrence C. Klein, Originator

Children's Council of San Francisco – CCSF's Child Development and Family Studies Department will receive additional funds in the amount of $3,600 from the Children's Council of San Francisco. This funding will be used for academic instruction and support services for the Child Development and Family Studies Department. The duration of this fund is open. For further information, please refer to Resolution 010628-B21.

Lawrence C. Klein, Originator

CA Department of Education – In May 2003, the Board of Trustees authorized the application for and acceptance of a grant from the CA Department of Education in the amount not to exceed $1,046,475 for the period of July 1, 2003 – June 30, 2004 under the Workforce Investment Act, Title II and the Adult Education and Family Literacy Act. This award resulted from a single application for two separate grants, Adult Education and Family Literacy Act funding and English Literacy/Civics Education (EL Civics) funding. CCSF recently received the grant award letter, dated June 28, 2003, for the English Literacy/Civics Education (EL Civics) award in the amount not to exceed $139,496 for the period of July 1, 2003 – June 30, 2004. For further information, please refer to Resolution 030526-B14.

Joanne Low, Originator

MetLife Foundation – CCSF recently submitted an application for the MetLife Foundation's annual Community College Excellence Awards competition. The College's application highlighted the continuum of programs and supports offered to immigrant students primarily within ESL programs and the College's practice of continuous assessment of the quality of current and the need for new programs. MetLife Foundation awards are in the amount of $30,000.

Joanne Low, Originator

The San Francisco Foundation – CCSF, as a member of the San Francisco Information Technology Collaborative (SFITC), recently submitted an application to The San Francisco Foundation for funds to support instruction and training for an information technology career ladder program. Courses will be held on-site at SFITC partner Jewish Vocational Service, and will target low-income, unemployed and/or entry-level incumbent workers. The request was in the amount of $25,872.

Phyllis McGuire, Originator

National Science Foundation (NSF)/Course, Curriculum and Laboratory Improvement (CCLI) – CCSF recently submitted an application for NSF's CCLI funding to support the refinement and the testing of "Bridge to Biotech," a program that provides underserved students with the necessary background to enter CCSF's biotechnology certificate program, entry-level jobs, and/or internships, and later, four-year institutions. The request was in the amount of $499,056 for 36 months.

Wing Tsao, Originator

Grants involving more than $500,000 and less than a $50,000 cash match:

Dunspaugh-Dalton Foundation, Inc. – CCSF submitted an application to the Dunspaugh-Dalton Foundation, Inc. for funding to renovate and upgrade the College's Downtown Campus 5th Floor Technology Center. The request was in the amount of $1,267,950. If awarded, a more detailed description of the request will be provided.

Steven Glick, Originator

Grant-funded Contracts under $50,000:

Southeast Asia Business and International Education Center – CCSF's Southeast Asia Business and International Education Center will contract with George Saxton to serve as the grant's Project Coordinator, under the supervision of the School of Business dean, Steven Glick. The goal of the Center is to contribute to the expansion of our nation's capacity to conduct business in and/or with Vietnam, with the intent of broadening the program after the first two years to include other Southeast Asian countries. The contract is in the amount not to exceed $25,000 for the period of July 1, 2003 – June 30, 2004.

Steven Glick, Originator

NAFSA: Association of International Educators – NAFSA will contract with CCSF to host and administer a country culture workshop from October 3–5, 2003 entitled *Vietnam, Cambodia and Laos: A Region in Transition.* The workshop will be a collaborative effort between NAFSA: Association of International Educators and CCSF's Study Abroad Program. NAFSA, with funding from the Bureau of Educational and Cultural Affairs of the United States Department of State, will contract with CCSF in the amount not to exceed $12,250.

Joanne Low, Originator

Governor's Office on Service and Learning (GO SERV) – CCSF will contract with Juan Carlos Cuellar to direct "The Visual and Performing Arts Honor Cesar E. Chavez." This project, funded by GO SERV this April, will provide concurrently enrolled SFUSD and School of the Arts students the opportunity to explore the life and values of Cesar Chavez through the production of multi-media music videos. Mr. Cuellar will instruct in the classroom and will ensure overall achievement of the project's goals and scope of work. The contract with Mr. Cuellar is in the amount not to exceed $10,875 for the period of August 18, 2003 – December 31, 2003.

Kristin Hershbell, Originator

San Francisco State University (SFSU) – In Fall 2002, SFSU renewed a sub-recipient award with CCSF to provide continued support to the Bridge to Baccalaureate program. This program is designed to increase recruitment, retention, transfer rates and graduation of underrepresented students in science to encourage them to pursue careers in biomedical research. CCSF will continue to use these funds for the release time of Dr. Ron Drucker, the program's co-director. Dr. Drucker will direct the program's academic tutoring component, run and team-teach the NIH Scholars seminar each semester, direct all student advising activities at CCSF and manage recruitment of students and faculty into the program. SFSU's sub-recipient award is in the amount not to exceed $17,177.20 per period for the periods of September 1, 2002 – August 31, 2003, September 1, 2003 – August 31, 2004, and September 1, 2004 – August 31, 2005.

Wing Tsao, Originator

FOR YOUR INFORMATION ONLY

DATE: August 28, 2003

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: Contract Activity for July 2003 per Board Resolution #000622-S6

Mason Tillman Associates, Inc. Ltd. (MTA) – The existing MTA contract is not to exceed $70,000 with a term of October 1, 2002 through June 30, 2003. That contract was authorized under Board Resolution #020926-B3. Due to the need to gather SLBE Annual Report data for the District's fiscal year operating period ending June 30, 2003, additional time is required for completion of that cycle. This time period extension also allows for completion of the remaining work associated with AB 1084 and an outreach event under the existing contract. This work was delayed due to the District's deliberations concerning SLBE program policy changes. As such, a no cost contract extension was executed to extend the term of the contract through September 30, 2003. An additional no cost extension may be required to complete pending work related to SLBE policy changes.

Originators: Peter Goldstein
w/Stephen Herman & Norma Nelson

FOR INFORMATION ONLY

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Rental Agreement – Casa de la Raza
(Resolution No. 030828-FIO)

By Board Resolution No. 030626-W3, the Board authorized a 10 month rental lease with Casa de la Raza. Staff later determined that a 12 month term was required

Therefore, this rental agreement required modification of the term during the Board's yearly adjournment in July. This modification was necessary for the continuity of services offered to students at the Casa de la Raza facility at 90 Bartlett Street.

Originator: Stephen Herman

FOR INFORMATION ONLY

Honorable Board of Trustees of the
San Francisco Community City College District

Subject: Report on contract activity June and July 2003, City College of San Francisco.

This report is for information only on City College of San Francisco contract activity, June and July, 2003.

Contracts involving less than $50,000:

Osaka College of Japan - Contract total $9,600, term October 16, 2003 to October 18, 2003, for providing a 3-day Child Welfare educational program.

Judy Teng, Originator

INFORMATION REPORT
NO ACTION NECESSARY

DATE: August 28, 2003

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Chancellor's Report
Academic Employees
Acceptance of Resignation
with the Intent to Retire
(030828 – RPT)

The following academic employees have submitted, and the Chancellor has accepted, their resignations pursuant to Governing Board Resolution No. 910228-S7.

NAME	STATUS	DEPARTMENT	CAMPUS	EFFECTIVE COB DATE
Brown, Bernice	Administrator	CalWORKS	Ocean	06/30/03
Hansen, Frederick W.	Full-time	Automotive	Evans	06/30/03
Wooten, Warren	Full-time	Automotive	Evans	05/30/03

The following part-time academic employees have notified us of their intention to resign, and the Chancellor has accepted, their resignations pursuant to Governing Board Resolution No. 910228-S7.

NAME	STATUS	DEPARTMENT	CAMPUS	EFFECTIVE COB DATE
De Girolamo, Gerald I.	Part-time	Admin of Justice	Ocean	06/27/03
Stoner, Marlene	Part-time	Business	Ocean	06/30/03

Originator: Clara Starr

INFORMATION REPORT
NO ACTION NECESSARY

DATE: **August 28, 2003**

TO: **Board of Trustees**

FROM: **Dr. Philip R. Day, Jr., Chancellor**

Subject: Chancellor's Report
Academic Employees
Acceptance of Resignation
(030828 – RPT)

The following academic employees have submitted, and the Chancellor has accepted, their resignations pursuant to Governing Board Resolution No. 910228-S7.

NAME	STATUS	DEPARTMENT	CAMPUS	EFFECTIVE COB DATE
Springer, Patrick	Full-time	PE & Dance	Ocean	07/18/03

Originator: Clara Starr

CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Notice

AGENDA

CLOSED SESSION

BOARD OF TRUSTEES
OF
THE SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

25/03
Closed

GOUGH STREET CAMPUS
CONFERENCE ROOM
33 GOUGH STREET
SAN FRANCISCO
THURSDAY, September 25, 2003
5:00 P.M.

DOCUMENTS DEPT.

SEP 23 2003

SAN FRANCISCO
PUBLIC LIBRARY

I. OPEN SESSION
Announcement of Closed Session Topics

II. CLOSED SESSION

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (G.C. 54956.8)

Property:	Fort Mason Center Landmark Bldg A, Fort Mason Center San Francisco, Ca. 94123-1382
Agency Negotiator:	Peter Goldstein & Stephen Herman
Negotiating parties:	Alexander Zwissler
Under Negotiation:	Price and terms of payment

B. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION (G. C. 54956.9) (a))

1. Horneff v. SFCCD, et al.
San Francisco Superior Court Case # CGC-03-424254

2. Profile Structures, Inc. V. City College of San Francisco, et al
Los Angeles Superior Court Case VC039770

3. Seligsohn and Castillo v. Day, et al.
San Francisco Superior Court Case # CGC-03-41680

4. Clark v. SFCCD, et al
San Francisco Superior Court Case # CGC-03-419001

BOARD OF TRUSTEES
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DR. PHILIP R. DAY, JR., CHANCELLOR

C. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (G.C. 54956.9)

Significant exposure to litigation pursuant to Gov. Code 54956.9 (b) – three cases

Initiation of litigation pursuant to Gov. Code 54956.9 (c) – one case

D. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (G.C. 54957)

E. CONFERENCE WITH LABOR NEGOTIATORS (G.C. 54957.6)

1. Agency Designated Representatives: Jeffrey Sloan, Carmen Plaza de Jennings, Steve Hale, and Charles Sakai

Employee Organizations: Service Employees International Union (SEIU) 790, American Federation of Teachers (AFT) 2121, Department Chairperson Council (DCC), and San Francisco Building and Construction Trade Council Unions (SFBCTCU)

2. Agency Designated Representatives: Jeffrey Sloan, Carmen Plaza de Jennings, Steve Hale, and Charles Sakai

Unrepresented Employees: Stationary Engineers, District Designated Managers, Employee Relations Manager, Supervisors, and Confidential Classifications.

III. OPEN SESSION

Disclosure of Board actions from Closed Session, pursuant to Government Code 54957.1

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.

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SEP 23 2003

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AMENDED 09/16/03

NOTICE

REGULAR MEETINGS

THE

BOARD OF TRUSTEES

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

LOCATION: GOUGH STREET CAMPUS
33 GOUGH STREET
SAN FRANCISCO, CA. 94103
CONFERENCE ROOM

DATE: **THURSDAY, SEPTEMBER 25, 2003**

TIME: **5:00PM**

This meeting is normally devoted to Closed Session Topics.

LOCATION: GOUGH STREET CAMPUS
33 GOUGH STREET
SAN FRANCISCO, CA. 94103
AUDITORIUM

DATE: **THURSDAY, SEPTEMBER 25, 2003**

TIME: **~~6:00pm~~ 6:15pm**

This meeting is normally devoted to Open Session Topics.

SPECIFIC TIMES SUBJECT TO CHANGE.
Call 241-2234 for information.

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5

The San Francisco Community College District does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Persons who wish to request disability-related accommodations including sign-language interpreters should contact Linda R. Jackson, District ADA Coordinator, Office of Affirmative Action, 31 Gough Street, Room 16, San Francisco, CA, 94103, Phone: (415) 241-2281, Fax: (415) 241-2203. Please request accommodations no later than 12 working days prior to the date of the Board meeting in order to assure the best possible arrangements.

BOARD OF TRUSTEES
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DR. PHILIP R. DAY, JR., CHANCELLOR

TO MEMBERS OF THE PUBLIC

The Agenda page and accompanying resolutions have been prepared well in advance of the regularly schedule meeting of the Board of Trustees of the San Francisco Community College District. Please note that Resolution are subject to amendment and replacement. Copies of all resolutions and materials associated with the agenda are available for public inspection and review at the Gough Street Campus (33 Gough Street, San Francisco, Ca. 94103) and also available on the District's website (http://www.ccsf.edu/vcfa).

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

You should be aware of the following (Government Code § 54954.2):

1. Additional agenda items to be acted upon by the Board may be posted at 33 Gough street and in the lobby of Conlan Hall at the Phelan Campus at least 72 hours in advance of the regularly scheduled Board Meeting. Resolutions may also be available at the time of posting, but if not, such resolutions will be available at the Board Meeting.

2. Additional agenda items and resolutions, although not posted as in paragraph 1 above, may still be acted upon by the board at the regular meeting:

    a) Upon a determination by a majority vote of the Board that an emergency situation exists, as defined in Government Code § 54956.5. Emergency is defined as work stoppage or other activity which severely impairs public health, safety, or both as determined by a majority of the members of the Board, OR crippling disaster which severely impairs public health, safety or both, as determined by a majority vote of the members of the Board, OR

    b) Upon a determination by a two-thirds vote of the members of the Board present at the meeting or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted 72 hours in advance of the Board Meeting, OR

    c) The Item was posted 72 hours in advance of a prior meeting of the Board occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

For Members of the Public:

To facilitate the conduct of business at Board meetings, the following information has been taken from the District's Policy Manual concerning the conduct of Board Meetings.

From PM 1.05 A:

The order of business may be revised at any meeting when, in the discretion of the President, such revision will benefit the public and/or order of the meeting.

From PM 1.05 L:

L. Granting the Privilege of the Floor. A person desiring to speak shall be recognized by the Chair only after complying with the following procedures:

For matters appearing on the agenda, an individual desiring to address the Board must complete a "Request to Address Board" card, completing the information thereon including the subject to be addressed. If there is to be a written report presented, a copy(ies) shall be submitted in advance to the Chancellor.

Any person desiring to address the Board on non-agenda items must also complete the "Request to Address Board" card and will be recognized at the end of the agenda. Only items directly related to District business may be presented.

Cards for these purposes are available in the Office of the Chancellor and also at the Board meeting. Completed cards should be presented to the Board President prior to the beginning of the meeting. As a matter of courtesy, the Board encourages people to notify the Chancellor's Office in advance of the Board meeting of their intention to address the Board. Prior to calling for a vote on an item before the Board, the Presiding Officer shall determine if speaker cards have been submitted for that item. Persons who have submitted cards prior to the consideration of the item shall be called upon by the Presiding Officer. Persons who address the Board may address only the agenda item being considered and shall have up to three minutes for comments. Should another person who has submitted a request to speak card in advance of consideration of the item wish to forego speaking on that item, he or she may grant his or her speaking time to another speaker who has also submitted a request to speak card, but in no event shall any speaker have more than two allotments (totaling up to six minutes) of speaker time on any item. However, in order to facilitate the completion of District business, the Presiding Officer may also limit the total length of time allotted to the speakers on a given topic or agenda item which may reduce the individual speaker's time on that topic or item. Speaking too long, being unduly repetitious, or discussing irrelevancies disrupt the meeting, and may result in the forfeiture of speaking opportunities during that meeting.

The President of the Board reserves the right of determining the order of the speakers and changing the order of the agenda if it will be of benefit to the public and/or the order of the meeting.

Undue interruptions or other interference's with the orderly conduct of Board business cannot be allowed. Defamatory or abusive personal remarks, which disturb or impede the meeting or exceed the bounds of civility necessary to the conduct of District business, are always out of order. However, the Board shall not prohibit public criticism of the policies, procedures, programs, or services of the District, or of the acts or omissions of the Board.

The President may terminate the speaker's privilege of address if after being called to order, he or she persists in improper conduct or remarks, or if the speaker fails to speak on the subject matter for which the privilege of the floor was granted.

No oral presentation shall include charges or complaints against any employee of the Board, or otherwise present information, which does not relate directly to the topic at hand or which disrupts or impedes the meeting. All formal charges or complaints against an employee, for which a specific grievance or complaint process is not otherwise available, shall be in writing and signed by the person making the charge and shall be filed with the Chancellor who shall, after investigation, take or recommend appropriate action. There shall be no oral presentation or discussion of confidential formal charges or complaints in open public meetings of the Board on non-agenda items or unless otherwise required by law.

Comments or presentations made by members of the public to the Board do not necessarily reflect the opinion of the Board or of its individual members, nor does the Board necessarily endorse or sanction such comments or presentations. Persons who address the Board on matters of their choosing are solely responsible for the content of such comments or presentations.

Regular Meeting of the

Board of Trustees of the

San Francisco Community College District

City College of San Francisco

GOUGH STREET CAMPUS

AUDITORIUM

33 GOUGH STREET
San Francisco

Thursday, September 25, 2003

Open Session - 6:15 p.m.

I. Roll Call

II. Pledge of Allegiance

III. Disbandment of Finance Committee

IV. Approval of Minutes
Regular Meeting Minutes – August 28, 2003

V. Adoption of Resolutions Agenda

VI. Approval of Consent Agenda Items as Listed

VII. Special Presentations
- Voter Registration Project –Professor Tim Killikelly and Dean Leslie Smith

VIII. Report from Constituent Groups

- Academic Senate - David Yee, President
- Associated Students - Greg Turnage, President for Ocean Campus
- Classified Senate - Rose Vela, President

IX. Monthly Financial Report – James Kendrix & Peter Goldstein

X. Action on Other Resolutions Agenda Items

XI. Board of Trustees' Report

XII. Chancellor and Staff Reports

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c indicates all resolution agenda items in the right hand column are eligible for consideration as Consent agenda items.

XIII. Closed Session Announcements - Legal Counsel Ronald Lee

XIV. Requests to Speak

XV. Adjournment

FINANCE

GENERAL FUND

B1 - Reviewing and entering into the minutes the SFCCD Quarterly Financial Status Report for the quarter ended June 30, 2003.

B2 - Adoption of Final 2003-2004 Annual Budget

B3 - Amending the FY 2002-03 Adopted Revenue and Resources Budget; 2)Transferring funds out to fund deficits in Restricted Programs funds; and 3) Reallocating available expenditure budget funds to fund FY 2002-03 Estimated Final Expenditures for the General Fund Unrestricted

B4 - Authorization be given to contract with Mason Tillman Associates, Ltd to provide semi-annual independent evaluation of the Districts' SLBE Program; and expert consultative services to the District on issues pertaining to the SLBE and the proposed SBE Program at a cost not to exceed $35,000 for the period October 1, 2003 through September 30, 2004

CAPITAL OUTLAY

B5 - Authorization be given to contract with Carey & Company, Inc. from August 1, 2003 through September, 2007 for special services and advice to provide the District with architectural preservation services for the Project: Chinatown/North Beach Campus Architectural & Engineering Consultant at a cost not to exceed $99,500

B6 - Authorization be hereby given to amend the contract with the A-1 Security, for the project: Downtown Campus Fire Watch, to be completed on or before April 1, 2004 at a total cost of not to exceed $50,000

B7 - Authorization for one (1) Contract Modification totaling ($64,600) for a Construction Contract

B8 - Authorization for three (3) Contract Modifications totaling $ 12,168 for Special Services Contracts and Construction Contracts.

GRANTS/CONTRACTS

B9 - Authorization be given to contract with Stephanie Atwood for special services and advice to assist the District in the advancement and expansion of the Office of Development for a total contract cost of $22,000 for the period October 1, 2003 through December 30, 2004

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c indicates all resolution agenda items in the right hand column are eligible for consideration as Consent agenda items.

B10 - Contracts/ Grants Modifications

B11 - Authorization be hereby given to conduct excursions to Rome, Italy June 12 – July 3, 2004, and to contract with ACCENT International Consortium for Academic Programs Abroad, Ltd, to obtain travel and educational program arrangements, with costs to be borne by the students

EQUIPMENT, SUPPLIES & SERVICES

C1 - Procurement of equipment, supplies, services etc., less than $3,000 *c

C2 - Procurement of equipment, supplies, services, etc., $3,000 or more *c

HUMAN RESOURCES

G1-5 - Academic Employees, Credit Program, District Funded *c

H 1-2 - Academic Employees, Credit Program, Categorically Funded *c

N1 - Academic Employees, Community Service Classes *c

POLICY

P1 - Notice of Intention to Amend the SFCCD Policy Manual Section 8.06a – Procurement of Supplies, Equipment, and Services

SPECIAL

S1 - Presenting the Initial Proposals of the Service Employees International Union, Local 790, and of the San Francisco Community College District for a Successor Collective Bargaining Agreement, and Placing a Special Order of Business on the Agenda for the Public Board of Trustees Meeting on October 30, 2003, for Public Response to the Initial Proposals

S2 - Authorization to establish new wage rates/ premiums and benefits levels for fiscal year 2003-2004

S3 - Adoption of the "Addendum to the Final Environmental Impact Report" for the New Mission Campus Project

S4 - Approval of the Chancellor's Annual Performance Objectives for 2003-2004

REAL ESTATE

W1 - authorization be given to contract with _____, to

c Indicates all resolution agenda items in the right hand column are eligible for consideration as Consent agenda items.

facilitate the public sale of 2550-2560 Mission Street as outlined in the list of services above for a fee of _____ if the property is sold as a result of the public sale and to an entity that is not a governmental or non profit agency

INFORMATION ONLY

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

Next Board Meeting Date: October 30, 2003
GOUGH STREET CAMPUS
33 GOUGH STREET

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c indicates all resolution agenda items in the right hand column are eligible for consideration as Consent agenda items.

CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 25, 2003 **B1**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **GENERAL FUND**
Reviewing and entering into the minutes the SFCCD Quarterly Financial Status Report for the quarter ended June 30, 2003.
(Resolution No. 030925-B1)

BACKGROUND INFORMATION:

Title 5 of the California Code of Regulations, Section 58310 requires California's Community College Districts to report quarterly on their financial condition. Starting with the quarter ending June 30, 1987 and quarterly thereafter, districts are required to provide to the State Chancellor's office the completed form CCFS-311Q and a copy of the quarterly financial report.

In order to meet the requirement of Title 5 of the California Code of Regulations, Section 58310 the following resolution is recommended for adoption:

SHARED GOVERNANCE REVIEW:
Yes: _____; No: X : If yes, which committee: _____
Date of Review: _____
(A negative response indicates that a review is not necessary.)

RECOMMENDATION:

RESOLVED: That pursuant to Title 5 of the California Code of Regulations, Section 58310 the Quarterly Financial Status Report for the quarter ended June 30, 2003 is hereby reviewed and entered into the minutes of the Board of Trustees of the SFCCD

James Kendrix, Originator

BOARD OF TRUSTEES
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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 25, 2002 **B2**

TO: Board of Trustees

FROM: Dr. Phillip R. Day, Jr., Chancellor

Subject: **GENERAL FUND**

Adoption of Final 2003-2004 Annual Budget

(Resolution No. 030926- B2)

BACKGROUND AND INFORMATION:

The California Code of Regulations requires the governing board of each community college district to adopt a preliminary budget the ensuing fiscal year on or before June 30. The code further requires a hearing and the adoption of a final budget on or before September 15th.

On June 26, 2003 Resolution No. 030626-B2 was approved adopting the Preliminary Budget for 2003-2004 totaling $151,678,372 for revenue/resources and $151,678,372 for expenditures.

After completion of the state budget, adjustments to the District's revenue and expenditure budgets have been reviewed in comparison to the proposed Final 2003-2004 Annual Budget, as recommended by the Chancellor and the Planning/Budgeting Council, and submitted to the Board of Trustees at the September 25, 2003 meeting.

This budget is contained in the Annual Budget 2003-2004 Final Recommendation, to be presented to the Board of Trustees at the September 25, 2003, meeting.

SHARED GOVERNANCE REVIEW:

Yes: _____; No: X : If yes, which committee: _____

Date of Review: _____

(A negative response indicates that a review is not necessary.)

Annual Budget for 2003-2004: Final Recommendations

The 2003-2004 Annual Budget for the General Fund Unrestricted is based on projected revenue and resources totaling $156,049,223 of which $152.088 million represents

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

the sum of state and local allocations and fees, $2.500 million represents the prior year's ending balance, $1.0 million represents a one-time transfer from the Board Designated Reserve and $0.461 million is for prior year's encumbrances. Some Restricted Funds (grants) budgets for 2003-2004 have been funded at approximately 90% of the prior year's allocation or the amount approved in the state budget as distributed by the California Community Colleges Chancellor's Office. Fee based programs have been funded based on estimated revenue.

The General Fund Unrestricted Expenditure Budget for 2003-2004 is currently projected at $153,998,871 which continues operational expenditures ongoing from the prior fiscal year.

The current ending balance projection at June 30, 2004 for this budget is projected at $2.050 million. The District fully intends to manage its resources in a manner that will maintain an ending balance at or near $2 million.

The recommended 2003-2004 Annual Budget, as proposed by the Chancellor and submitted to the Board of Trustees for approval, is as follows.

Part 1: Adoption of the Annual Budget

Section 1 In accordance with Title 5, California Code of Regulations, Section 58196 the Board of Trustees of the San Francisco Community College District hereby adopts the Annual Budget for 2003-2004, hereinafter termed the Annual Budget of the San Francisco Community College District, as detailed on Community College District forms and summarized by fund, purpose, and amount as follows:

General Fund - Unrestricted Total	
Estimated Revenues	$152,088,101
Add Beginning Balance	2,500,000
Add Transfer from Designated reserve	1,000,000
Add FY 2003 Encumbrances	461,122
Add Departmental Accounts	-0-
Total Estimated Revenue	**$156,049,223**
General Fund-Unrestricted Expenditure Appropriations	
Estimated Expenditures	$154,187,749
Add FY 2003 Encumbrances	461,122
Less: Anticipated Savings	(650,000)
Total Estimated Expenditures	**$153,998,871**
Projected 6/30/04 Unrestricted Ending Balance	$2,050,352
Current Board Designated Reserve	$4,000,000
Projected Board Designated Reserve 6/30/03	$4,000,000
Projected Board Designated Reserve 6/30/04	$3,000,000
Departmental Accounts (Fund Type 14)	502,895

Restricted Funds:(Revenue and Expenditures)	
Federal	$ 5,769,592
State	13,149,698
Private & Foundations	772,006
Subcontracts-City of San Francisco	137,907
Fees and Services	4,108,804
Total Restricted	23,385,943
Special Revenue Fund - Child Development	4,794,135
Special Revenue Fund - Cafeteria	800,000
Total Restricted and Special Revenue Funds	$29,532,201

Section 2 Any action taken by the Board of Trustees at its meeting of September 25, 2003 shall be incorporated in the 2003-2004 Annual Budget and a copy of the 2003-2004 Annual Budget with modifications shall be placed in the official files of the Board of Trustees.

Section 3 The estimated receipts, income and revenue enumerated in the Annual Budget are hereby appropriated to the several funds and departments indicated in the Annual Budget for the purpose of meeting expenditure appropriations provided in the Annual Budget. These proposed expenditures are hereby appropriated to the funds and departments enumerated in the Annual Budget. Each department for which an expenditure appropriation is made is hereby authorized to use, in the manner provided by law, the amounts so appropriated for the purpose specified in the Annual Budget.

Section 4 The Chancellor and Vice Chancellor of Finance and Administration are hereby authorized to convert the budget as adopted by the Board of Trustees on Community College District forms to the official State forms prescribed by the Chancellor, California Community College; to execute, process, and file all necessary documents required by the Education Code or the California Code of Regulations; to place a copy of all budget documents in the official files of the Board of Trustees; and due to the fact that certain entries on the State forms are based on estimates, to use the latest available information when preparing all entries concerning the 2003-2004 Expenditures, and 2003-2004 Revenue sections of the budget. All entries concerning the 2003-2004 Expenditures section shall be in accordance with the total proposed expenditures included in the 2003-2004 Annual Budget as listed above.

Section 5 The Chancellor and Vice Chancellor of Finance and Administration are also authorized to execute all necessary budgetary documents, including current and subsequent budget transfers as required to

maintain depository accounts with the San Francisco Controller, provided they are within the purposes and amounts of the budgets adopted on Community College District forms.

Section 6 The Chancellor and Vice Chancellor of Finance and Administration are hereby authorized to withhold filing the documents described in Section 4 above until such time as they are legally required to be filed with the local and state agencies. If after this resolution is adopted revenues in excess of the amounts anticipated in the Annual Budget become available, such excess revenues will be budgeted according to the recommendations contained in the Annual Budget, as presented in the proposed Annual Budget for 2003-2004.

Section 7 The Chancellor and Vice Chancellor of Finance and Administration are hereby authorized and obligated to the Administrative Provisions as contained in the attachment to this resolution entitled, Administrative Provisions, 2003-2004.

Part 2: General Fund Restricted

Section 1 The General Fund - Restricted portion of the SFCCD Annual Budget contains appropriation of categorical funds from various granting agencies, thru RFP's, Apportionment, Allocations, Subcontracts, Sub-Recipient Agreements, Fee Based Programs, Property rentals and overhead. Such appropriation shall be increased or decreased in accordance with the amount made available during the year 2003-2004 by cash receipts or allocations from the State of California or by amounts carried over from the prior fiscal year. Within each categorical program, transfers from unallocated amounts, transfers between accounts, and transfers between major classes are authorized to be made by the Chancellor and Vice Chancellor of Finance and Administration to the extent permitted by the laws and regulations of the State of California.

Part 3: Child Development Fund

Section 1 The Child Development Fund portion of the SFCCD Annual Budget contains appropriations of categorical funds from California Dept. of education thru RFP's, Subcontracts, Sub-Recipient Agreements or gifts from various donors. Such appropriations shall be increased or decreased in accordance with the amount made available during fiscal year 2003-2004 by cash receipts or allocations from the State of California. Within each categorical program, transfers from unallocated amounts, transfers between accounts, and transfers between major classes are authorized to be made by the Chancellor and Chief Operating Office to the extent permitted by the laws and regulations of the State of California.

Recommended for adoption:

Dr. Philip R. Day, Jr. Chancellor

Administrative Provisions 2003-2004

Section 1 Because total appropriations contained in the Annual Budget are based on estimated revenues which may not be fully realized, it shall be incumbent upon the Chancellor and Vice Chancellor of Finance and Administration to review revenue estimates each month. If such revenue estimates indicate a shortage, the Chancellor and Vice Chancellor of Finance and Administration shall freeze an equivalent amount of expenditure appropriations and report this action to the Board of Trustees. These frozen appropriations may only be released if subsequent estimates indicate that the collection of the amount originally estimated is assured.

Section 2 The Chancellor and Vice Chancellor of Finance and Administration are hereby authorized to make any transfer necessary to correct erroneous account classifications or to effect any changes in accounts made necessary by changes in the method of expenditures within the purpose of the appropriation; such as when the Board of Trustees has authorized a lump sum appropriation for a program or a project and transfers to subsidiary appropriations are required by City and County or State budgetary practices. In contrast, transfers from the unallocated appropriations to any expenditure classification shall be made only by formal resolution approved by a two-thirds vote of the members of the Governing Board as provided for in Title 5, California Code of Regulations, Section 58199; in addition transfers between major budget classifications shall be made only by a formal resolution approved by a majority of the members of the Board of Trustees as provided for in Title 5, California Code of Regulations, Section 58199. Any other transfers between subordinate accounts within a single major classification may be made by the Chancellor and Vice Chancellor of Finance and Administration.

Section 3 The Chancellor and Vice Chancellor of Finance and Administration are hereby authorized; first, to expend from the available funds budgeted for any approved position; second, to transfer subject to the provisions of Title 5, California Code of Regulations, Section 58199 and expend from the available funds budgeted for personal services; and third, to transfer subject to the provisions of Title 5, California Code of Education, Section 58199 and expend from any other available budgeted funds for lump sum payments to classified employees upon death or retirement for service or separation caused by industrial accident for accumulated sick leave benefits in accordance with Civil Service Commission Rules 22, Section 22.02.B9. Provided, however, .that the position held by an employee

who is entitled to such lump sum payment will not be filled with either a permanent or temporary replacement until such lump sum payment has been recovered from funds budgeted for personal services, and further provided that in the event that said position must be filled immediately it may be so filled on the authorization of the Chancellor or the Vice Chancellor of Finance and Administration.

Section 4 That the San Francisco Community College District and the San Francisco Controller are hereby authorized and directed to continue the existing special and trust funds, reserves; and the receipts in each such fund are hereby appropriated in accordance with law and the conditions under which such fund was established. The Chancellor and the Vice Chancellor of Finance and Administration are hereby authorized and directed to set up additional special and trust funds and reserves as may be created by either additional requests or under other conditions and the receipts in each fund are hereby appropriated in accordance with law for the purposes and subject to the conditions under which each fund was established.

Section 5 That whenever the San Francisco Community College District shall receive for a special purpose from the United States of America, the State of California, or from any public or semi-public agency, or from any private person, firm or corporation any money or property to be converted into money, there shall be set up in the accounting records of the San Francisco Community College District, a special fund or account evidencing the amount received and specifying the special purposes for which it has been received and for which it is held. Such an account or fund shall be maintained as long as any portion of said money or property remains. Such receipts are hereby appropriated in accordance with law for the purpose and subject to the conditions under which each receipt was received.

Section 6 Permanent certificated and classified positions continued or created by the Board of Trustees in the Annual Budget, may be increased, decreased, or reclassified only by approval of the Chancellor and Vice Chancellor of Finance and Administration. Funds provided in approval of the Chancellor and Vice Chancellor of Finance and Administration may be used to provide temporary employment when it becomes necessary to replace a permanent occupant of a position while on extended leave without pay, or for the temporary filling of a vacancy for a permanent classified position. Funds provided in the Annual Budget for permanent certificated positions may be with the approval of the Chancellor and Vice Chancellor of Finance and Administration transferred to other certificated positions.

Section 7 Surpluses existing in appropriations made for permanent positions in the Annual Budget, may be transferred by the Chancellor and the Vice Chancellor of Finance and Administration to the maximum extent feasible, into the Reserve for Contingencies or Unallocated Appropriations prior to June 2003.

Section 8 Money received as payment for damage to SFCCD automobiles or trucks, or other property, are hereby appropriated to pay the cost of repairing such equipment or property. Any excess funds, and any amount received for damaged equipment which is not be repaired shall be credited to Miscellaneous Revenues of the General Fund; provided that where the property is damaged during construction and such construction is funded from the Capital Outlay Projects Fund, the excess funds shall be credited to the specific construction project in the Capital Outlay Projects Fund.

CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: September 25, 2003 **B3**

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GENERAL FUND
1) Amending the FY 2002-03 Adopted Revenue and Resources Budget; 2)Transferring funds out to fund deficits in Restricted Programs funds; and 3) Reallocating available expenditure budget funds to fund FY 2002-03 Estimated Final Expenditures for the General Fund Unrestricted
(Resolution No. 092503-B3)

BACKGROUND INFORMATION:

On September 26, 2002, the Board approved Resolution No. 020926-B1, adopting the Final 2002-2003 Annual Budget. The Final 2002-2003 Annual Budget for General Fund Unrestricted Revenue and Resources totaled $160,996,628 and $160,996,628 for Total Estimated Expenditures, and a Designated Reserve totaling $4,000,000. **Final estimated expenditures are about $5.8 million less than the amount approved by the Board in September 2002.**

Specifically, Board action is needed to: 1) Amend the FY 2002-03 Revenue and Resources from $160,996,628 to $159,565,487; 2) Authorize the transfer of funds to backfill deficits in the Cafeteria Fund $77,054 and the Child Development Programs $324,551; and 3) Approval to re-allocated Available Expenditure Budget Funds to balance to of the seven major expenditure accounts of the FY 2002-03 Estimated Final Expenditures.

The Cafeteria Fund's total deficit equals $267,054 however, the FY 2002-03 Adopted Budget funded $190,000 for the anticipated deficit. The additional amount to be funded totals $77,054. The FY 2002-03 Adopted Budget did not fund an anticipated loss for the Child Development Programs, however, the FY 2003-04 Budget includes $190,000 to cover an anticipated loss.

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Adjustments must be completed to balance the 2002-2003 Revenue and Expenditure Budgets as part of the year-end-closing process in preparation for the District's Annual Audit Report.

Resources:

a. General Fund Unrestricted Revenue and Resources be amended from $160,996,628 to $159,565,487:

Revenue	$157,145,910
Less: Adjustment (see total on chart below)	(2,913,286)
Revised 1999-2000 Revenue Budget	$154,232,624
Plus: 2001-2002 Encumbrances/Liabilities	250,718
Plus: Transfer From Board Designated Res	**1,500,000**
Unreserved/Undesignated Beginning Balance	2,977,778
Total Revenue and Resources	**$158,961,120**
Departmental Accounts	**604,367**
Total Revenue and Resources	**$159,565,487**

Following is a summary of the changes in Revenue:

	Adopted	Est Final	Net Change
Gen Apportionment	$117,998,073	$ 116,141,834	$ (1,856,239)
Enrollment Growth	2,000,000	2,288,399	288,399
M & O Growth	-	286,936	286,936
Total District Gen Revenues	119,998,073	118,717,169	(1,280,904)
Other Revenues:			
Partnership For Excellence	10,511,179	9,215,116	(1,296,063)
PY Correction	-	22,742	22,742
Lottery	5,500,000	4,848,720	(651,280)
Mandated Costs	250,000	13,686	(236,314)
Part-Time Equalization	1,903,294	1,891,425	(11,869)
Basic Skills	400,000	796,104	396,104
Apprenticeship	393,940	469,320	75,380
Other State(PT Office Hrs)	-	76,591	76,591
Sales Tax	12,360,000	11,598,469	(761,531)
Interest Income	193,824	312,368	118,544
Other Local	335,600	406,832	71,232
Non-Resident Tuition	5,300,000	5,651,881	351,881
Transfers In	-	212,201	212,201
Total Other Revenues	37,147,837	35,515,455	(1,632,382)

Total District Ge/Other Revenues	$157,145,910	$ 154,232,624	$ (2,913,286)
Departmental Accounts	0	604,367	604,367
Grand Total	$157,145,910	$ 154,836,991	$ (2,308,919)

1. **Transfers Out for Restricted Programs and Self Insurance Programs:**

   a. Transfer Out–Backfill to eliminate Cafeteria Fund Deficit $ 77,054
   b. Transfer Out–Backfill to eliminate Child Dev. Fund Deficit $ 324,551
   (Total Cafeteria Fund Deficit $267,054 of which $190,000 was approved in the adopted budget)

2. **Budget Transfers for General Fund Unrestricted Expenditures:**

   Request to reallocate between major accounts of the Unrestricted General Fund to reflect FY 2003 Estimated Final Expenditures.

	Adopted	3rd Quarter	Monthly Fin Rpt 21-Aug-03	FY 2002-03 Est Final	Available Balance Adopted/Est Final
Academic Salaries	83,220,435	83,656,049	83,656,049	83,512,451	(292,016)
Classified Salaries	33,630,251	32,142,943	32,142,943	32,008,809	1,621,442
Employee Benefits	26,522,870	26,085,900	26,085,900	26,107,031	415,839
Supplies & Materials	2,444,356	1,901,125	1,901,125	1,691,460	752,898
Other Expenses	12,073,125	10,919,349	10,919,349	10,184,335	1,888,790
Capital Outlay	824,819	506,419	506,419	506,419	318,400
Other Outgo	857,478	1,136,996	1,136,996	1,724,184	(866,706)
Unallocated	1,423,292	-	-	-	1,423,292
Total Unrestricted	160,996,628	156,348,781	156,348,781	155,734,689	5,261,939
Departmental Accounts	604,367	-	-	614,301	(9,934)
Total Unrestricted/Depart.	161,600,995	156,348,781	156,348,781	156,348,990	5,252,005

RECOMMENDATION:

RESOLVED: 1) That the FY 2002-03 General Fund Unrestricted Revenue and Resources Budget be amended from $160,996,628 to $159,565,487; 2) That a transfer of funds to backfill deficits in the Cafeteria Fund $77,054 and the Child Development Programs $324,551 is hereby authorized; and 3) Approval is hereby granted to re-allocated the Available Expenditure Budget Funds to balance two of the seven major expenditure accounts of the FY 2002-03 Estimated Final Expenditures and,

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute any and all documents on behalf of the College to effectuate this resolution.

James Kendrix, Originator

CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 25, 2003 **B4**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **GENERAL FUND**
Authorization to Contract with
Mason Tillman Associates, Ltd
(Resolution No. 03925-B4)

BACKGROUND INFORMATION:

At its September 26, 2002 meeting, the Board authorized the Chancellor or his designee to contract with Mason Tillman Associates, Ltd (MTA) through June 2003 at an amount not to exceed $70,000. At its August 28, 2003 meeting, the Board was advised that the existing contract with MTA was being extended. This extension was necessary to allow completion of deliverables that were delayed by their involvement with the District's Small Local Business Enterprise Advisory Committee's work relating to AB 1084.

At this time, staff is recommending retaining the services of MTA on a more limited basis from the previous year for the period October 1, 2003 through September 30, 2004 to include the following general scope of services:

1. Provide a semi-annual independent review and assessment of the District's statistical accomplishments relative to the District's Small Local Business Enterprise (SLBE) and proposed Small Business Enterprise (SBE) construction services programs that will include recommended program enhancements, as well as two reports to the Board of Trustees.
2. Provide updates as needed concerning new legislation and developments impacting the District's goal of increasing participation of small and local firms in its contracting activities.
3. Provide advice to the District to assure non-discrimination and equal opportunity in its Facilities Planning & Construction contracting activities; recommending policies and procedures to effect this goal.
4. Assist the District with subcontracting goal setting, outreach activities and database management.

The cost of the above services would not exceed $35,000. Should additional consulting services be required to further implement the pending construction Small Business Enterprise (SBE) program, those needs will be evaluated in concert with the District's requirements at that time for a fair and competitive selection process.

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DR. PHILIP R. DAY, JR., CHANCELLOR

SHARED GOVERNANCE REVIEW:

Yes: _____; No: X :If yes, which committee: _____

Date of Review: _____

(A negative response indicates that a review is not necessary.)

RECOMMENDATION:

RESOLVED: That authorization be given to contract with Mason Tillman Associates, Ltd to provide semi-annual independent evaluation of the Districts' SLBE Program; and expert consultative services to the District on issues pertaining to the SLBE and the proposed SBE Program at a cost not to exceed $35,000 for the period October 1, 2003 through September 30, 2004, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Originators: Peter Goldstein
w/Norma Nelson

CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 25, 2003 **B5**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **CAPITAL OUTLAY**
Authorization to Award Special Services Contract - Carey & Company, Inc.
(Resolution No. 030925-B5)

BACKGROUND INFORMATION:
Project: *Chinatown/North Beach Campus Architectural Preservation Consultant*

In August 1998, the Friends of the Colombo Building et al. filed a lawsuit against City College related to the College's proposal for a new Chinatown/North Beach Campus. In June 1999, the two parties settled the lawsuit with a formal agreement that committed the College to preserving the Colombo Building and also included several provisions regarding the design of the new campus. Specifically, the agreement created an Architectural Selection/Design Review Committee (ASDRC) comprised of ten members including at least four representatives from the Friends of the Colombo Building.

A Memorandum of Understanding was entered into effective January 11, 2003 between the District and Friends of the Colombo Building. Paragraphs 3 and 5 of the MOU stipulate that the services of Page & Turnbull, Inc. be engaged as the Preservation Architect to ensure the Colombo Building is properly preserved. In the interest of avoiding any unnecessary duplication of services the Friends have agreed to allow the use of Carey & Company, Inc. in lieu of Page & Turnbull since Carey & Company, Inc. is currently under separate contract for related services with the base building architect, EHDD/Barcelon & Jang.

A preliminary budget for this contract has been established. However, additional analysis of the proposal and negotiated scope of work and project deliverables are needed to determine the final budget. This contract for architectural preservation services will be paid for with proceeds from the sale of general obligation bonds authorized in 2001 elections.

SHARED GOVERNANCE REVIEW:
Yes: _____; No: X : If yes, which committee: _____
Date of Review: _____
(A negative response indicates that a review is not necessary.)

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RECOMMENDATION:

RESOLVED: That authorization be given to contract with Carey & Company, Inc. from September 26, 2003 through September, 2007 for special services and advice to provide the District with architectural preservation services for the Project: Chinatown/North Beach Campus Architectural & Engineering Consultant at a cost not to exceed $99,500, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator

CITY COLLEGE OF SAN FRANCISCO

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DATE: September 25, 2003 **B6**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **CAPITAL OUTLAY**
Authorization to Amend Professional Services Contract - Downtown Campus Fire Watch
(Resolution No. 030925-B6)

BACKGROUND INFORMATION:

Project: Downtown Campus Fire Watch

A-1 Security Services (SLBE) is currently performing "Fire Watch Services" at the Downtown Campus. A fire watch is required whenever construction contractors are working; staff and students are in the building; and the building's fire alarm is turned off. The fire alarm system is turned off from time to time to allow modifications associated with the renovation work and to prevent false alarms. A roving fire watch satisfies all of the local and state requirements under such circumstances. A-1 Security is currently doing work under a Professional Services Contract. It is recommended that the current contract be increased an additional $40,000.00 to a new total cost not to exceed $50,000.00, which should enable the College to utilize the same firm to complete the fire watch requirement on current construction projects.

All four SLBE security firms that are certified with the Human Rights Commission were contacted. The firms are; Cypress Security, A-1 Security, H & H Security, and Big Eye Security. The District is already using Cypress Security on another project. Big Eye was not able to meet our schedule. A-1 is recommended since they have the lowest rates and are currently working on this project. Should Fire Watch services be required on other projects, all four SLBE certified firms will be contacted and given the opportunity to contract for services with the District.

The project is funded with 2001 Proposition A General Obligation Bond funds.

SHARED GOVERNANCE REVIEW:

Yes ___; No __X__; if yes, which committee: _____

Date of Review: _____

(A negative response indicates that a review is not necessary)

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RECOMMENDATION:

RESOLVED: That authorization be hereby given to amend the contract with the A-1 Security, for the project: Downtown Campus Fire Watch, to be completed on or before April 1, 2004 at a total cost of not to exceed $50,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, originator
W/ David Liggett

"This contract approval request was reviewed and approved by the Chancellor and Vice Chancellor in the month of July 2003, as authorized by Resolution 000622-S6, and is presented to the Board Trustees for ratification, but was inadvertently not included on the August Board Agenda. Per Section 20654 of the Public Contracts Code this resolution requires unanimous approval for ratification."

DATE: September 25, 2003

B7

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: **CAPITAL OUTLAY**
Authorization for one (1) Contract Modification totaling ($64,600) for a Construction Contract (Resolution No. 030925-B7)

BACKGROUND INFORMATION:

	ORIGINAL RESOLUTION NUMBER	GRANTOR/ CONTRACTOR	ORIGINAL CONTRACT AMOUNT	PREVIOUS CONTRACT MODIFICATION(s) AMOUNT	CM #	REQUESTED CONTRACT MODIFICATION AMOUNT	NEW CONTRACT AMOUNT	DESCRIPTION OF MODIFICATION	PROJECT BUDGET	TOTAL PROJECT FUNDS COMMITTED WITH THIS ACTION
A	021121-B7 Creative and Visual Arts Buildings, Hazardous Material Removal	Sterling Environmental, Inc.	$58,800	None	01	$64,600	$123,400	SEE BELOW.	$1,985,512	$1,605,554

DESCRIPTION OF MODIFICATION:

Renovation of the Visual Arts building was scheduled to be done between June and August 2003. Due to contract negotiation issues the work did not begin until July 2003. It was not until the general contractor was ready to begin the renovations that the Facilities Planning and Construction Office (FPCO) discovered that hazardous materials removal work was not included in the bid set of construction documents. To maximize the amount of construction work that could be completed before classes started in August and thereby reduce disruption to students and faculty, the

FPCO added to the scope of Sterling Environmental (a firm already under contract after a competitive process) for hazardous materials removal from the Creative Arts building. This error of omission was not picked up earlier in the process by the project manager for the Creative Arts Building Jim Blomquist, because the consultant incorrectly presumed that Sterling Environmental already had a contract for work on the Visual Arts Building.

To prevent this type of occurrence in the future the FPCO has changed its procedures and will now require design teams to include hazardous materials removal in the construction bid packages they prepare for the College.

RECOMMENDATION:

RESOLVED: That the Board authorizes the specified modification to the resolution as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

DATE: September 25, 2003

B8

TO: Board of Trustees

FROM: Dr. Philip Day, Jr., Chancellor

SUBJECT: CAPITAL OUTLAY
Authorization for three (3) Contract Modifications totaling - $ 12,168
for Special Services Contracts and Construction Contracts
(Resolution No. - 030925-B8)

	ORIGINAL RESOLUTION NUMBER	GRANTOR/ CONTRACTOR	CURRENT CONTRACT AMOUNT	CM #	REQUESTED CONTRACT MODIFICATION AMOUNT	NEW CONTRACT AMOUNT	Description of Modification	Project Budget	Total Project Funds Committed With This Action
A	010426-B4 John Adams Gym Brick Repair and Strt. Upgrade	Romkon, inc.	$ 347,788	05	$ 5,768	$ 353,556	Additional work due to revised structural detail	$ 398,491	$ 398,252
B	020530-B4 Feasibility Study for Inter-Campus Fiber Connectivity	Pacific Communications Associates, Inc.	$49,000.00	02	$ 6,400	$55,400.00	Overall increase scope of work Extension of contract to December 31, 2003	$ 75,000	$ 55,400
C	#020627-B1 Network System Design	Angus-Hamer	$151,000.00	03	$ -	$151,000.00	Extension of contract to June 30, 2004	$ 151,000	$ 151,000

RECOMMENDATION:

RESOLVED: That the Board authorizes the specified modifications to the resolutions as indicated in the table, and

FURTHER BE IT RESOLVED: All of the contract modifications contained in this resolution comply with Public Contracts Code Section 20659, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, originator
w/ David Liggett

CITY COLLEGE OF SAN FRANCISCO

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DATE: September 25, 2003 **B9**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **CONTRACT**
Authorization to Award Special Services Contract - Stephanie Atwood
(Resolution No. 030925 –B9)

BACKGROUND INFORMATION:

Project: Downtown Campus, Educated Palate, Capital Campaign

This resolution is an authorization to contract with Stephanie Atwood for special services and advice to assist the District in the advancement and expansion of the Office of College Development and City College of San Francisco Foundation for the period October 1, 2003 through December 30, 2003. The special service and advice as provided by Ms. Atwood includes extensive development and management experience, knowledge of effective fund-raising practices with the processes for managing them electronically, and the ability to manage an accelerating development program. While procuring these services on a contract basis fulfills the Office of College Developments short term needs, the administration will seek to transition this function to an employee of either the District or the Foundation at the beginning of 2004. As such, the requested services of Ms. Atwood for the 2003-04 fiscal year are as follows:

1. Organize the Foundation Board activities.
2. Oversee major development projects for the Dean of Development
3. Supervise other Development Office staff
4. Compose and write reports
5. Prepare budgetary summaries, memoranda and other communications
6. Implement and monitor the operational budgets for the office
7. Set appointments and coordinate meetings for the Development Dean, in-house and with major funders
8. Prepare professional documents and releases for the Department
9. Create, with the Culinary Arts and Hospitality Department, a capital campaign targeting alumni, vendors, community contracts, other interested groups and individuals.

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RECOMMENDATION:

RESOLVED: That authorization be given to contract with Stephanie Atwood for special services and advice to assist the District in the advancement and expansion of the Office of Development for a total contract cost not to exceed $22,000 for the period October 1, 2003 through December 30, 2004; and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Kathleen Alioto, Originator

DATE: September 25, 2003

B10

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **CONTRACTS/GRANTS**
(Resolution No. 030925-B10)

	ORIGINAL RESOLUTION NUMBER	GRANTOR/CONTRACTOR	ORIGINAL CONTRACT DATE	ORIGINAL TOTAL AMOUNT	CHANGE	NEW TOTAL NOT TO EXCEED	COMMENTS : ORIGINATOR
A	020627-B14	Edgewood Center for Children and Families	August 1, 2002-June 30, 2003	$107,000	Renewal of service sub-contract under the District's training contract with San Francisco Department of Human Services, for providing specialized Federal Title IV-E eligible training for clinical and line staff service providers working directly with foster care children.	$107,000	Contract renewal for September 1, 2003 to June 30, 2004 Originator: Judy Teng

	ORIGINAL RESOLUTION NUMBER	GRANTOR/CONTRACTOR	ORIGINAL CONTRACT DATE	ORIGINAL TOTAL AMOUNT	CHANGE	NEW TOTAL NOT TO EXCEED	COMMENTS : ORIGINATOR
B	030529-B18	City and County of san Francisco, Dept. of Human Services	August 1, 2001-July 31, 2003	$420,000	Increase Original total amount by $ 8,002 for system management	$530,050	Contractor's Omission. Originator: Joanne Low
C	030529-B17	California Department of Education, Child Development Division for operation of the California Early Childhood Mentor Program.	Aug. 1, 2003—July 31, 2004	$2,163,059	Budget augmentation to expand service to 26 additional California community colleges.	$3,011,059	List of new colleges available through the Chancellor's office. Originator: Lawrence C. Klein

RECOMMENDATION:

RESOLVED: That the Board authorizes the specified modification to the resolutions as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the district to effectuate this resolution.

CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 25, 2003 **B11**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: CONTRACTS/GRANTS
Authorization to Conduct a Study Abroad Program to Rome, Italy and to Contract with ACCENT International Consortium for Academic Programs, Ltd (Resolution No. 030925-B11)

BACKGROUND INFORMATION:

City College of San Francisco has been contracting with ACCENT International Consortium for Academic Programs, Ltd. (formerly Opportunities for International Learning) to offer travel and education services for semester abroad programs in Paris, France since 1985, in Florence, Italy since 1989, and in Madrid, Spain since 2002. This organization consistently receives excellent evaluations from the CCSF students participating in Study Abroad Programs in these countries.

Based upon our long-standing positive experiences with ACCENT on the Paris, Florence and Madrid Programs, cost, value, and activities, the criteria of our requirements, and their prices and policies, we are now requesting to contract with ACCENT International Consortium for Academic Programs Abroad, Ltd. for a summer program in Rome in Summer 2004.

The proposal for "Summer in Rome" is based on the cost of activities, housing, excursions and ground transportation within Rome, and student medical insurance. The proposal is follows:

Estimated Dates for Summer 2004: June 12, 2004 – July 3, 2004 (21 nights)
Program cost (based on a minimum of 15 participants): $2650
Program cost (based on a minimum of 20 participants): $2500

The program will be offered for transferable credit in Italian Language. The costs of the program will be borne by the students. The District shall not expend any funds for transportation, housing, meals or incidentals.

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ACCENT has insurance coverage of $3 million for general liability, errors and omissions issued by Calender-Robinson Co., Inc., General Insurance Brokers. City College is listed as an additional insured on the policy.

ACCENT will continue to work closely with the financial aid office at CCSF and make special efforts for delayed payments from those students who have successfully applied for financial aid. About 25-30% of CCSF students on average fall into this category and to our knowledge, ACCENT is the only organization that allows deferred payments until mid-semester.

ACCENT will provide a partial scholarship for this program if there are 20 or more students enrolled in the program.

Students who meet the academic and financial criteria are eligible for both state and federal financial aid while participating in a CCSF study abroad program.

SHARED GOVERNANCE REVIEW:

Yes: _____; No: X ; If yes, which committee: _____
Date of Review: _____

(A negative response indicates that a review is not necessary.)

RECOMMENDATION:

RESOLVED: That authorization be hereby given to conduct excursions to Rome, Italy June 12 – July 3, 2004, and to contract with ACCENT International Consortium for Academic Programs Abroad, Ltd, to obtain travel and educational program arrangements, with costs to be borne by the students; and

FURTHER BE IT RESOLVED: That the Chancellor, the Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute any and all documents on behalf of the San Francisco Community College District to effectuate this resolution.

Originator: Joanne Low

CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 25, 2003 **C1**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: EQUIPMENT, SUPPLIES & SERVICES
Procurement of Equipment, Supplies, Services, Etc., less than $3,000
(Resolution No. 3092528-C1)

BACKGROUND INFORMATION:

Listed below is a summary of purchases for equipment, supplies, and services in individual amounts of less than $3,000. Investigation indicates that they are necessary for the support of District operations, and therefore are recommended for approval by the Board of Trustees. It is certified that the items summarized below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RECOMMENDATION:

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling $ 280,120 individual amounts of less than $3,000 not heretofore approved as summarized and detailed below:

DIRECT PAYMENT VOUCHER	$37,482
PURCHASE ORDER	232,105
TRAVEL/MILEAGE	10,533
Total	$280,120

James Kendrix, Originator

09/25/03 – C1 page 1

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DR. PHILIP R. DAY, JR., CHANCELLOR

CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: September 25 2003 **C2**

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: EQUIPMENT, SUPPLIES & SERVICES
Procurement of Equipment, Supplies, Services, Etc., more than $3,000
(Resolution No.030925-C2)

BACKGROUND INFORMATION:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the support of District operations, and therefore are recommended for approval by the Board of Trustees. It is certified that the items summarized below are in accord with the Board of Trustees policy and that funds are available to cover payment.

Please note that some of the items represent significant expenditures but are actual annual payment encumbrances which are dispersed monthly. In some cases, these items are paid in simple annual payment given the terms and the conditions of our vendor contracts. These items are identified for you in the attachment.

RECOMMENDATION:

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, as detailed in Attachment "A'.

GRAND TOTAL FOR September : $10,460,391.92

James Kendrix, Originator

09/25/03- C2 page 1

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DR. PHILIP R. DAY, JR., CHANCELLOR

	A	B	C	D	E	F	G	H	I	J	K
1		Fund	Org	Acct	Prog	Aty	Department	Vendor	Doc #	Amount	Description
2		UPFX	6450	4303	6470	C	Partnership for Excellence	Hotel and Restaurant Dept.	TPB1102	12,000.00	Supplies
3		UPFX	6500	4102	6450	C	Partnership for Excellence	CCSF Bookstore	TPA9260	16,000.00	
4	+	UPFX	7736	5650	800	C	Partnership for Excellence	FitLinxx	DPB1099	9,500.00	Maintenance & Repair
5		U	0020	4303	6600	S	Chancellor's Office	CCSF Bookstore	TPB3070	5,000.00	Supplies
6		U	0020	5130	6600	S	Chancellor's Office	Community College League of Ca	DPB3075	29,264.00	Membership Dues
7		U	0020	5130	6600	S	Chancellor's Office	Community College League of Ca	DPB3085	5,668.00	Membership Dues
8	*	U	0020	5190	6600	S	Chancellor's Office	Public Policy Partners, LLC	TPB3093	96,000.00	Consulting
9		U	0040	5801	6600	S	Public Information	KGO -AM	POB2228	4,175.00	Advertising
10		U	0040	5801	6600	S	Public Information	KCBS-AM	POB2229	4,100.00	Advertising
11		U	0040	5801	6600	S	Public Information	KBLX	POB2234	3,000.00	Advertising
12		U	0070	5720	6600	S	General Counsel Office	Battiste L	DPB4106	3,087.00	Legal Fees
13	+	U	0070	5720	6600	S	General Counsel Office	Curiale Dellaverson Hirschfield Kraeme	TPB4103	90,000.00	Legal Fees
14	+	U	0070	5720	6600	S	General Counsel Office	Keenan & Associates	TPB4104	60,000.00	Legal Fees
15		U	0078	5190	6600	S	College Development	Atwood S	DPB1438	3,555.00	Consulting
16	*	U	0078	5190	6600	S	College Development	Atwood S	TPB1177	6,445.00	Consulting
17	*	U	0120	5190	6600	S	Vice Chancellor Admn/Finance	School Services of CA, Inc.	TPB1462	3,420.00	Consulting
18	+	U	1105	5632	6720	S	Administrative Services - Regular	Savin Credit Corporation	LA93087A	7,000.00	Copier Leases
19	+	U	1105	5632	6720	S	Administrative Services - Regular	Savin Credit Corporation	LAA7170A	12,738.53	Copier Leases
20	+	U	2010	5632	6730	S	Human Resources - General	Pitney Bowes	LA52391B	10,500.00	Copier Leases
21	*	U	2520	5190	6780	S	ITS-Administrative Applications	Strata Information Group	TPB1913	115,000.00	
22		U	2530	5656	6780	S	ITS-Systems and Operations	SAS Institute Inc.	TPB3616	5,000.00	Software Fees
23		U	2550	5650	6780	S	ITS-Networking	Network Guys	TPB3609	11,900.00	Maintenance & Repair
24		U	3522	5510	6570	S	Utilities	San Francisco Water Department	VPB2731A	17,636.13	Utilities
25	+	U	3524	6432	6599	S	Other Services	Ford Motor Credit Company	LAA3955A	15,217.04	Vehicle Lease
26	+	U	3542	5640	6550	S	M&R - Buildings	Yamas Controls, Inc.	TPA2744	24,348.00	Maintenance & Repair
27	+	U	3542	5640	6120	S	M&R - Buildings	KONE, Inc.	TPA7221A	82,232.00	Maintenance & Repair
28	*	U	3542	5640	6120	S	M&R - Buildings	Yamas Controls, Inc.	TPB2743	6,900.00	Maintenance & Repair
29	*	U	3544	5560	6550		M&R - Grounds	Fort Mason Foundation	DPB3802	22,000.00	Housekeeping
30	*	U	3544	5560	6550	S	M&R - Grounds	Sunset Scavenger Company	TPB2737	387,000.00	Housekeeping
31	+	U	3566	5632	6770	S	Public Safety	Imagistics	LA98030A	8,020.00	Copier Leases
32		U	4010	6414	6600	S	Vice Chancellor Student Dev.	MicroWarehouse	POA9263	3,326.15	Equipment
33		U	4026	4303	6200	S	A & R Dean's Office - Credit	Prestige Graphics, Inc.	POB3395	8,112.00	Supplies
34	+	U	4042	5632	6460	S	Financial Aid Office	Savin Credit Corporation	LAA0634A	3,500.00	Copier Leases
35		U	4900	3416	6799	S	Central Services	Delta Dental Plan of California	TPA7975	6,434.52	Dental Insurance
36		U	4900	3416	6799	S	Central Services	Delta Dental Plan of California	TPB2312	6,878.64	Dental Insurance
37	*	U	4900	3501	6770	S	Central Services	Employment Development Dept.	TP76463	130,000.00	Uemployment insurance
38	*	U	4900	5410	6770	S	Central Services	Keenan & Associates	DPB1176	690,303.00	Insurance

+ equals annual payments to be paid on a monthly basis
* equals encumbrances to be paid by multiple payments during the fiscal year

	A	B	C	D	E	F	G	H	I	J	K
39	+	U	4900	5610	6770	S	Central Services	San Francisco Unified School District	DPB1174	36,223.00	Property Leases
40	+	U	4900	5610	6770	S	Central Services	California Realty & Land Inc.	LAA2776A	90,000.00	Property Leases
41	+	U	4900	5610	6460	S	Central Services	McGrath Rentcorp/Mobile Modular	LAB3237	40,726.56	Property Leases
42		U	4900	7101	6770	S	Central Services	WestAmerica Bank	DPB1464	42,361.09	Debt Payments
43	*	U	4900	7101	6770	S	Central Services	WestAmerica Bank	TPA7896	72,875.07	Debt Payments
44	*	U	4900	7101	6770	S	Central Services	WestAmerica Bank	TPA7897	109,423.30	Debt Payments
45	*	U	4900	7102	6770	S	Central Services	WestAmerica Bank	TPA7896	7,296.41	Debt Payments
46		U	7108	4303	900	C	Aeronautics	Orchard Supply Hardware	TP96500	4,500.00	Supplies
47		U	7257	4302	900	C	Engineering Dept	Autodesk Inc	POB0289	5,455.00	Supplies
48		U	7508	5656	600	C	Broadcast Electronic Media Arts	Radio Computing Services, Inc	DPA5647	3,699.86	Software Fees
49		U	7550	4303	1000	C	Theater Arts	Home Depot	TPA4160	5,000.00	Supplies
50		U	7630	5803	4900	C	Foreign/Internatl Students	Spindle Publishing Company	DPB2143	3,017.50	Advertising
51	+	U	7736	5650	800	C	Physical Education	FitLinxx	DPB1099	7,176.38	Maintenance & Repair
52		U	8460	5650	6770	C	Institutional Sup - Mission	Savin Credit Corporation	TPB2173	6,504.00	Maintenance & Repair
53	+	U	8560	5632	6799	N	Institutional Sup - Dwntwn	Savin Credit Corporation	LA90341A	28,908.34	Copier Leases
54		U	9500	4301	6780	S	Instructional Computer Lab	Arista Business Imaging Solutions	TPA5962	3,500.00	Supplies
55		U	9500	4302	6780	S	Instructional Computer Lab	Micro Warehouse Gov/Ed, Inc.	TPA5964	4,700.00	Supplies
56		U	9500	4302	6780	S	Instructional Computer Lab	Toptek Micro Center, Inc.	TPA5967	4,700.00	Supplies
57	*	U	9500	5190	6780	S	Instructional Computer Lab	Toptek Micro Center, Inc.	TPA5971	4,000.00	Consulting
58		U	9500	5650	6780	S	Instructional Computer Lab	On Time Mac Service, Inc.	TPA5969	3,500.00	Maintenance & Repair
59		U	9500	5650	6780	S	Instructional Computer Lab	Toptek Micro Center, Inc.	TPA5970	4,000.00	Maintenance & Repair
60								**Total Unrestricted**		**2,412,826.52**	
61											
62											
63		PYRL	9900	9754	9900	S	Payroll Fund	Safeco Life Insurance Co	VP47287J	15,016.65	Life insurance
64		42179C	8067	6202	7100	R	REN-Outdoor Campus Map	Priority Architectural Graphics	CTB3254	7,452.49	Capital Projects
65		42177C	8067	6202	7100	R	REN-Ocean-Parking Lot B Restripping	Royal Seal Asphalt Maintenance Co	CTB3216	6,280.00	Capital Projects
66		42176M	8510	6203	7100	H	HS-Downtown HVAC Upgrade & Duct	Schonberg Research Corporation	CTB3202	8,000.00	Capital Projects
67		42171M	8510	6203	7100	H	HS-Dwntwn Elevator Controller Repla	Schonberg Research Corporation	CTB3203	9,000.00	Capital Projects
68		42161M	8811	6203	7100	H	HS-2003 Modernization	Inspection Services, Inc.	CTB3286	36,556.00	Capital Projects
69		42161M	8811	6203	7100	H	HS-2003 Modernization	Elite of The Bay Area, Inc	DPB3246	4,628.42	Capital Projects
70	*	42156M	8066	6204	7100	R	REN-Student Union Flooring Renovatn	IHI Environmental	CTA6193A	12,743.12	Capital Projects
71		42133M	8070	6203	7100	R	Art Building & Horticulture Improve	Grainger	POB3268	6,153.23	Capital Projects
72		42133C	8055	6202	7100	R	Art Building & Horticulture Improve	Cor-O-Van Moving & Storage Co., Inc.	DPB3243	3,451.21	Capital Projects
73		42133C	8070	6202	7100	R	Art Building & Horticulture Improve	Ng's Landmark Building & Engineering	CTB3271	8,000.00	Capital Projects
74		724002	9230	5902	6920	S	Trust - GED Agency Trust Fees	California Department of Education	DPA8232	3,540.00	Tesing Services
75	*	611000	9900	5450	6720	S	Workers Compensation	Office of the City Attorney	DPB1486	38,245.00	Insurance
76	*	611000	9900	5450	6720	S	Workers Compensation	The Workers' Compensation Div.	TPB1430	630,000.00	Insurance

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	A	B	C	D	E	F	G	H	I	J	K
77		435503	8085	6201	7100		Performing Media-Arts Center FPP	Oppenheim Lewis Inc	DPB3276	9,500.00	Capital Projects
78		433005	8510	6203	7100		Downtown Campus Ground Floor Reno	Regency Virtual Studio	DPB3258	3,751.93	Capital Projects
79		432840	8067	6413	7100		Multimedia Classrooms	Cisco Systems, Inc.	POB0292	14,343.84	Equipment
80		432602	8067	6413	7100		Desktop Upgrade	Computerland of Silicon Valley	POB3038	14,855.82	Equipment
81	*	431901	8312	6201	7100		NB/Chinatown RFQ & Prelimary Plan	EHDD Architecture	CTA7267	1,160,000.00	Capital Projects
82	*	431901	8312	6201	7100		NB/Chinatown RFQ & Prelimary Plan	EHDD/Barcelon & Jang, Joint Venture	CTA7267A	1,159,997.98	Capital Projects
83	*	431901	8312	6201	7100		NB/Chinatown RFQ & Prelimary Plan	Treadwell & Rollo, Inc.	CTA7372	174,000.09	Capital Projects
84	*	431501	8312	6201	7100		New Chinatown/North Beach Campus	EHDD/Barcelon & Jang, Joint Venture	CTA7267A	3,029,384.02	Capital Projects
85		431501	8312	6201	7100		New Chinatown/North Beach Campus	Treadwell & Rollo, Inc.	CTA7372	9,699.91	Capital Projects
86		431002	8412	6201	7100		New Mission-Consulting Services	EIP Associates	DPB3265	33,362.51	Capital Projects
87		425002	8412	6101	7100	L	Bond-Mission Land Purchase	Stubbs & Leone	DPA0944	4,760.00	Capital Projects
88		412847	0130	6202	7100	S	HM 00-01 #1-2 Cnln Air Qlty Corr HV	Schram Construction, Inc	CTA8663B	14,190.00	Capital Projects
89		412845	8054	6202	7100	S	Haz-Mat 00-01 #38 Conln Hl Ceilg Ab	Schram Construction, Inc	CTA8663B	35,431.00	Capital Projects
90	*	221010	7138	4211	6940	C	Hotel/Restaurant	Greenleaf Produce	TPB0625	25,000.00	Cafeteria
91	*	221010	7138	4211	6940	C	Hotel/Restaurant	Westco/Coast Dakota	TPB0629	7,000.00	Cafeteria
92	*	221010	7138	4211	6940	C	Hotel/Restaurant	Esteson Company	TPB0630	12,000.00	Cafeteria
93	*	221010	7138	4211	6940	C	Hotel/Restaurant	San Francisco French Bread	TPB0637	13,500.00	Cafeteria
94	*	221010	7138	4211	6940	C	Hotel/Restaurant	Dispenser Juice, Inc.	TPB0639	12,000.00	Cafeteria
95	*	221010	7138	4211	6940	C	Hotel/Restaurant	Domestic Cheese Company	TPB0640	15,000.00	Cafeteria
96	*	221010	7138	4211	6940	C	Hotel/Restaurant	Modesto Food Distributors	TPB0641	25,000.00	Cafeteria
97	*	221010	7138	4211	6940	C	Hotel/Restaurant	Challenge Dairy Products	TPB0643	25,000.00	Cafeteria
98	*	221010	7138	4211	6940	C	Hotel/Restaurant	Seven Up Bottling Co. of SF	TPB0644	7,000.00	Cafeteria
99	*	221010	7138	4211	6940	C	Hotel/Restaurant	Wilcox Frozen Foods	TPB0646	15,000.00	Cafeteria
100	*	221010	7138	4211	6940	C	Hotel/Restaurant	Golden Gate Meat Company	TPB0647	50,000.00	Cafeteria
101	*	221010	7138	4211	6940	C	Hotel/Restaurant	Birite Foodservice	TPB3302	45,000.00	Cafeteria
102	*	221010	7138	4211	6940	C	Hotel/Restaurant	Exclusive Fresh, Inc.	TPB3306	17,000.00	Cafeteria
103	*	221010	7138	4211	6940	C	Hotel/Restaurant	Peet's Coffee and Tea	TPB3307	20,000.00	Cafeteria
104	*	221010	7138	4211	6940	C	Hotel/Restaurant	Quality Fresh Produce, Inc.	TPB3308	60,000.00	Cafeteria
105	*	221010	7138	4211	6940	C	Hotel/Restaurant	Saag's Products, Inc.	TPB3312	8,000.00	Cafeteria
106	*	221010	7138	4211	6940	C	Hotel/Restaurant	Sysco Food Services of S.F., Inc.	TPB3314	30,000.00	Cafeteria
107	*	221010	7138	4211	6940	C	Hotel/Restaurant	Manna Foods, Inc.	TPB3315	20,000.00	Cafeteria
108	*	221010	7138	4212	6940	C	Hotel/Restaurant	Pepsi-Cola San Francisco	TPB0635	35,000.00	Cafeteria
109	*	221010	7138	4403	6940	C	Hotel/Restaurant	Complete Linen Service	TPB0642	20,000.00	Cafeteria
110	*	221010	7138	4405	6940	C	Hotel/Restaurant	Birite Foodservice	TPB3302	15,000.00	Cafeteria
111	*	221010	7138	4405	6940	C	Hotel/Restaurant	Sysco Food Services of S.F., Inc.	TPB3314	10,000.00	Cafeteria
112	*	221010	7138	4406	6940	C	Hotel/Restaurant	Birite Foodservice	TPB3302	8,000.00	Cafeteria
113	*	221010	7138	4406	6940	C	Hotel/Restaurant	Sysco Food Services of S.F., Inc.	TPB3314	10,000.00	Cafeteria
114	*	221010	7138	5650	6940	C	Hotel/Restaurant	K-Doving Food Equipment	TPB0633	6,000.00	Maintenance & Repair

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	A	B	C	D	E	F	G	H	I	J	K
115	*	221010	7138	5650	6940	C	Hotel/Restaurant	GCS Commercial Food Equi Service	TPB0638	20.000.00	Maintenance & Repair
116	+	212115	7334	5610	6920	N	St Preschool FD 03-04 GWAP	Casa De La Raza Inc	LAB1870	15.600.00	Property Leases
117		211204	7371	5210	2100	S	CA Early Childhood Mentoring 03-04	Hayward Travel Center	TPB1768	4.000.00	Travel
118	*	211204	7371	5530	2100	S	CA Early Childhood Mentoring 03-04	SBC/MCI	TPB1770	4.500.00	Telephone
119		211204	7375	5210	2100	S	CA Early Childhood Mentoring 03-04	Hayward Travel Center	TPB1773	9.000.00	Travel
120		140990	7528	6414	1000	C	Docutech Services	Audio Graphic Systems	POA2538	5,768.30	Equipment
121		**140045**	**4010**	**4301**	**6200**	**S**	**Admissions & Records**	**Prestige Graphics, Inc.**	**DPB3386**	**12,100.00**	**Student Mailings**
122		125510	7421	6413	6840	S	SBDC Program Income	Omnipro Systems Inc.	POB3573	11,663.76	Equipment
123	*	125508	4026	4301	6200	S	Telephone & Web Services	Prestige Graphics, Inc.	TPB3360	9.130.00	Student Mailings
124	*	125508	4026	4301	6200	S	Telephone & Web Services	Prestige Graphics, Inc.	TPB3367	16,770.00	Student Mailings
125	*	125508	4026	4301	6200	S	Telephone & Web Services	Prestige Graphics, Inc.	TPB3372	37,250.00	Student Mailings
126	*	125508	4026	4301	6200	S	Telephone & Web Services	Prestige Graphics, Inc.	TPB3373	22.804.60	Student Mailings
127	*	125508	4026	4301	6200	S	Telephone & Web Services	Prestige Graphics, Inc.	TPB3374	14,880.00	Student Mailings
128	*	125508	4026	4301	6200	S	Telephone & Web Services	Prestige Graphics, Inc.	TPB3377	138,900.00	Student Mailings
129	*	125508	4026	5530	6200	S	Telephone & Web Services	Pacific Bell Info Svcs	TPB3378	25,000.00	Telephone
130		125503	1105	5650	6950	S	Parking Fund Fees 00-01	Ventek International	TP99943	3,000.00	Maintenance & Repair
131		125503	1105	5650	6950	S	Parking Fund Fees 00-01	Pacific Parking Systems, Inc.	TP99945	8,000.00	Maintenance & Repair
132		123856	9320	5650	6120	C	Instr Equip & Materials 02-03	Hewlett-Packard Company	TPA8566	5,000.00	Maintenance & Repair
133	*	123628	6440	7600	6430	C	EOPS/CARE 03-04	CCSF Bookstore	TP93181	7,500.00	Financial Aid
134	*	123628	6440	7600	6430	C	EOPS/CARE 03-04	CCSF Bookstore	TP93182	3,150.00	Financial Aid
135	+	123609	6440	5632	6430	C	EOPS Part A, B, & C	Pitney Bowes	LA93178	5,000.00	Copier Leases
136	*	123609	6440	7600	6430	C	EOPS Part A, B, & C	CCSF Bookstore	TP93177	12,000.00	Financial Aid
137	*	123609	6440	7600	6430	C	EOPS Part A, B, & C	CCSF Hotel & Restaurant Dept.	TP93179	15,000.00	Financial Aid
138	*	123609	6440	7600	6430	C	EOPS Part A, B, & C	CCSF Bookstore	TP93180	5,500.00	Financial Aid
139	*	123609	6440	7600	6430	C	EOPS Part A, B, & C	CCSF Bookstore	TP93185	480,340.00	Financial Aid
140		123316	7421	5190	6840	S	ECO-SBDC 02-03	Tanalgo A	PSA5229	5,000.00	Consulting
141		123316	7421	5190	7099	S	ECO-SBDC 02-03	Lane R	PSA9709A	5,000.00	Consulting
142	*	123209	7320	5190	6420	C	Disabled Student Excess Cost 03-04	Allen P	PSB0337	25,000.00	Consulting
143	*	123209	7320	5190	6420	C	Disabled Student Excess Cost 03-04	Neuroth K	PSB0338	25,000.00	Consulting
144	*	123028	0074	5720	6760	S	AB1725 Staff Diversity 03-04	DR Associates International	TP89200	9,500.00	Legal Fees
145	*	122724	0050	5190	2100	S	Go Serv Honoring C Chavez Yr2	Cuellar J	PSB0925	10,875.00	Consulting
146		122506	7756	6413	1200	C	SFSU/Health Plan Yr 02-03	Audio Graphic Systems	PO87528	5,624.66	Equipment
147	*	121820	0020	5190	6499	C	Fipse-NATN Directed Grant	The RSmart Group	TPA4129A	45,000.00	Consulting
148	*	121812	0020	5190	6499	C	Fipse-Nat'l Artic & Trf Ntwk-Yr2	The RSmart Group	TP98256A	20,000.00	Consulting
149		121812	0020	5910	6600	C	Fipse-Nat'l Artic & Trf Ntwk-Yr2	Francis J	DPB3088	3,349.00	
150		121511	7257	6414	900	C	Vatea IIC 2003-2004	Tucker Electronics	POB4206	16,784.96	Equipment
151		121511	7257	6414	900	C	Vatea IIC 2003-2004	Praxair, Inc.	POB4207	6,457.76	Equipment
152		121511	7403	6307	500	N	Vatea IIC 2003-2004	Micro Warehouse Gov/Ed, Inc.	POB0496A	7,382.08	Software

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153		121511	7403	6307	500	N	Vatea IIC 2003-2004	Computerland of Silicon Valley	POB0496B	4,162.06	Software
154		121249	8180	5110	1500	N	ABE 321/Workforce Investment 03-04	SIT Training/World Learning	TPB2599	3,730.00	
155								**Total Restricted**		**8,047,565.40**	
156											
157								**Total Unrestricted and Restricted**		**10,460,391.92**	

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CITY COLLEGE OF SAN FRANCISCO
50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

G1-G5

DATE: September 25, 2003

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **Academic Employees**
Credit Program/Non-Credit Program
District Funded
City College of San Francisco
(Resolutions 030925-G1-G5)

BACKGROUND INFORMATION:

These resolutions cover district funded academic employees appointments and/or other related personnel transactions. Unless otherwise indicated in the resolution, appointments are classified as temporary. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

SHARED GOVERNANCE REVIEW:

Yes:____; No: X : If yes, which committee:_____

Date of Review:_____

(A negative response indicateds that a review is not necessary.)

Clara Starr, Originator

BOARD OF TRUSTEES
DR. ANITA GRIER, PRESIDENT • LAWRENCE WONG, ESQ., VICE PRESIDENT • DR. NATALIE BERG
JOHNNIE L. CARTER, JR. • MILTON MARKS III • JULIO J. RAMOS, ESQ. • RODEL E. RODIS • RICHARD CANTORA, STUDENT TRUSTEE
DR. PHILIP R. DAY, JR., CHANCELLOR

RESOLUTION 030925-G1

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC EMPLOYEES: General Fund, Unrestricted

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester and department shown. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

FALL 2003

(+: Full-time overload/extra pay)
(*: New hourly academic employee)

	Name	Department	Division
*	Armendinger, Brent S	English	Credit
	Arsalane, Said Paul	Diagnostic Medical Imaging	Credit
	Bardin, Tsing T.	Physics	Credit
+	Biehn, Jennifer	Bus/Office Tech/Small Bus	Credit
	Body, Michele M	Radiologic & Imaging Technolgy	Credit
+	Brinson, Rosemary	Counseling Continuing Students	Credit
+	Brown, Brenda M	Counseling New Students	Credit
	Cabading, Leon F	Counseling New Students	Credit
*	Cespedes, Karina L	Social Science	Credit
	Chen, Grace S	Mathematics	Credit
+	Chong-Delon, Patty P	Counseling Continuing Students	Credit
	Chopey, Loretta T	Apprenticeship	NonCredit
*	Cox-McGinn, Susan J	Social Science	Credit
*	Crossin, Amy Elizabeth	English	Credit
	Culbertson, Anthony Sc	Radiologic & Imaging Technolgy	Credit
	Damato, Lawrence R.	Counseling Transfer Students	Credit
	Darck, Jeffrey L.	Learning Assistance	Credit
	Dawe, A. Timothy	Physics	Credit
	Dea, Donland	Radiologic & Imaging Technolgy	Credit
	DeGirolamo, Gerald I	Administration of Justice	Credit
	DeGirolamo, Gerald I	Phys Education & Dance	Credit
	Dematteis, Louis F	Journalism	Credit
*	Edgington, Samantha F	Astronomy	Credit
*	Eng, Jenny	Graphic Communication	Credit
	Fiandaca, Anastasia L	Latino Services Network	Credit
	Finley, Leslie	English As a Second Language	NonCredit
	Floyd, Gary Arthur	Biological Sciences	Credit
	Gamboa, Robert M	English	Credit
	Getsla, Daniel A	Journeyman-Training	NonCredit
	Gibbs, Caroline L	English As a Second Language	Credit
	Goldthorpe, Jeffrey T	English	Credit
	Goode, Ruth	English As a Second Language	NonCredit
	Greene, Terrance C.	African American Scholastic Pg	Credit
	Griffin, Bernice Y	Counseling New Students	Credit
+	Hale, Cecil	Broadcast Electronic Media Art	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC EMPLOYEES: General Fund, Unrestricted

	Hall, Thomas F	Diagnostic Medical Imaging	Credit
+	Harris, Julie	Counseling Transfer Students	Credit
+	Harris, Julie	Counseling International Study	Credit
	Haynes-Creswell, Sharo	Bus/Office Tech/Small Bus	NonCredit
*	Hong, Bo	Trade Skills	NonCredit
	Hurley, Kathleen M	Diagnostic Medical Imaging	Credit
	Huszagh-Lockwood, Debo	English As a Second Language	NonCredit
+	Jew, Carl	Counseling Transfer Students	Credit
	Johnson, Linda M	Licensed Vocational Nursing	Credit
	Johnson, Robert T	Physics	Credit
	Jones, Matthew J L	Journeyman-Training	NonCredit
	Jue, Tracy T	English As a Second Language	NonCredit
	Kaplan, Gregory E	English As a Second Language	NonCredit
+	King, Roger S.	Physics	Credit
	Koehler, Frank H	Physics	Credit
*	Kovacs, Michael J	English	Credit
	Langon, Janet I	English As a Second Language	Credit
	Langon, Janet I	English As a Second Language	NonCredit
	Lerma, Jess	English	Credit
+	Levinson, Stephen	English	Credit
*	Lo, Cathy	Graphic Communication	Credit
	Macone, Stephen A	Apprenticeship	NonCredit
	Martinez, Antonio E.	Latino Services Network	Credit
	Mayorga, Susana M	Latino Services Network	Credit
	Mendoza, Melissa Ann	English As a Second Language	NonCredit
	Messer, Alisa	English	Credit
+	Metzler, Charles	Computer Science	Credit
	Miller, Mark Hans	Fashion	NonCredit
	Mojica, Jay F	English As a Second Language	NonCredit
	Monchatre, Jacques	English As a Second Language	NonCredit
*	Naas, Jodi L	English	Credit
	Nault, Curran J	Gay/Lesbian & Bi-Sexual Stud.	Credit
	Ng, Joel K	Physics	Credit
	Ow, Jeffrey A	Asian-American Studies	Credit
	Parayno, Michael Donat	Asian-American Studies	Credit
	Phillips, Andrea S	African American Scholastic Pg	Credit
	Pon, Anderson W	Radiologic & Imaging Technolgy	Credit
+	Rappleyea, Annette	Physics	Credit
	Richards, Johnetta G	Southeast Campus	Credit
	Rivera, Eloise W	English	Credit
+	Roberts, Laurie	English As a Second Language	Credit
	Romero, Manuel G	Vocational Education	Credit
	Rowe, Peter C	Physics	Credit
	Ruiz, Marvin A	Counseling	Credit
+	Sanelli, Andrea M	English	Credit
	Sappington, Jerry B.	Journeyman-Training	NonCredit
	Scudder, Laura L	Bus/Office Tech/Small Bus	Credit
*	Sharma, Nitasha T	Asian-American Studies	Credit
	Sheetz, Nuala N	English As a Second Language	NonCredit
	Sherry, Michelle E	Child Dev. & Family Studies	NonCredit
+	Shoaf, William A	English As a Second Language	Credit

*	Slates, Cynthia A	English	Credit
+	Spears, Deanne K	English	Credit
+	Spingola-Connolly, Jea	Counseling New Students	Credit
*	Stevens, Charles S	Behavioral Sciences	Credit
*	Strebel, Robert H	Apprenticeship	NonCredit
+	Ta, Hoa M	Asian-American Studies	Credit
	Tagg, Brian	Apprenticeship	NonCredit
+	Taylor, Joyce T	English	Credit
	Teague, Alexandra R	English	Credit
	Toth, Andrea	English As a Second Language	Credit
	Tragardh, Thomas	English As a Second Language	Credit
*	Tricaro, Robert C	Biological Sciences	Credit
	Valiente, Herving	Counseling Continuing Students	Credit
	Walsh, John J	English	Credit
	Weber, William H	Journeyman-Training	NonCredit
	Weston, Gary Steven	Physics	Credit
	Witt, Marilee L	Journeyman-Training	NonCredit
+	Wong, Anna Q	English As a Second Language	NonCredit
	Wu, Ana	English As a Second Language	NonCredit
+	Yngojo, Marcus R	Counseling New Students	Credit
	Yu, Allan W K	English As a Second Language	NonCredit
+	Yu, Raymond K	Counseling Transfer Students	Credit
	Yung, Robert S	English As a Second Language	NonCredit

G1 Fall 2003: [illegible]

SUMMER 2003

(+: Full-time overload/extra pay)
(*: New hourly academic employee)

	Name	Department	Division
	Boyle, Robert Patrick	Cul Arts & Hospitality Studies	Credit
+	Clark, Ophelia	Bus/Office Tech/Small Bus	Credit
	Deng, Linda Y	Counseling New Students	Credit
+	Roberts, Laurie	Institute for Int'l Students	Credit
	Stein, Judy A	Cul Arts & Hospitality Studies	Credit

G1 Summer 2003: 5

Total for G1: 114

Total Records: 114

030925 – G2
Name Change

RESOLVED: That the name of the following academic employee be changed for record purposes:

FROM	TO
Alexandre, Christina Marie	Alexandre, Chandra Marie
Ali, Susana M.	Mayorga, Susana M.
Kline, Barbara L.	Young, Barbara L.

030925 – G3
Leave of Absence

RESOLVED: That for the effective dates shown the following named academic personnel be granted leave of absence:

NAME	DEPARTMENT/CAMPUS	CONTRACT SECTION		EFFECTIVE DATES
Adams, Mary	Social Sciences/Ocean	17.P	20%	08/18/03 – 12/19/03
Aho, Patricia	ESL/Ocean	17.B	100%	01/15/04 – 05/26/04
Knight, Marla	Transitional Studies/John Adams	17.P	20%	08/18/03 – 05/26/04
Whiteside, Anne	ESL/Mission	17.P	60%	01/15/04 – 05/26/04

030925 – G4
Amendment to Resolution

RESOLVED: That Resolution 030626 – G8 Department Chairperson Stipends 2003-2004 be amended in part to show the following:

CHANGE FROM:

NAME	DEPARTMENT	STEP	STIPEND
Hamilton, Ed	Culinary Arts and Hospitality Studies	7	5,574.00

CHANGE TO:

Hamilton, Ed	Culinary Arts and Hospitality Studies	7	***7,316.00***

030925 – G5
Department Chairperson Stipends 2003-2004

RESOLVED: That the following named supervisors be assigned additional responsibilities during the Academic year 2003-2004; payment for these responsibilities shall be the stipend amount indicated for the academic year and pro-rated to the days served.

NAME	DEPARTMENT	STEP	STIPEND
Collins, John (Spring only)	Gay, Lesbian, and Bisexual Studies	7	3,894.00
Mueller, Madeline (Spring only)	Music	7	7,316.00

CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

H1-H2

DATE: September 25, 2003

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **Academic Employees**
Credit Program/Non-Credit Program
Categorically Funded
City College of San Francisco
(Resolutions 030925-H1-H2)

BACKGROUND INFORMATION:

Resolutions 030925-N1-H2 cover categorically funded temporary academic employees appointments and/or other related personnel transactions pursuant to the provision of California Education Code #87470. All Appointments are classified as temporary, when services are required and funds are provided. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

SHARED GOVERNANCE REVIEW:

Yes:____; No: X : If yes, which committee:_____

Date of Review:_____

(A negative response indicateds that a review is not necessary.)

Clara Starr, Originator

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DR. PHILIP R. DAY, JR., CHANCELLOR

RESOLUTION 030925-H1

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC EMPLOYEES: Categorically Funded.

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester, department and grant shown. Employment is pursuant to Education Code section 87470 and contingent upon funds available in the applicable Grant/Contract. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

FALL 2003

(+: Full-time overload/extra pay)
(*: New hourly academic employee)

	Name	Department	Grant	Division
	Alexander, Horace V	Affirmative Action	AB1725 Staff Diversity 03-04	Credit
	Auyeung, Mabel K	Child Dev. & Family Studies	SF Cares-Wu Yee Services	Credit
	Balestreri, Katherine K	Contract Education	Eco-Workplace 02-03 CT#01-312-008	Credit
	Bardin, Tsing T.	Physics	FSS/TRDP Y3 CT#01-0137-004	Credit
	Buchsbaum, Jessica G	English As a Second Language	SFDHS VESL-VIP Program Yr-3	NonCredit
	Burt, Tracy C	Child Dev. & Family Studies	SF Cares-Wu Yee Services	Credit
	Burt, Tracy C	Contract Education	T4E-SFDHS Edgewood Training 03-05	Credit
	Burt, Tracy C	Contract Education	T4E-SFDHS Edgewood Training 03-05	NonCredit
	Cafferata, Corey	Southeast Campus	Partnership for Excellence	Credit
	Carrese, John Matt	Contract Education	Ct. Ed SF Hotels Partnrshp Proj #4	Credit
+	Cheng, Eva Yuen	Child Dev. & Family Studies	SF Cares-Wu Yee Services YR2	Credit
+	Chien, Annie	Nursing	WIA-PIC-Nurse Workforce Initiative	Credit
+	Corbie, Terrence	Community Services	T4E-SFDHS Edgewood Training 03-05	NonCredit
+	Corbie, Terrence	Contract Education	T4E-SFDHS Edgewood Training 03-05	NonCredit
	Donovan, Sharon Mari	Child Dev. & Family Studies	SF Cares-Wu Yee Services	Credit
	Freitas, Jacqlyn M	Community Services	T4E-SFDHS Edgewood Training 03-05	NonCredit
	Freitas, Jacqlyn M	Contract Education	T4E-SFDHS Edgewood Training 03-05	NonCredit
	Grohe, William E.	Vocational Education	ECO-CACT 03-04 CT#01-302-009	Credit
	Helmy, Anna-Lisa	English As a Second Language	SFDHS VESL-VIP Program Yr-3	NonCredit
	James, Arlene	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
+	Johnson, Elaine A	Biological Sciences	Biolink:NATE-Biotech	Credit
	Johnson, Linda M	Licensed Vocational Nursing	WIA-PIC-Nurse Workforce Initiative	NonCredit
	Kearsley, Jeanne	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
+	Kudsi, Omar S	English	WIA-Muni Career Ladder	Credit
	Land, Kirkwood M	Biological Sciences	NSF-Fix-a-Gene (Due-0202327) Yr-2	Credit
	Lau, Pennie S	Contract Education	Ct. Ed SF Hotels Partnrshp Proj #4	Credit
	Luckey, Bernadine Cori	Contract Education	T4E-SFDHS Edgewood Training 03-05	NonCredit
	Lyau, Pamela W	Contract Education	ECO-SJECCD-CDE	Credit
	McGlothlin, Joanne M	Learning Assistance	WIA-Muni Career Ladder	Credit
+	Mogar, Mariannina	Contract Education	T4E-SFDHS Edgewood Training 03-05	Credit
+	Mogar, Mariannina	Contract Education	T4E-SFDHS Edgewood Training 03-05	NonCredit
	O'Neil-Annis, Kelley S	English As a Second Language	SFDHS VESL-VIP Program Yr-3	NonCredit
	Padilla, Rodolfo	Contract Education	T4E-SFDHS Edgewood Training 03-05	NonCredit
	Padilla, Rodolfo	Community Services	T4E-SFDHS Edgewood Training 03-05	NonCredit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC EMPLOYEES: Categorically Funded.

	Parcell, Celeste J	Career Link	Calworks Program 03-04	Credit
	Parcell, Celeste J	Career Link	SF Assessment Center	Credit
	Schall, Susan M	English As a Second Language	SFDHS VESL-VIP Program Yr-3	NonCredit
+	Scholnick, Nadia F	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
	Silverman, Herb M	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
	Skoler, Julie C	Learning Assistance	WIA-Muni Career Ladder	Credit
	Storey, Brenda Y.	Contract Education	T4E-SFDHS Edgewood Training 03-05	NonCredit
	Wolf-Prusan, Rebecca J	Career Link	SF Assessment Center	Credit
	Wolf-Prusan, Rebecca J	Career Link	Calworks Program 03-04	Credit
+	Wong, Kathleen J	Teachers' Resource Center	ABE 321/Workforce Investment 03-04	Credit
	Zahedi, Shaye Z	Contract Education	T4E-SFDHS Edgewood Training 03-05	NonCredit

H1 Fall 2003: 45

SUMMER 2003

(+: Full-time overload/extra pay)
(*: New hourly academic employee)

	Name	Department	Grant	Division
	Buchsbaum, Jessica G	English As a Second Language	SFDHS VESL-VIP Program Yr-3	Credit
	Cabahug, Elma P	English As a Second Language	Year 1/T-3 Strengthening/Dev Progrm	Credit
	Grandits, Frank J	English As a Second Language	Year 1/T-3 Strengthening/Dev Progrm	Credit
	Langmo, Tore E	English	CCSF-Foundation/Koret-Basic Skills	Credit
+	Meunier-Fiebelkorn, Murie	Child Dev. & Family Studies	F & KCE 03-04	Credit

H1 Summer 2003: 5

Total for H1: 50

Total Records: 50

030925-H2
Amendment to Resolution

RESOLVED: That resolution 030626-H2, Categorically Funded, Full-Time Temporary Assignments, be amended in part to show the following:

	NAME	DEPARTMENT	ACTIVITY	BUDGET	EFFECTIVE DATES
CHANGE FROM:					
	CARRESE, JOHN	Contract Education	Hotel Project Coordinator	128006-9210-1220-0500-N FN9661	08/14/03 – 12/19/03
	LYAU, PAMELA	Contract Education	Economic Development Liaison	123506-9210-1220-7010-N FF9713	08/14/03 – 12/19/03
TO:	CARRESE, JOHN	Vocational Education	Hotel Project Coordinator	***128010-9210-1220-0500-N FN9661***	***08/14/03 – 05/26/04***
	LYAU, PAMELA	Contract Education	Economic Development Liaison	***123507-9210-1220-6840-N FF9713***	***08/14/03 – 05/26/04***

CITY COLLEGE OF SAN FRANCISCO
50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

N1

DATE: September 25, 2003

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **Academic Employees**
Community Services Classes
City College of San Francisco
(Resolutions 030925-N1)

BACKGROUND INFORMATION:

Resolutions 030925-N1 covers appointments of academic employees to Community Service Classes and/or other related transactions pursuant to the provisions of California Education Code #78300. All appointments are classified as temporary, hour unless otherwise stated in the resolution. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

SHARED GOVERNANCE REVIEW:

Yes:____; No: X : If yes, which committee:_____

Date of Review:_____

(A negative response indicateds that a review is not necessary.)

Clara Starr, Originator

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TEMPORARY HOURLY ASSIGNMENTS -
ACADEMIC EMPLOYEES: Community Services Programs

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments in Community Services and related Programs pursuant to Education Code Section 78300. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered as full-time assignments for regular employees having comparable duties. Total overload/extra pay assignments for full-time faculty shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

FALL 2003

(+: Full-time overload/extra pay)
(*: New hourly academic employee)

	Name	Department	Division
	Altman, Peter Craig	Community Services	NonCredit
	Armstrong, Karen D	Community Services	NonCredit
	Attisha, Majid Boles	Community Services	NonCredit
	Ayazi, Shahin D	Community Services	NonCredit
	Bang, Ban T	Community Services	NonCredit
	Baysek, Greg P	Community Services	NonCredit
	Berston, Hyman M	Community Services	NonCredit
	Bigham, Jennifer A	Community Services	NonCredit
	Breuninger, Nancy M	Community Services	NonCredit
	Brooker, Barbara D	Community Services	NonCredit
	Chan, Norma A	Community Services	NonCredit
	Chin, Lawrence	Community Services	NonCredit
	Colvin, Vincent W	Community Services	NonCredit
	Curry, Harold M.	Community Services	NonCredit
	Djordjevich, Nada	Community Services	NonCredit
	Elizarde, Lane Thomas	Community Services	NonCredit
	Eppley, Barbour J	Community Services	NonCredit
	Gabbert, Margaret E	Community Services	NonCredit
	Garcia, Ana R	Community Services	NonCredit
	George, Kathleen M	Community Services	NonCredit
	Ginsberg, Elaine B	Community Services	NonCredit
	Goodheart, Marianna R.	Community Services	NonCredit
	Graeter, Rudolf A	Community Services	NonCredit
	Grannis, Anne C	Community Services	NonCredit
	Grauberger, Mary E	Community Services	NonCredit
	Gray, Marion R.	Community Services	NonCredit
	Grossman, Carol J	Community Services	NonCredit
+	Hamilton, Edward F	Community Services	NonCredit
	Harlow, Nicole Anne	English As a Second Language	NonCredit
	Herskovic, Daniel M	Community Services	NonCredit
	Hope, Linda M.	Community Services	NonCredit
	Klaassen, Jacqueline	Community Services	NonCredit
	Kleindolph, Andrew J	Community Services	NonCredit
	Korody, Marc E.	Community Services	NonCredit
	Krebs, Kathleen E	Community Services	NonCredit

TEMPORARY HOURLY ASSIGNMENTS -
ACADEMIC EMPLOYEES: Community Services Programs

	Lark-Wilson, Nyya F.	Community Services	NonCredit
	Laterman, Melany	Community Services	NonCredit
	Lee, Boohyun	Community Services	NonCredit
	Lenetaki, Sophia	Community Services	NonCredit
	Lieb, Reddy C	Community Services	NonCredit
	Long, Electra L	Community Services	NonCredit
	Mahoney, Vincent W	Community Services	NonCredit
	Maia, Luciano Sonntag	Community Services	NonCredit
+	Martinez, Fred L	Community Services	NonCredit
	McMullen II, John A.	Community Services	NonCredit
	Moore, Rosalin	Community Services	NonCredit
	Morlan, Joseph	Community Services	NonCredit
	Overton, Ann Vincent	Community Services	NonCredit
	Oxendale, Julie A.	Community Services	NonCredit
	Parra, Patricia D.	Community Services	NonCredit
	Pastine, Francesca	Community Services	NonCredit
	Peterson, John R	Community Services	NonCredit
	Pucci, Alicia	Community Services	NonCredit
	Reguzzoni, Franco	Community Services	NonCredit
	Rich, Lawrence A	Community Services	NonCredit
	Sage, Jessica B	Community Services	NonCredit
	Sakai, Yayoi A	Community Services	NonCredit
	Saltsman, Nancy E	Community Services	NonCredit
	Sandkuhler, Iris Evely	Community Services	NonCredit
	Scotta, Elizabeth M	Community Services	NonCredit
	Shain, Allen I.	Community Services	NonCredit
	Simons, Mark S.	Community Services	NonCredit
	Stanton, Karen J	Community Services	NonCredit
	Stein, Judy A	Community Services	NonCredit
	Tabarracci, Jenny	Community Services	NonCredit
	Valesco, Frances K.	Community Services	NonCredit
	Van der Valk, Anna-Lis	Community Services	NonCredit
	Whitman, Patricia T.	Community Services	NonCredit
	Whitmore, Tina	Community Services	NonCredit
	Willard, Deborah A	Community Services	NonCredit
	Woodman, Catherine L	Community Services	NonCredit
	Zimmerman, Michele	Institute for Int'l Students	Credit

N1 Fall 2003: 72

SUMMER 2003

(+: Full-time overload/extra pay)
(*: New hourly academic employee)

	Name	Department	Division
+	Louie, Louise Y.	Institute for Int'l Students	Credit

N1 Summer 2003: 1

Total for N1: 73

Total Records: 73

CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Tabled from August 28, 2003 Board meeting

DATE: September 25, 2003 **P1**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: POLICY MANUAL
Notice of Intention to Amend the SFCCD Policy Manual Section 8.06a – Procurement of Supplies, Equipment, and Services
(Resolution No. 030925 – P1)

BACKGROUND INFORMATION:

The City College Board of Trustees desires to increase opportunities for small local businesses to contract with the College for professional and other services. The Board also wishes to use competitive processes whenever feasible and thereby limit the number of sole source contracts the College awards to the smallest possible number.

Several portions of state law speak to the College's authority to enter into contracts. California Government Code Section 53060, provides broad authority for contracting and states that:

" *The legislative body of any public or municipal corporation or district may contract with and employ any persons for the furnishing to the corporation or district special services and advice in financial, economic, accounting, engineering, legal, or administrative matters if such persons are specially trained and experienced and competent to perform the special services required.*"

The College has used this particular statute as for many years as its source of authority for hiring firms or persons on an as needed basis in specialized areas.

The California Education Code also addresses the area of contracts and was recently amended, so that Section 88003.1(b) (2) now states that personal services contracts may be entered when:

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DR. PHILIP R. DAY, JR., CHANCELLOR

"The services contracted are not available within community college districts, cannot be performed satisfactorily by community college district employees, or are of such a highly specialized or technical nature that the necessary expert knowledge, experience, and ability are not available through the community college district."

This section also states:

"...This section shall apply to personal service contracts entered into after January 1, 2003. This section shall not apply to the renewal of personal services contracts subsequent to January 1, 2003, where the contract was entered into before January 1, 2003, irrespective of whether the contract is renewed or rebid with the existing contractor or with a new contractor."

Finally, the California Public Contracts Code Section 20651 states that :

(a) The governing board of any community college district shall let any contracts involving an expenditure of more than fifty thousand dollars ($50,000) for any of the following:
(1) The purchase of equipment, materials, or supplies to be furnished, sold, or leased to the district.
(2) Services, except construction services.
(3) Repairs, including maintenance as defined in Section 20656, that are not a public project as defined in subdivision (c) of Section 22002.
The contract shall be let to the lowest responsible bidder ...

(c) This section applies to all equipment, materials, or supplies, whether patented or otherwise. This section shall not apply to personal services or advice, insurance services, or any other purchase or service otherwise exempt from this section, or to any works done by day labor or by force account pursuant to Section 20655.

The $50,000 figure is adjusted for inflation each year by the State Chancellor's Office in accordance with state regulations, and now stands at $59,600. For items covered by this statute, it is, and has been, the standard practice of the College's Purchasing Office to award College business to the lowest responsible bidder for items greater than the threshold. This resolution would amend the College's policy manual and extend the jurisdiction for the state threshold requiring competitive contracts. It would eliminate for City College the exception for personal services and advice. However, it is important to note that such decisions would not be

based solely on price. Exceptions would be created for contracts with other government agencies, contracts related to a grant when the grantor has established a deadline or guidelines that do not allow adequate time for competition, maintenance for hardware or software provided by the manufacturer, and for emergencies affecting the health and safety of the College's students and workforce.

RECOMMENDATION:

RESOLVED: That notice is hereby given that the following proposed amendment to the San Francisco Community College District Policy Manual, Section 8.06a – Procurement of Supplies, Equipment, and Services, shall be acted upon at the September 25, 2003 meeting of the Board of Trustees;

That SFCCD Policy Manual Section 8.06a – Procurement of Supplies, Equipment, and Services, shall be amended read as follows:

PM 8.06a Procurement of Supplies, Equipment, and Services

Any contracts for personal services involving an expenditure of more than fifty thousand dollars, or any more recent figure established by the State Chancellor's Office pursuant to California Public Contracts Code Section 20651, shall be awarded only after the completion of a competitive process. While cost shall be considered in awarding such contracts, other factors including but not limited to demonstrated expertise and availability shall be considered as well. The award process shall also provide, to the full extent permitted by law, preference to Small Local Business Enterprises.

Exceptions to this requirement shall only be made for contracts with other government agencies, contracts related to a grant when the grantor has established a deadline or guidelines that do not allow adequate time for competition, contracts for maintenance for computer hardware or software provided by the manufacturer, and for emergencies affecting the health and safety of the College's students and workforce.

This section shall apply to personal service contracts entered into after September 25, 2003. This section shall not apply to the renewal of personal services contracts subsequent to September 25, 2003, where the original contract was entered into before September 25, 2003.

Peter Goldstein, Originator

CITY COLLEGE OF SAN FRANCISCO

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S1

DATE: September 25, 2003

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: **SPECIAL**
Presenting the Initial Proposals of the Service Employees International Union, Local 790, and of the San Francisco Community College District for a Successor Collective Bargaining Agreement, and Placing a Special Order of Business on the Agenda for the Public Board of Trustees Meeting on October 30, 2003, for Public Response to the Initial Proposals (Resolution No. 030925-S1)

BACKGROUND INFORMATION:

The Collective Bargaining Agreement between the San Francisco Community College District ("District") and the Service Employees International Union, Local 790 ("SEIU") will expire under its own terms on June 30, 2004. In September 2003, representatives of the SEIU submitted to the Board of Trustees, through the Administration, the SEIU's Initial Proposals for a Successor Collective Bargaining Agreement. The Administration, on behalf of the Board of Trustees, has prepared the District's Initial Proposals for a Successor Collective Bargaining Agreement.

Government Code Section 3547 reads in relevant part that (a) all initial proposals of exclusive representatives and of public school employers, which relate to matters within the scope of representation, shall be presented at a public meeting of the public school employer and thereafter shall be public records, and (b) meeting and negotiating shall not take place on any proposal until a reasonable time has elapsed after the submission of the proposal to enable the public to become informed and the public has the opportunity to express itself regarding the proposal at a meeting of the public school employer.

SHARED GOVERNANCE REVIEW:

Yes:_____; No:__X___; if yes, which committee: _____
Date of Review: _____

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RECOMMENDATION:

RESOLVED: That the Board of Trustees hereby publicly presents the Initial Proposals of the SEIU and of the District for a Successor Collective Bargaining Agreement, copies of which are on file with the Chancellor's Office and the Employee Relations Office, are available for inspection at the public Board of Trustees meeting on September 25, 2003, and are hereby incorporated by reference as part of this Resolution;

FURTHER BE IT RESOLVED: That a Special Order of Business be placed on the Agenda for a public Board of Trustees meeting on October 30, 2003, to enable members of the public to express themselves regarding the Initial Proposals.

Originator: Peter Goldstein
with Steve Hale

CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 25, 2003 **S2**

TO: Board of Trustees

FROM: Dr. Phil R. Day, Jr., Chancellor

SUBJECT: HUMAN RESOURCES
Authorization to establish new wage rates/ premiums and benefits levels for fiscal year 2003-2004 (Resolution No. 030925-S2)

BACKGROUND INFORMATION:

The Administration recommends that the Board of Trustees authorize the Administration to establish wage rates/premiums for the following:

	CLASSIFICATION AND CLASSIFICATION NUMBER	WAGE RATES	UNION DESIGNATION
A	Director of Public Safety - 8286	Step 1 - $35.93 Step 2 - $37.73 Step 3 - $39.61 Step 4 - $41.59 Step 5 - $43.66	Manager

RESOLVED: That the Chancellor and the Vice Chancellor of Finance and Administration, and/ or their designees(s), are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Clara Starr, Originator

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 25, 2003 **S3**

TO: Board of Trustees

FROM: Dr. Phillip R. Day, Jr., Chancellor

Subject: **SPECIAL**
Adoption of Addendum to the Final Environmental Impact Report for Mission Campus, and Approval of Relocation and Development of Mission Campus at Bartlett Street site
(Resolution No.030925- S3)

BACKGROUND INFORMATION:

On July 21, 1998 the San Francisco Community College District (College) approved development of the Mission Campus and certified an Environmental Impact Report (EIR) for the Mission Campus in accordance with the California Environmental Quality Act, Public Resources Code section 21000 et seq. (CEQA). An Addendum to the EIR has been prepared that describes the relocation of the Mission Campus project from its prior planned location at the former New Mission Theater and the Giant Value Store, on Mission Street between 21st and 22nd Streets to a new location just one block southwest of the Mission Street location. The new location is at 106 Bartlett Street and 22nd Street between Mission Street and Valencia Street (the Bartlett Street site). The Bartlett Street site currently houses the existing Mission Campus facilities and the San Francisco Unified School District facilities. As a result of the new location, the New Mission Theater will not be demolished.

The Addendum evaluates the changes to the project that have occurred since the EIR was certified. Based on professional studies, including traffic studies and a historic resource study by Page & Turnbull, and based on analysis of the effect of the relocation, the Addendum determines that moving the Mission Campus project to the Bartlett Street site would not create any new or significant environmental impacts that were not already evaluated in the EIR, and would not increase the severity of any previously identified significant impacts.

Although CEQA does not require that an Addendum be circulated for public review or that a public hearing be held on the Addendum, on September 5, 2003 the College made copies of the Addendum available to

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DR. PHILIP R. DAY, JR., CHANCELLOR

interested parties. As of September 17, 2003 , the College had received no comments on the Addendum.

SHARED GOVERNANCE REVIEW:

Yes: _____; No: X : If yes, which committee:

_____

Date of Review:

_____

(A negative response indicates that a review is not necessary.)

RECOMMENDATION:

RESOLVED: That the College determines that no supplemental or subsequent EIR is needed pursuant to Public Resources Code section 21166, or California Code of Regulations, Title 14, sections 15162 or 15163 because since certification of the EIR:

A. There have not been any substantial changes to the project which require major revisions to the EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of effects identified as significant in the EIR; and

B. No substantial changes have occurred with respect to the circumstances under which the project is undertaken which will require major revisions to the EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of effects identified as significant in the EIR; and

C. No new information of substantial importance has become available, which was not known and could not have been known with the exercise of reasonable diligence at the time the EIR was certified, that shows any of the following:

1. That the project will have one or more significant effects not discussed previously in the EIR;

2. That significant effects previously examined will be substantially more severe than shown in the EIR;

3. That mitigation measures or alternatives previously found not to be feasible would in fact be feasible and would substantially reduce one or more significant effects of the project; or

4. That mitigation measures or alternatives which are considerably different from those analyzed in the EIR would substantially reduce

one or more significant effects on the environment, but the College declines to adopt the mitigation measure or alternative.

FURTHER BE IT RESOLVED: That the mitigation measures identified in the 1998 EIR and adopted as part of the College's Findings and Mitigation Monitoring Program (Exhibits A and B to Resolution No. 980721-S6) would continue to apply to the Mission Campus, except that because the changes to the project will eliminate the need to demolish the New Mission Theater, the mitigation measures adopted to mitigate the impacts of such demolition are no longer necessary and are hereby deleted.

FURTHER BE IT RESOLVED: That the College, after considering the EIR together with the Addendum, approves the relocation and development of the Mission Campus (to Block 3636, bounded by Valencia, 22nd, and Bartlett Streets), and

FURTHER BE IT RESOLVED: That the Chancellor and the Vice Chancellor of Finance and Administration, and/ or their designees(s), are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, originator

CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 25, 2003 **S4**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr. , Chancellor

SUBJECT: SPECIAL
Approval of the Chancellor's Annual Performance Objectives for 2003-2004 (Resolution No. 030925 – S4)

BACKGROUND INFORMATION:

As prescribed in the contract of the Chancellor, the Board of Trustees must approve a statement of Annual Performance Objectives for the Chancellor which serves as a guide for his work in the upcoming year and as a basis for his subsequent evaluation. I am attaching a copy of my proposed Chancellor's Objectives for 2003/2004. Based upon feedback from the Board of Trustees and the discussion that took place during our September Work session meeting (September 11), I have provided a new format for your consideration. First, you will note that below each proposed objective I have identified both the **Related Strategic Planning Objective(s) and Annual Planning Objective(s)**. I have also included copies of these documents as attachments.

Additionally and where appropriate, I have identified specific **Performance Evaluation Measures** that relate to the Chancellor's Objectives, which can provide an indication of whether or not an objective(s) has been achieved or experienced progress towards attainment.

RECOMMENDATION:

RESOLVED: That The City College District Board of Trustees approve the Fiscal year 2003-2004 Annual Performance Objectives of the Chancellor.

Dr. Phillip R. Day, Jr., Originator

BOARD OF TRUSTEES
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DR. PHILIP R. DAY, JR., CHANCELLOR

9/8/03

Draft

CHANCELLOR'S GOALS AND OBJECTIVES
2003-2004

The following goals and objectives encompass the planned initiatives of the Chancellor for the academic year 2003-2004, serving as targets of achievement for the Chancellor and a basis for the annual performance evaluation conducted by the CCSF Board of Trustees. Several of the objectives are well underway as a result of initiatives taken in the past year; they are noted as *continuing* or ongoing (indicated by a bracketed C). Other objectives are either *new* or involve substantial new levels of effort (indicated by a bracketed N). These objectives represent the initiatives above and beyond the Chancellor's responsibilities for the management of basic administrative operations of the college.

1. **To operationalize the Board-approved Annual Institutional Plan for 2003-2004 through the delegation of responsibility to the Vice Chancellors and the major cost center administrators with appropriate oversight and evaluation being provided (see attached).**
   1.1. Oversee operationalization of 2003-2004 Annual Plan and its assessment ***(Status: New)***
   1.2. Oversee preparation of succeeding Annual Plan for 2004-2005, including proposed enhancements ***(Status: New)***

   Note: **Related Strategic Planning Objectives (SPO): #6 and #8**
   Related Annual Planning Objectives (APO): Oper. Obj.: 1-5; Dev. Obj.: 6.0

2. **To provide leadership for the continued enhancements to the CCSF comprehensive planning system.**
   2.1. Finalize the development of the Planning and Budgeting Guide and Manual for purposes of documenting the existing planning and budgeting system ***(Status: On-Going)***
   2.2. Continue to review and assess the Planning and Budgeting System for purposes of achieving increasing levels of effectiveness in its application ***(Status: On-Going)***

   Note: **Related SPO: 8.0 and #6**
   Related APO: 8.3

3. **To develop and implement a leadership structure for the upcoming institutional self-study scheduled for completion no later than January, 2006.**
   3.1. Work collaboratively with leadership of the shared governance entities to determine appropriate personnel to guide the institutional self study process and coordinate efforts of Self Study Steering Committee ***(Status: New)***
   3.2. Continue to oversee the implementation of a college-wide initiative related to student learning outcomes ***(Status: On-Going)***

3.3. Continue to operationalize a Basic Skills Learning Assessment and Accountability system that focuses on the impact and outcomes of our basic skills courses and programs, particularly for students of color ***(Status: On-Going)***

3.4. Continue to put emphasis on the development of an implementation plan to insure that all of our graduation requirements meet both current state rules and regulations, as well as accreditation standards ***(Status: On-Going)***

Note: Related SPO: #1, #2, #5
Related APO: #1, #2, #5

4. **Continue to provide leadership to continue the development of college-wide information technology services. (*Status: On-Going*)**

4.1. Oversee the second phase of the network rollout project including (but not limited to) printer sharing, fax sharing, and infoport access expansion (C)

4.2. Oversee development of the highest quality and most cost-effective implementation plan for intercampus connectivity to support voice, video, and data transmission (N)

4.3. Develop operational plan for continuous updating and maintenance of the College's web page (N)

4.4. Explore and implement (as feasible) for CCSF students expanded access to Web-based services and resources, including e-mail, chat rooms, discussion boards, Web-portal, laptop loans, and wireless access (N)

4.5. Explore and evaluate the use of interactive television (IPTV) to deliver educational programming to students at various campuses (N)

4.6. Expand capacity of student support services with computerized assessment centers, electronic educational planning, transcript services, and certified/degree/transfer audit programs (N)

4.7. Expand applications for an improved administrative systems and working environment (N)

4.8. Review College business practices to improve efficiency and productivity (N)

Note: Related SPO: #7
Related APO: #7.1-7.4

5. **To continue to monitor and oversee the review and approval process for the Enhanced Self-Study recommendations through the appropriate shared governance entities and implement (as feasible) the recommendations leading to improvements in services to students. *(Status: On-Going)***

5.1 Oversee and provide leadership to the continued and effective implementation of the new Title III program to improve services for basic skills students and to increase their levels of achievement (C)

Note: Related SPO: #1, #5, #8.8
Related APO: #1, #5

6. **To continue to provide leadership and oversight to the development of a systematic enrollment development and management planning effort. (*Status: On-Going*)**

6.1 Maintain the college's marketing and information outreach efforts in order to support enrollment development goals and objectives (C)

6.2 Expand our outreach communication efforts to San Francisco's diverse community (C)

Note: **Related SPO: #4**
Related APO: #4

7. **To provide effective leadership in the planning and implementation of Prop A Capital Projects activity.** ***(On-Going)***
   7.1. Facilitate the appropriate and effective utilization of the Citizen's Oversight Committee (N)
   7.2. Provide leadership to finalization of the College's Master Planning process (N)
   7.3. Provide necessary leadership to insure the appropriate oversight and cost-effective management of all projects (N)
   7.4. Provide leadership on the negotiations related to the PLA and to the appropriate revisions of our SLBE Policy and Program per AB1084.

   Note: **Related SPO: #6**
   Related APO: #6

8. **To continue to provide leadership in maintaining the highest levels of commitment to diversity and equity as it relates to our college's faculty, staff, students, and the community served by CCSF.** ***(Status: On-Going)***
   8.1. Provide leadership in the continuous improvement of our faculty and staff hiring procedures in order to achieve appropriate levels of diversity among our staff (C)
   8.2. Continue to provide leadership at CCSF and at the national level for the continued development of the National Articulation and Transfer Network (and transfer agreements) between urban school districts, urban community colleges, HBCUs, HSIs, and Tribal Colleges and Universities (TCUs) (N) (*Source: Board of Trustees*)
   8.3. Provide leadership to staff in the development and implementation of an integrated program to improve the retention and success rates of Hispanic, Asian, Filipino and African American students (N) (*Source: Board of Trustees*)

   Note: **Related SPO: #1, #2, #5, #8**
   Related APO: #1, #2, #5, #8

9. **To continue to provide effective support for the CCSF Board of Trustees to insure that they are able to effectively carry out their vital role as policy makers in adopting programs and policies which support the vision, mission, goals, and strategic priorities of the institution; monitoring the progress towards achieving institutional goals and annual planning objectives; supporting the college while holding it accountable; delegating to the Chancellor and administration the full authority and responsibility to effectively manage the institution (in consultation with shared governance entities) in order to achieve desired outcomes.** ***(Status: On-Going)***
   9.1. Develop a master planning calendar that provides the Board with the opportunity for timely review of planning, budgeting and assessment documents e.g., Mid-Year and End of Year Assessment, Year Ahead Report, Management Plan, Strategic Plan, Annual Plan, a Budget Plan, Chancellor's Evaluation and Objectives; periodic progress reports, Educational Master Plan, and other relevant plans and reports (C)
   9.2. Develop a master schedule for annual Board retreats (at least 2 per year) and implement (C)
   9.3. Continue to operationalize the new scheduling approach for Board Work Sessions and regular meetings (C)

9.4. Develop an appropriate follow-up strategy related to the issue of the Board approved resolution related to the City's Sunshine Ordinance (C)

Note: Related SPO: #8 and Strategic Imperative #5

10. **To develop and expand the Office of Development under the leadership of the Dean; aggressively initiate activity and projects that assist the College's development and fund-raising efforts; and increase the college's fund-raising capabilities through grants, financial aid/scholarship support; private giving, and Foundation.** ***(Status: On-Going)***

11.1 Complete the restructuring of the Foundation's Board of Directors (C)

11.2 Finalize the development of an Institutional Advancement Plan which provides ongoing direction to the Development Office, the Foundation, and the Grants and Research Office (C)

Note: Related SPO: #6
Related APO: #6

11. **To maintain and enhance effective and responsive communications with all internal constituencies.**

11.1. Enhance effective communications and decision making within the Shared Governance System (C)

11.2. Enhance effective communications and decision making within the college's administrative organization structure (C)

11.3. Follow-through with the planned implementation of a Program Review of City College's shared governance system and ways that it can be improved, particularly in relationship to student and classified staff involvement

Note: Related SPO: #6, #8
Related APO: #8

12. **To maintain effective relations with external constituencies and develop opportunities for partnerships and collaboration.**

12.1. Continue to maintain and enhance effective relationships with the public school's administration and continue to conduct annual joint meetings of the SFUSD/CCSF Boards of Trustees (Educational Roundtable) (C)

12.2. Continue to work closely with all levels of City Government and Administration (C)

12.3. Oversee and provide leadership to the continued expansion of our workforce development initiatives and plans particularly in area of transportation; construction/building trades; Bio-tech; and Mission Bay and Third Street Corridor, Workforce Investment Act/WIB.

12.4. Continue to enhance the working relationships with area colleges and universities (UCSF, USF, SFSU, and other post-secondary entities) (C)

Note: Related SPO: #3, #6, #8
Related APO: #2, #3, #4, #8

13. **To aggressively participate in the state and federal legislative action agendas and work for an appropriate level of support for CCSF.**

13.1. Continue to participate in state-level activities, including those sponsored by the Chancellor for Community Colleges, the statewide Council of Presidents/Chancellors, and the California League (C)

13.2. Continue to participate in national-level activities, including services in support of the American Council on Education (ACE), American Association of Community Colleges, the National Council for Assessment of Vocational Education, the Federation of Community College Systems Serving Urban Cities (RC-2000), and the National Articulation and Transfer Network (NATN) (N)

Note: Related SPO: #6
Related APO: #4, #6

14. **To maintain professional growth and development opportunities through participation in conference presentations and publication of articles and other writings. (C)**

Note: Related SPO: #8
Related APO: #8

PRDJ:jcd
Pdaychancellorsobj09/08/03

CHANCELLOR'S GOALS AND OBJECTIVES
2003-2004

Proposed Objectives	Performance Evaluation Measures

1. **To operationalize the Board-approved Annual Institutional Plan for 2003-2004 through the delegation of responsibility to the Vice Chancellors and the major cost center administrators with appropriate oversight and evaluation being provided (see attached).**
1.1. Oversee operationalization of 2003-2004 Annual Plan and its assessment ***(Status: New)***
1.2. Oversee preparation of succeeding Annual Plan for 2004-2005, including proposed enhancements ***(Status: New)***
	• Development and acceptance of Management Plan for 2003-2204 by Planning and Budgeting Council (PBC)
	• Development and review of Mid-Year Assessment
	• Development and review of End-of-Year Assessment
	• Progress on Core Institutional Performance Indicators (attached)
	  o Transfer rates
	  o Placement rates
	  o Graduation rates
	• Balanced budget
	• Maintain appropriate fund balance

2. **To provide leadership for the continued enhancements to the CCSF comprehensive planning system.** 2.1. Finalize the development of the Planning and Budgeting Guide and Manual for purposes of documenting the existing planning and budgeting system ***(Status: On-Going)*** 2.2. Continue to review and assess the Planning and Budgeting System for purposes of achieving increasing levels of effectiveness in its application ***(Status: On-Going)***	• Completion and approval of Planning and Budgeting Guide and Manual by PBC • Completion of five-year Evaluation Review of Planning and Budgeting System (PBS)
3. **To develop and implement a leadership structure for the upcoming institutional self-study scheduled for completion no later than January, 2006.** 3.1. Work collaboratively with leadership of the shared governance entities to determine appropriate personnel to guide the institutional self study process and coordinate efforts of Self Study Steering Committee	• Appointment of membership to self-study leadership team, steering committee, and work groups

(Status: New) 3.2. Continue to oversee the implementation of a college-wide initiative related to student learning outcomes *(Status: On-Going)* 3.3. Continue to operationalize a Basic Skills Learning Assessment and Accountability system that focuses on the impact and outcomes of our basic skills courses and programs, particularly for students of color *(Status: On-Going)* 3.4. Continue to put emphasis on the development of an implementation plan to insure that all of our graduation requirements meet both current state rules and regulations, as well as accreditation standards *(Status: On-Going)*	• Task force appointed and conducts/completes a review of current college assessment practices. • Draft of three year plan to establish a college-wide system to identify and assess student learning completed. • Completion of Annual Report on Basic Skills Assessment and Accountability • All programs/courses will meet graduation requirements of the state and accreditation groups
4. Continue to provide leadership to continue the development of college-wide information technology services. (***Status: On-Going***) 4.1. Oversee the second phase of the network rollout project including (but not limited to) printer sharing, fax sharing, and infoport access expansion (C) 4.2. Oversee development of the highest quality and most cost-effective implementation plan for intercampus connectivity to support voice, video, and data transmission (N) 4.3. Develop operational plan for continuous updating and maintenance of the College's web page (N) 4.4. Explore and implement (as feasible) for CCSF students expanded access to Web-based services and resources, including e-mail, chat rooms, discussion boards, Web-portal, laptop loans, and wireless access (N) 4.5. Explore and evaluate the use of interactive television (IPTV) to deliver educational programming to students at various campuses (N)	• New phone system installed and operationalized • College's web page reviewed, updated, and approved by appropriate shared governance entities • Identify best and most cost-effective strategy for planning inter-campus connectivity for IPTV as identified and approved by Information Technology Policy Committee of Academic Senate • Computerized assessment fully operationalized into year-round effort • Work practices for Admissions/Records/Registration reviewed and assessed and recommendations made for improvement and acceptance by Chancellor's Cabinet • Work practices for Personnel/Payroll/Accounting/Finance reviewed and assessed. Recommendations made for improvement and acceptance by Chancellor's Cabinet • Wireless technology will be available to support student access in selective campus locations with appropriate security provisions

4.6. Expand capacity of student support services with computerized assessment centers, electronic educational planning, transcript services, and certified/degree/transfer audit programs (N) 4.7. Expand applications for an improved administrative systems and working environment (N) 4.8. Review College business practices to improve efficiency and productivity (N)	
5. To continue to monitor and oversee the review and approval process for the Enhanced Self-Study recommendations through the appropriate shared governance entities and implement (as feasible) the recommendations leading to improvements in services to students. ***(Status: On-Going)*** 5.1 Oversee and provide leadership to the continued and effective implementation of the new Title III program to improve services for basic skills students and to increase their levels of achievement ©	• Additional Self-Study Recommendations approved • Title III progress reports submitted and approved by U.S. Department of Education
6. To continue to provide leadership and oversight to the development of a systematic enrollment development and management planning effort. (*Status: On-Going*) 6.1 Maintain the college's marketing and information outreach efforts in order to support enrollment development goals and objectives (C) 6.2 Expand our outreach communication efforts to San Francisco's diverse community (C)	• College's annual enrollment cap estimate is achieved
7. To provide effective leadership in the planning and implementation of Prop A Capital Projects activity. ***(On-Going)*** 7.1. Facilitate the appropriate and effective utilization of the Citizen's Oversight Committee (N) 7.2. Provide leadership to finalization of the College's Master Planning process (N) 7.3. Provide necessary leadership to insure the appropriate	• Citizen's oversight committee met four times per year • Master Plan completed and approved • Quarterly financial reports of all projects reviewd and approved by Board and Oversight Committee • Performance/Financial Audit of Prop A completed with no identified material weaknesses • PLA negotiations completed

oversight and cost-effective management of all projects (N) 7.4. Provide leadership on the negotiations related to the PLA and to the appropriate revisions of our SLBE Policy and Program per AB1084.	
8. To continue to provide leadership in maintaining the highest levels of commitment to diversity and equity as it relates to our college's faculty, staff, students, and the community served by CCSF. ***(Status: On-Going)*** 8.1. Provide leadership in the continuous improvement of our faculty and staff hiring procedures in order to achieve appropriate levels of diversity among our staff (C) 8.2. Continue to provide leadership at CCSF and at the national level for the continued development of the National Articulation and Transfer Network (and transfer agreements) between urban school districts, urban community colleges, HBCUs, HSIs, and Tribal Colleges and Universities (TCUs) (N) (*Source: Board of Trustees*) 8.3. Provide leadership to staff in the development and implementation of an integrated program to improve the retention and success rates of Hispanic, Asian, Filipino and African American students (N) (*Source: Board of Trustees*)	• New faculty hires continue to reflect diversity of community and students served and meet standards for state and regional accreditation body • Future programming and funding appointments for NATN are achieved • Benchmark data for retention and success rates of students of color (Latino, Asian, Filipino, African American) are identified and continue to show improvement (See Basic Skills Accountability Report)
9. To continue to provide effective support for the CCSF Board of Trustees to insure that they are able to effectively carry out their vital role as policy makers in adopting programs and policies which support the vision, mission, goals, and strategic priorities of the institution; monitoring the progress towards achieving institutional goals and annual planning objectives; supporting the college while holding it accountable; delegating to the Chancellor and administration the full	• Master planning calendar for 2003-04 developed, monitored, and implemented • Coordinate two board retreats per year • Work sessions and special committee meetings of Board held • Follow-up strategy regarding Sunshine Ordinance pursued and appropriate recommendations made and approved by key constituencies and Board of Trustees

authority and responsibility to effectively manage the institution (in consultation with shared governance entities) in order to achieve desired outcomes. ***(Status: On-Going)*** 9.1. Develop a master planning calendar that provides the Board with the opportunity for timely review of planning, budgeting and assessment documents e.g., Mid-Year and End of Year Assessment, Year Ahead Report, Management Plan, Strategic Plan, Annual Plan, a Budget Plan, Chancellor's Evaluation and Objectives; periodic progress reports, Educational Master Plan, and other relevant plans and reports (C) 9.2. Develop a master schedule for annual Board retreats (at least 2 per year) and implement (C) 9.3. Continue to operationalize the new scheduling approach for Board Work Sessions and regular meetings (C) 9.4. Develop an appropriate follow-up strategy related to the issue of the Board approved resolution related to the City's Sunshine Ordinance (C)	
10. To develop and expand the Office of Development under the leadership of the Dean; aggressively initiate activity and projects that assist the College's development and fund-raising efforts; and increase the college's fund-raising capabilities through grants, financial aid/scholarship support; private giving, and Foundation. ***(Status: On-Going)*** 11.1 Complete the restructuring of the Foundation's Board of Directors (C) 11.2 Finalize the development of an Institutional Advancement Plan which provides ongoing direction to the Development Office, the Foundation, and the Grants and Research Office (C) 11.3	• Membership of Foundation Board completed and at level required in by-laws • IAD completed and approved by Chancellor's Cabinet and PBC

11. To maintain and enhance effective and responsive communications with all internal constituencies. 11.1. Enhance effective communications and decision making within the Shared Governance System (C) 11.2. Enhance effective communications and decision making within the college's administrative organization structure (C) 11.3. Follow-through with the planned implementation of a Program Review of City College's shared governance system and ways that it can be improved, particularly in relationship to student and classified staff involvement	• Evaluation of Chancellor by constituencies reflect results in this arena • Program review of College's shared governance system completed and approved by appropriate parties

12. To maintain effective relations with external constituencies and develop opportunities for partnerships and collaboration.
12.1. Continue to maintain and enhance effective relationships with the public school's administration and continue to conduct annual joint meetings of the SFUSD/CCSF Boards of Trustees (Educational Roundtable) (C)
12.2. Continue to work closely with all levels of City Government and Administration (C)
12.3. Oversee and provide leadership to the continued expansion of our workforce development initiatives and plans particularly in area of transportation; construction/building trades; Bio-tech; and Mission Bay and Third Street Corridor, Workforce Investment Act/WIB.
12.4. Continue to enhance the working relationships with area colleges and universities (UCSF, USF, SFSU, and other post-secondary entities) (C)
	• Educational Roundtable meets at least once a year
	• Maintain active leadership and participation in San Francisco Higher Education Consortium
	• Maintain active leadership and participation levels on selected boards (Chamber, Workforce Investment, etc.)
	• Specific and new workforce development initiative planned and implemented
	  ○ Transportation
	  ○ Bio-tech
	  ○ Other sectors
	  ▪ Government
	  ▪ Commissions

13. To aggressively participate in the state and federal legislative action agendas and work for an appropriate level of support for CCSF.	• Level of support for budget and funding is maintained or enhanced in relative proportion to other institutions • Federal and private funding opportunities continue to

13.1. Continue to participate in state-level activities, including those sponsored by the Chancellor for Community Colleges, the statewide Council of Presidents/Chancellors, and the California League (C) 13.2. Continue to participate in national-level activities, including services in support of the American Council on Education (ACE), American Association of Community Colleges, the National Council for Assessment of Vocational Education, the Federation of Community College Systems Serving Urban Cities (RC-2000), and the National Articulation and Transfer Network (NATN) (N)	increase • Recognition levels for City College are enhanced
14. To maintain professional growth and development opportunities through participation in conference presentations and publication of articles and other writings. (C)	• Make at least two professional development presentations at national symposia

9/09/03

COLLEGE CORE PERFORMANCE INDICATORS

(From End of Year Assessment Report 2002/3)

The College Core Performance indicators provide both direct and indirect methods for assessing the overall progress of the College in promoting student access to programs and student success at the course, program and degree levels. The sources of data for this report include the State Chancellor's Office Partnership for Excellence database and the CCSF Banner database. Most of the performance data is limited to last academic year (2002/3), and in some instances the data only goes to 2002. The reader can use this report to view general trends in the key strategic areas of College activities.

The thirteen indicators used in this report will be integrated into a new College Performance Report containing a total of 32 indicators assessing progress in the eight strategic priorities called for in the Strategic Plan adopted in March 2003. **The new core performance indicators will be presented in the College Management Plan for 2003/4 to be published in September 2003. This report below contains old core performance indicators associated with the college's strategic plan 1997-2002.**

I. Access to City College Courses and Programs

Three measures provide the college with an indication of how well CCSF is achieving its goal of promoting assess to the college and its courses and programs. They are:

1. Percentage of adult population served in the City/County of San Francisco
2. Enrollments in credit programs
3. Enrollments in non-credit programs

Percentage of Adult Population Served

Year	CCSF Participation Rate
1994	7.9%
1995	8.2%
1996	8.4%
1997	8.4%
1998	8.3%
1999	8.2%
2000	8.4%
2001	8.7%
2002	8.9%

Source: CCSF Office of Research, Planning & Grants, July 2003.
Note: All figures have been revised to reflect more currently reported San Francisco population estimates and refinements in the collection of student zip code data.

Performance Objective: To maintain a CCSF participation rate of at least 8.0%.

Discussion: The College continues to provide a wide array of courses and programs currently attracting the highest enrollments in CCSF's history.

FTES Enrollments in Credit and Non-Credit Programs

FTES	CREDIT Residents (CA)	CREDIT Nonresidents	NON-CREDIT
1999-2000	21617	1714	12984
2000-2001	21843	1853	12888
2001-2002	21498	1975	13938
2002-2003 Estimated	23168	2006	13073
Percent Growth 01/02 to 02/03	7.8%	1.6 %	-6.3%

Source: California Community Colleges Apportionment Attendance Reports CCSF.
2002/2003 FTES includes unfunded FTES. Funded FTES is 22,855. Note: FTES figures are factored per state requirements.

Performance Objective: To increase the College's FTES enrollment levels by 1.5%.

Discussion: While enrollments declined slightly in non-credit programs, the overall FTES growth for the college remained above the College's performance objective.

II. Student Success in Courses and Programs

Seven measures of student success are reported organized by three categories. They are

1. Course success including transfer, vocational and basic skills levels
2. Program completion of certificates and degrees;
3. Transfer, including transfer ready and transfer to UC and CSU.

Successful Course Completion – All Courses

Year	CCSF	California
1995-1996	69.0%	68.1%
1996-1997	68.8%	67.9%
1997-1998	69.4%	68.1%
1998-1999	68.3%	68.4%
1999-2000	68.8%	67.9%
2000-2001	69.3%	68.6%
2001-2002	70.6%	69.3%

Successful Course Completion – Transferable Courses

Year	CCSF	California
1995-1996	70.0%	68.3%
1996-1997	69.8%	68.3%
1997-1998	70.5%	68.7%
1998-1999	69.4%	69.1%
1999-2000	69.9%	68.7%
2000-2001	70.5%	69.2%
2001-2002	71.8%	69.5%

Successful Course Completion – Vocational Courses

Year	CCSF	California
1995-1996	76.5%	77.2%
1996-1997	75.2%	76.4%
1997-1998	71.5%	77.2%
1998-1999	71.0%	78.8%
1999-2000	66.2%	78.7%
2000-2001	71.2%	80.2%
2001-2002	71.2%	82.2%

Numbers of Students Successfully Completing Vocational Courses

Year	Advanced Vocational (SAM code B)	Introductory Vocational (SAM code C)
1995-1996	11,128	11,235
1996-1997	10,293	12,648
1997-1998	12,684	14,893
1998-1999	9,088	16,580
1999-2000	10,048	16,748
2000-2001	9,883	17,410
2001-2002	11,353	18,362
Percentage Increase from 00/01 to 01/02	14.9%	5.5%

Source: District Performance on Partnership for Excellence Goals, Chancellor's Office California Community Colleges, April 2003.

Successful Course Completion – Basic Skills Courses

Year	CCSF	California
1995-1996	58.7%	60.3%
1996-1997	55.7%	59.5%
1997-1998	56.1%	59.0%
1998-1999	55.3%	58.7%
1999-2000	55.4%	58.2%
2000-2001	51.8%	58.4%
2001-2002	50.6%	59.2%

Source: District Performance on Partnership for Excellence Goals, Chancellor's Office California Community Colleges, April 2003.

Performance Objective: To increase overall success course completion rates to 69%, transferable completion rates to 70%, vocational completion rates to within the range of 70% to 75%, and basic skills completion rates to 56.5%.

To increase the total number of students successfully completing vocational courses in SAM Code B and C by 5% each year.

Discussion: The overall course success and transfer course success rates for the college continue to be higher than the state average.

Vocational course success rates remain stable and above the overall course success rates but below the state average for vocational course success. Total number of vocational students successfully completing introductory vocational courses has continued to increase annually.

The completion rate for basic skills credit classes continues to decrease. The new College Strategic Plan makes basic skills a strategic priority and a major focus for College activities during the next three to five years.

Achievement of Degrees

Year	Number of Degrees
1995-1996	1,070
1996-1997	1,047
1997-1998	263*
1998-1999	1,053**
1999-2000	994
2000-2001	939
2001-2002	1043
Percentage Increase from 00/01 to 01/02	11.1%

*Data problem recognized by both the State Chancellor's Office and City College of San Francisco.
**Previously reported in PFE as1,069.
Source: District Performance on Partnership for Excellence Goals, Chancellor's Office California Community Colleges, April 2003. **Data updated since previous management plan printed in bold.**

Performance Objective: To increase the total number of associate degree graduates by at least 5%.

Discussions: The College continues to increase the number of degrees awarded and substantially exceeds its performance objectives.

Achievement of Certificates

Year	Certificates
1996-1997	728
1997-1998	311*
1998-1999	676
1999-2000	857
2000-2001	918
2001-2002	838
Percentage Increase from 00/01 to 01/02	-8.8%

*Data problem recognized by both the State Chancellor's Office and City College of San Francisco.
Source: District Performance on Partnership for Excellence Goals, Chancellor's Office California Community Colleges, April 2003.
Note: All figures have been revised to reflect figures reported in PFE. CCSF continues evaluate the accuracy of this reporting with regard to Certificates for 18 units or more.

Performance Objective: To increase the total number of students achieving certificates by at least 5%.

Discussion: The College is reviewing data entry procedures related to certificates since the state's figures appear to be lower than actual certificates awarded annually.

Transfers to UC, CSU

Year	UC	CSU
1995-1996	251	1,302
1996-1997	239	1,231
1997-1998	241	996
1998-1999	246	1,056
1999-2000	279	1,092
2000-2001	264	1,090
2001-2002	255	1248
Percentage Increase from 00/01 to 01/02	-3.5%	14.5%

*Reporting on transfers to Independents is in the beginning stages; numbers are subject to change.
Source: District Performance on Partnership for Excellence Goals, Chancellor's Office California Community Colleges, April 2003.

Performance Objective: To increase the total number of transfers by at least 5%.

Discussion: While the student transfers to UC continue to vary by small amounts, the overall transfer trend for the CSU campuses continued to increase over the last five years exceeding the performance objective.

Transfer Prepared

Year	Transfer Prepared
1997-1998	2,231
1998-1999	2,222
1999-2000	1,985
2000-2001	2166
2001-2002	2021
Percentage Increase from 00/01 to 01/02	-6.7%

Source: District Performance on Partnership for Excellence Goals, Chancellor's Office California Community Colleges, April 2003.

Note: Transfer prepared is the number of students who earned, within a six-year period, 56 transferable units with a minimum GPA of 2.00.

Performance Objective: To increase the number of transfer prepared students by at least 5%.

Discussion: The pool of CCSF transfer prepared students is decreasing due in part to increase numbers of transfer prepared students transferring to CSU campuses.

GED Certificates

Year	Total Tested	Completed	Number Qualified for Certificate	Percent Qualified for Certificate
1998	1,202	818	679	83%
1999	1,139	855	673	79%
2000	1,234	882	650	74%
2001	1,468	1,173	854	73%
2002 (new testing procedure)	NA	NA	NA	NA
Percentage Increase	NA	NA	NA	NA

Source: State of California GED Statistical Report. Because of a test, test score calculation, and test score reporting change at the state level, numbers for 2002 are many fewer than the prior year.

Performance Objective: To increase the number of GED examinees prepared and certificates awarded by a factor of 5% annually.

Discussion: This report has not been updated because the State is changing the reporting methodology for GED certificates. The current reports drastically understate the number of GED testers and completers. Further work by the State needs to be done before a new report is disseminated.

ANNUAL INSTITUTIONAL PLAN
CITY COLLEGE OF SAN FRANCISCO
2003/4

The Annual Plan is based primarily upon the College's New Strategic Plan developed by the college in 2002 plus other recent College plans, program reviews, studies and, most recently, college-sponsored listening sessions.

The Annual Plan serves as an operational version of the College's plans for a one-year period; it consists of a set of institutional objectives that are to be achieved by the College through the efforts of its various college units and their regular budgets. Thus, the unit plans are linked to the annual plan, just as the annual plan is linked to the College's overall Strategic Plan. Implementation will follow established college processes and procedures.

The annual institutional objectives are developed in two categories: Basic Operational Objectives (maintenance of effort objectives) and Developmental Objectives (growth objectives as well as new initiatives). The developmental objectives are mostly drawn from the strategic priorities from the new College Strategic Plan. The achievement of some of these proposed developmental objectives are conditional upon appropriate financial resources that may be uncertain for FY04.

Progress in achieving these objectives will be evaluated during the mid-year and end-of-year reviews. The College recognizes that periodic changes in objectives also will be necessary to adapt to new unanticipated situations. All major cost centers at the college will discuss their progress and achievements and their assessment will be incorporated into the mid-year and final end-of-year reports.

Operational Objectives

These objectives represent the basic maintenance-of-effort activities of the institution and account for a sizable level of the institutional resources and efforts.

1. To provide high quality educational programs and courses for associate degrees, transfer to baccalaureate institutions, career education and workforce training, English as a Second Language, adult high school diploma, non-credit, cultural enrichment, and lifelong learning.
2. To provide high quality student development and educational services in areas of financial aid, information for students, admissions and records, matriculation, advisement, counseling, career and job placement, childcare, academic support, and library and learning resources.
3. To provide high quality extra-classroom opportunities in areas of cultural, recreational and educational activities.
4. To provide high quality services in the areas of fiscal and administrative services, facilities management, data processing, enrollment management, public information, comprehensive planning, research, institutional effectiveness and assessment, fund raising and grants, personnel management, academic management, faculty/staff development, and executive leadership.

5. To continue to maintain a high level commitment to college participatory governance for faculty, classified staff, students and administrators.

Developmental Objectives

These objectives represent the improvement and expansion activities of the institution and account for varying levels of institutional resources and effort. The developmental objectives are organized under the eight strategic priorities of the college.

DEVELOPMENTAL OBJECTIVES
ANNUAL PLAN
2003/4

1. **To ensure student access, progress, success and transfer readiness through an effective and expanded approach to improving basic skills, remediation, and transitional studies including instruction, academic and student support services, and other services as necessary.**

   1.1. Develop and implement an initiative to improve basic skills instruction
   1.2. Implement the new Title III program to address and support student basic skills needs identified through the Enhanced Self-Study.

2. **To continue to emphasize the strengthening and improvement of academic programs and courses, instruction, alternative systems of delivery, and success in achieving student learning outcomes.**

   2.1. Initiate and develop a process for incorporating learning outcomes into instruction and evaluation in response to new accreditation standards
   2.2. Continue to promote multi-cultural diversity through college programs and services
   2.3. Continue to expand transfer support programs for students seeking to transfer to baccalaureate institutions
   2.4. Expand collaborative educational programming with CSU and UC campuses
   2.5. Develop a college-wide visual arts exhibition program to show student, faculty, staff and traveling art exhibits
   2.6. Begin organizational preparations for the college accreditation in 2005/6

3. **To continue to respond effectively to the educational and training needs of students and communities related to workforce, economic and community development initiatives.**

   3.1. Continue to develop the college initiative in workforce education and economic development including health, construction trades, teacher preparation and transportation
   3.2. Provide leadership in regional economic development and workforce training efforts
   3.3. Continue to explore specific partnerships with various community-based organizations and public agencies for purposes of promoting access to education and training opportunities (e.g. Department of Human Services; Jewish Vocational Services; Swords to Plowshares; On-Lok, etc.)

4. **To expand the College's outreach, recruitment, marketing, and promotional activities related to the College's programs, services, and resources in order to support the enrollment and community development objectives of the College and the needs of our current and prospective constituencies.**

   4.1. Manage enrollment growth within the framework of approved "enrollment cap" and available growth dollars
   4.2. Respond to anticipated growth and increased numbers of students seeking entry to college programs
   4.3. Generate new enrollments without increasing costs of instruction and services, including refocusing existing instructional resources to address new and emerging demand areas, while accessing state revenue resources available for enrollment growth
   4.4. Expand and improve recruitment efforts and linkages with schools, colleges, universities, and community-based organizations.
   4.5. Develop and implement as appropriate a plan to increase visibility and the image of college programs and services within City and County of San Francisco
   4.6. Expand number of articulation agreements with schools and colleges
   4.7. Continue to develop School to Career pathway agreements with SFUSD and employers
   4.8. Expand number of educational and student support programs for middle and high school populations.
   4.9. Continue to hold joint Board and staff meetings at least once a year with SFUSD

5. **To increase the quality and accessibility of student development services to positively impact student outcomes related to student learning, retention, course completion, graduation, and job placement.**

   5.1. Implement the new Title III program to address and support student development needs.
   5.2. Implement the Enhanced Self-Study recommendations
   5.3. Implement the reorganization and revitalization activities including financial aid and outreach services in the Student Development plans for 2003/4.
   5.4. Endeavor to increase the success of special student populations (Latino, Asian, Filipino, African American, Asian/Pacific Islander, Native American and other populations including Lesbian, Gay, Transgender and Questioning)

6. **To identify and promote strategies that provide a stable pattern of funding for CCSF's strategic priorities.**

   6.1. Balance the college budget within reduced resources
   6.2. Impose constraints in expenditures beyond reliance on one-time savings opportunities.
   6.3. Continue advocacy for state-level stability in revenue resources for community colleges.
   6.4. Expand institutional development programs

6.4.1. Develop and implement an institutional advancement plan for the college and the CCSF Foundation.
6.4.2. Integrate and coordinate grant-making activities with college institutional development plan.

6.5. Implement major improvement in college facilities

6.5.1. Continue the development of the Chinatown/North Beach campus site
6.5.2. Continue the development of the Mission campus site
6.5.3. Continue the development of other CCSF facility projects including the Community Health and Wellness Center, a community cultural theatre and performing and media arts center, and other renovation projects.
6.5.4. Continue to develop a plan to build a joint use facility with San Francisco State University on the Ocean Avenue Campus that will help eliminate college bungalows and provide access to Two Plus Two (AA/Baccalaureate) programs in the areas of Teacher Preparation; Early Childhood Education; and Health Education/Health Science.
6.5.5. Implement Proposition A bond projects
6.5.6. Initiate planning for Phase II capital projects.
6.5.7. Prepare and implement a new facilities master plan
6.5.8. Incorporate updated SLBE program with college construction plans (per AB 1084)
6.5.9. Explore new campus signage consistent with the master plan.

6.6. Review and upgrade health/safety programs at the College including office computer ergonomic issues and disaster preparedness procedures

7. To significantly upgrade and expand the utilization of technology systems that enhance learning, optimize institutional resources, and contribute to improved levels of communication and organizational effectiveness.

7.1. Complete the college campus connectivity and video-voice communications plan.
7.2. Enhance administrative software systems for student development support and administrative effectiveness.
7.3. Enhance teaching and learning support through improved labs, multi-media classrooms and video services.
7.4. Improve student access to technology.

8. To continue to promote a dynamic and supportive organizational climate including improved communication among students, faculty, and staff; development of the talents of faculty and staff; and the promotion of diversity at all levels of the College.

8.1. Maintain and enhance the college commitment to diversity
8.1.1. Recruit qualified diverse applicants to college hiring pools

8.1.2. Pursue diversity hiring
8.1.3. Expand faculty internship programs
8.1.4. Establish administration internship program where feasible
8.1.5. Fostering an internal climate which supports diversity and inclusiveness

8.2. Conduct college wide climate surveys on the working environment for all college employees.

8.3. Continue to improve the college budget and planning system and evaluate the system for purposes of identifying key areas of improvement

8.4. Expand college institutional effectiveness reporting
8.4.1. Develop an electronic data system within Banner to support student tracking, advising, early alert and student goal completion
8.4.2. Continue to produce college-wide surveys of students based upon their varied experience with the college from point of entry to exit
8.4.3. Expand college-wide surveys of all administrative services and operations.
8.4.4. Conduct a college-wide climate survey to assess both the educational and working climate within the college

8.5. Continue to evaluate and review existing Board policies and administrative procedures to ensure that they reflect current realities and expectations of the Board and our internal constituencies (BOT)

8.6. Provide effective operational support for the Board of Trustees to assist them in fulfilling their policy-making role for the college. (BOT)

Final Version

CITY COLLEGE OF SAN FRANCISCO

Strategic Plan 2003-2008

CITY COLLEGE OF SAN FRANCISCO BOARD OF TRUSTEES

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City College of San Francisco
Strategic Plan

Introduction

In the 21st century, City College of San Francisco faces a world of accelerating change – demographic change, technological change, economic change – all affecting what the College should and must be doing to serve the public. It is precisely because of these challenges that the College recognizes the importance of a responsive and well-designed Strategic Plan.

Over a five to six year period, the CCSF Strategic Plan is expected to provide an anchor and sense of continuity for the College, as well as a visionary springboard for innovation. Through this plan, the College will be able to sustain a clear vision and achieve a coordinated effort in fulfilling its mission and meeting the expectations of the community. Initially an instrument for the setting of goals, it will become a measuring stick for their attainment. In that way, the plan will foster in the college community a mode of continual improvement and responsiveness.

The development of this new plan began with an extensive assessment of the results of the College's previous plan, followed by detailed research on important trends and changes at local, state and national levels. The College also held listening sessions throughout the community with panels of interested citizens, and goals and strategies were proposed with input from, and review by, the many constituents of the College. As the result of extensive participation in the planning process, the Strategic Plan has become the embodiment of a college-wide consensus on future directions in an era of constant change.

This Plan is prefaced with an enhanced statement of mission, an overarching vision for the years ahead, and institutional goals to frame the College's intentions. The plan itself contains **eight major Strategic Priorities**, which reflect the principal directions for the College's development in the next half decade. For each strategic priority, a number of objectives have been formulated and measures of performance have been identified. **The Strategic Priorities** reflect an emphasis on the following:

1. Increase **student success** through expansion and improvement in the areas of basic skills, remediation, and academic support services;
2. Strengthen and improve **academic programs,** student learning outcomes and alternative systems of delivery;
3. Expand programs meeting educational and training needs related to **workforce, economic, and community development;**

4. Expand the College's **outreach and recruitment**, including marketing and promotional efforts, increasing access to educational opportunities for all those in need;
5. Increase the quality and accessibility of **student development services** to positively impact on student outcomes;
6. Identify and promote strategies to ensure **stabilized funding resources**;
7. Upgrade and expand **technology utilization** in order to enhance learning, optimize resources, and improve communication and organizational effectiveness;
8. Promote a **dynamic organizational climate**, expanding staff and professional development, improving communication and **promoting diversity** throughout the organization.

During the deliberative and participatory process of planning that led to these priorities, it became clear that this plan can only be implemented with an institution-wide recognition of **five imperatives** that must permeate the execution of each and every priority in the plan. As these planning priorities are carried out, the College is committed to keeping these imperatives in the forefront of implementation:

- That all strategic priorities must address and guide the whole college, with **consistent application to both credit and noncredit instructional programs** and structures at the College, particularly as relating to student support services, retention activities, career pathways assistance, and transfer assistance;
- That all strategic priorities **provide for and promote diversity** at all levels of the organization, purposefully contributing to a climate which fosters high morale, improved performance, and greater connectedness for all college constituencies and the community;
- That all strategic priorities incorporate the development and maintenance of **strategic alliances and partnerships with external and internal constituencies**, including especially the involvement of students, community members, and community groups and organizations;
- That all strategic priorities strengthen to the maximum feasible extent **the concept of an integrated, one-college, multi-campus district,** particularly with relation to the distribution of resources and services; and
- That the success of this plan is principally assured by **the vital role of the CCSF Board of Trustees** in adopting programs and policies supporting the vision, mission, goals and strategic priorities of the plan; monitoring the process made towards goals and objectives contained in the plan; supporting the college community while holding it accountable; and encouraging the Chancellor and administration in

partnership with faculty, staff and students to implement this plan to the fullest in order to achieve the desired outcomes.

With these imperatives clearly in mind and with eyes focused on the priorities that will guide and shape our future, we anticipate a successful journey amidst the challenges of a world accelerating with change.

Our Vision

As the City College of San Francisco moves into the twenty-first century, our foremost vision is that we will continue to value and foster superior levels of educational participation and academic success among our students. Through the outreach to and inclusion of all populations, the provision of an unparalleled learning experience for students, and the enhancement of a supporting and caring environment that sustains and leads them to the successful completion of their educational goals, we are motivated by a compelling and authentic vision.

A Teaching and Learning Community

Above all else, we aspire to be a teaching and learning community whose principal distinction is the quality of instruction delivered by departments with strong reputations in their fields. The quality of success in learning will permeate all levels of the educational experience, from basic skills to advanced honors courses, from vocational/technical to the academic courses, from citizenship preparation and adult retraining to university transfer courses. The breadth of superior learning opportunities extends to a vast array of courses and programs sufficient to offer any student a pathway to educational and career success.

A Service Community

We will continue to reach out to all neighborhoods, ethnic populations, and economic segments of our service area; develop campuses and sites to better serve geographic areas of the city; diversify and improve programs and services for the benefit of the community; build partnerships with public, private, and community-based agencies to better respond to educational, economic and societal needs; and foster informed participation of our students and employees in community life.

A Diverse and Caring Community

We seek to build an inclusive community, where respect and trust are common virtues, and where all people are enriched by diversity and multi-cultural understanding; a responsive environment in which student needs are met in a friendly, caring, and timely manner; and a working environment for all faculty, staff, and administrators in which everyone is valued and the climate is supportive, positive, and productive.

A Contributing Community

In the larger realms of the state, the nation, and the world, we hope to share our educational resources and contribute knowledge, expertise, and innovation as a post secondary institution of higher education, as members of the community colleges of the state of California and throughout the country, as colleagues in our various fields, trades, and professions, and as educators committed to lifelong educational opportunities for all.

CCSF MISSION STATEMENT

To fulfill our vision, City College of San Francisco provides a range of educational programs and services to meet the needs of the diverse community we serve. These programs provide for:

- Completion of the requirements for the adult high school diploma and GED.
- Acquisition of the necessary career education and skills to successfully participate in the workplace and global economy.
- Achievement of associate degrees of art and science.
- Transfer to baccalaureate institutions.
- Mastery of skills necessary for active engagement in the social/political fabric of the community, for citizenship and for competence in English As a Second Language.
- Promotion of economic development and job growth in the Bay Area region.
- Cultural enrichment, lifelong learning and life skills.

To ensure that students reach their educational goals, the college will continue to provide access to an array of academic and student support services to support student learning while maintaining its commitment to standards of excellence.

In carrying out its mission, the College will continue to provide intellectual, educational, cultural and environmental leadership. City College belongs to the community and is a resource for the people whom it serves. The College will continue to strive to be responsive to them.

INSTITUTIONAL GOALS

The institutional goals represent a translation of the mission and vision statements into more explicit purpose statements and intended outcomes. City College's plan rests upon six institutional goals.

1. Enhance Access to City College of San Francisco

City College will inform everyone of the benefits of the institution's programs and services through a comprehensive outreach and recruitment effort. New and continuing students will be equipped with the appropriate information needed to enroll and succeed in the college's programs and courses. CCSF will continue and expand its efforts to respond to the needs of the diverse communities we serve by maintaining an open door for all who can benefit from enrollment, and scheduling programs and classes throughout the City of San Francisco to ensure maximum access.

2. Promote Student Success in Achievement of Educational Goals

The college is a learner-centered environment encouraging the acquisition of essential learning skills, civic engagement, and relevant knowledge that students need to achieve their educational goals. The college's programs support student education goals including the associate degree, certificates of program completion, transfer to baccalaureate institutions, specific career skills, English as a Second Language, basic skills, and lifelong learning.

3. Improve Satisfaction with College Services

All students should receive the highest quality educational and student support services at all campuses; faculty, staff and administrators should be able to rely upon the most efficient and effective college operations to fulfill their professional commitments to providing those services. College operations and services will rely upon a collegewide program review system as well as quality improvement processes to ensure that all students and employees receive the most reliable and efficient possible services.

4. Promote a Supportive and Positive Workplace

To better serve our students and our diverse communities, CCSF will promote a supportive work environment, which fosters collaboration and improved levels of communication, innovation and experimentation among the various college departments and units; the college will continue to build effective staff development programs, ensure healthy working conditions, foster an environment of respect and trust, and strive to be the most productive and best rewarded workforce in the California community college system.

5. Manage Resources Effectively

To increase the college's fiscal stability and effective management of its resources, CCSF will continue to pursue the highest standards of efficiency in delivery of educational services. The college will also aggressively pursue alternative sources of revenue including grants, alumni support and capital campaigns.

6. Pursue Highest Standards of Educational Excellence

City College promotes educational excellence by supporting faculty, administration, staff and student participation in national, state and local professional organizations, by building partnerships with other educational organizations, and by pursuing the highest standards of excellence for its programs and services.

STRATEGIC PRIORITIES

(Abridged Version)

1. **To ensure student access, progress, success and transfer readiness through an effective and expanded approach to improving basic skills, remediation, and transitional studies including instruction, academic and student support services, and other services as necessary.**
   - 1.1. Expand and improve programs and activities that focus on basic skills.
   - 1.2. Increase success rates for students with basic skills needs.
   - 1.3. Expand access for students needing basic skills courses.
   - 1.4. Expand support programs to meet needs of students who do not perform well on high school exit exams and other standardized tests.
   - 1.5. Provide a comprehensive student success curriculum.
   - 1.6. Expand and improve linkages from basic skills through transfer courses in the college curriculum.
   - 1.7. Expand the college's organizational capacity to address the needs of basic skills students.

2. **To continue to emphasize the strengthening and improvement of academic programs and courses, instruction, alternative systems of delivery, and success in achieving student learning outcomes.**
   - 2.1. Address and resolve graduation requirement issues.
   - 2.2. Continue to diversify the curriculum across the College.
   - 2.3. Promote instructional methods and deliveries that optimize student success, including such programs as distance/on-line learning, interdisciplinary and competency-based programs, collaborative and project based learning, learning communities, integrated learning and cross-disciplinary initiatives, as well as successful traditional methodologies.
   - 2.4. Expand out-of-classroom learning activities to provide a range of opportunities, including service learning, internships, tutoring, mentoring, and cultural and recreational activities at all campuses.
   - 2.5. Use skills-across-the-curriculum to enhance study skills and reinforce learning in the essential subject areas of reading, writing, and math.
   - 2.6. Utilize contextual and experiential learning strategies.
   - 2.7. Expand the identification by faculty of learning outcomes and assessment of student learning at the course, program, and College levels.
   - 2.8. Expand staff development opportunities for faculty in the development and implementation of learning assessment initiatives

3. **To continue respond effectively to the educational and training needs of students and communities related to workforce, economic and community development initiatives.**
   - 3.1. Develop new academic, vocational and contract education career pathway programs to respond to economic development trends in the City and the region in key economic sectors, including but not limited to transportation, public sector services, biotechnology, and information technology.
   - 3.2. Integrate basic skills, ESL, and other appropriate academic instruction with workforce education programs.
   - 3.3. Expand workforce training and development opportunities for students.
   - 3.4. Explore the potential of high-pay/high-skill jobs at the Mission Bay and Third Street Corridor projects for residents in local area communities as well as other sections of the City including the necessary education and training requirements for those jobs.

4. **To expand the College's outreach, recruitment, marketing, and promotional activities related to the College's programs, services, and resources in order to support the enrollment and community development objectives of the College and the needs of our current and prospective constituencies.**
   - 4.1. Expand the number of people served by the college within the City and County.
   - 4.2. Recruit and support non-credit students seeking to transition to credit programs.
   - 4.3. Develop outreach to people who commute into San Francisco.
   - 4.4. Share student data with other postsecondary institutions and high schools to expand the College's understanding of student needs.
   - 4.5. Extend outreach activities beyond San Francisco, targeting the Bay Area, the state, and other countries.
   - 4.6. Expand efforts to reach current middle and high school students, high school dropouts, and high school graduates.
   - 4.7. Expand alternative scheduling and flexible delivery of courses.
   - 4.8. Expand activities of the Office of Outreach and Recruitment.
   - 4.9. Explore intercampus transportation shuttle bus system.

5. **To increase the quality and accessibility of student development services to positively impact student outcomes related to student learning, retention, course completion, graduation, and job placement.**
   - 5.1. Expand, improve, and promote greater access to financial aid resources for all credit and noncredit students, including Pell grants, college work-study, childcare, books, computers and other tools useful in the educational process, and scholarships.

5.2. Provide a fair and equitable wage for on-campus student employment opportunities by developing and implementing a three-year schedule to achieve a greater level of compensation for students.
5.3. Expand the success of the College transfer function.
5.4. Strengthen the student orientation program.
5.5. Expand College retention programs for underserved and underrepresented students of color.
5.6. Promote lifelong learning development, including skill upgrades and career ladders guidance.
5.7. Utilize technology to strengthen the delivery of student services.
5.8. Assure the delivery of a full range of student support and counseling services at all campuses.

6. To identify and promote strategies that provide a stable pattern of funding for CCSF's strategic priorities.

6.1. Monitor and advocate for state funding formulas and public policies that affect CCSF funding.
6.2. Review and improve efficient use of resources.
6.3. Expand activities to secure alternative resources.
6.4. Effectively implement the plans and projects associated with the 2001 Bond Referendum and leverage other resources from the state, federal, and private sectors to maximize the benefits for college facilities and programs.
6.5. Continue to upgrade and maintain facilities to support learning.

7. To significantly upgrade and expand the utilization of technology systems that enhance learning, optimize institutional resources, and contribute to improved levels of communication and organizational effectiveness.

7.1. Strengthen and expand educational technology programs including on-line learning classes, interactive television delivery, the CCSF educational access television station and student support services.
7.2. Improve network services that provide universal access to Web-based services and resources for CCSF employees and students including wireless services for all constituencies.
7.3. Expand College capacity of technical support and organization including the complete construction of a network infrastructure and a training program for the application of CCSF technologies.
7.4. Expand applications for an improved administrative system and working environment including the automation of non-credit admission and enrollment system, the conversion of paper-based systems to electronic systems with document imaging, student ID cards and on-line personnel and requisition processing.

8. **To continue to promote a dynamic and supportive organizational climate including improved communication among students, faculty, and staff; development of the talents of faculty and staff; and the promotion of diversity at all levels of the College.**
   - 8.1. Ensure that the College's workforce reflects the diverse communities we serve.
   - 8.2. Promote professional development and ensure that it is available to all CCSF employees.
   - 8.3. Continue to develop initiatives that promote social and racial trust among all College constituencies.
   - 8.4. Ensure a balance of services for all campuses.
   - 8.5. Promote collaborations among departments and College offices.
   - 8.6. Investigate the feasibility of offering incentives for early retirement for eligible faculty, classified staff, and administrators.
   - 8.7. Improve and increase accurate and consistent communications among employees, students, and the larger community about College programs and activities.
   - 8.8. Implement recommendations of the Enhanced Self-Study as they are approved.
   - 8.9. Continue to raise morale and strengthen the identification with CCSF on the part of all constituencies.

CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: September 25, 2003 **W1**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **REAL ESTATE**
Special Services and Advice
Authorization to Contract with_____
(Resolution No. 030925-W1)

BACKGROUND INFORMATION:

Project: Sale of 2550-2560 Mission Street, San Francisco, CA

At the end of August, 2003 a public notice soliciting proposals from Commercial Real Estate Brokers to exclusively represent the District to entities other than governmental and non profit agencies in the sale of the District property located at 2550-2560 Mission Street was posted on the Vice Chancellor for Finance and Administration's web site. Additionally, public notices appeared in the following Newspapers soliciting proposals: AsianWeek, SF Bay View, SF Independent, El Tecolote, El Bohemio News, and El Mensajero. All notices indicated that an informational meeting prior to the due date for proposals would be held in the auditorium at 33 Gough Street on Tuesday, September 16, 2003. Representatives from four firms came to the informational meeting. The District received _____ proposals.

It is the intention of the District to utilize the services of the RE Broker for the following activities:

1. Assist or collaborate in marketing strategy
2. Market package for interested parties
3. Enter property on appropriate listing services upon approval
4. Become the point of contract for all concerns related to the sale
5. Prepare disclosure packages
6. Set appointments and respond for showing
7. Set up open dates for viewing of property
8. Follow up and address interested parties concerns
9. Collaborate negotiation upon agreement
10. Facilitate and/or coordinate with attorney as needed regarding documents
11. Open or set up escrow
12. Manage escrow including coordination of paper submissions and documents
13. Meet and adhere to escrow timelines
14. Provide escrow survey if required
15. Collect property condition reports
16. Adhere to all local, state and governmental rules, regulations and ordinances regarding property transfer and sales

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DR. PHILIP R. DAY, JR., CHANCELLOR

17. Maintain record of all communications with interested parties regarding appropriate issues
18. Maintain communications with contract person on status of showings
19. Close transition of property/keys, utility accounts, documents.
20. Maintain transaction file

After reviewing the proposals received by the September 19 deadline, District administration believes that the best overall proposal was submitted by _____. _____ demonstrated experience and first-hand knowledge of the property, along with his brokering skills that will be of tremendous help in facilitating the sale of the property.

RECOMMENDATION:

RESOLVED: That authorization be given to contract with _____, to facilitate the public sale of 2550-2560 Mission Street as outlined in the list of services above for a fee of _____ if the property is sold as a result of the public sale and to an entity that is not a governmental or non profit agency, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, originator

FOR YOUR INFORMATION ONLY

DATE: **September 25, 2003**

TO: **Board of Trustees**

FROM: **Dr. Philip R. Day, Jr., Chancellor**

RE: INFORMATIONAL REPORT
NO ACTION NECESSARY
Sabbatical Leaves – Fall 2003 & Spring 2004
Academic Employees

BACKGROUND INFORMATION:

The following academic employees have been granted sabbatical leaves for the Fall 2003 and/or Fall 2004 semesters under the SFCCD/AFT Local 2121 Contract as indicated:

FALL 2003 - SPRING 2004 SABBATICAL AWARDS

FALL 2003
1 SEMESTER

FACULTY MEMBER	DEPARTMENT
Bautista, Gloria	Business
Chin, Emily	ESL
Hayes, Earl	ESL
Hock, Margaret	Business
Laddin, Laurence	Beh. Sciences
Lynch, James B.	Auto
Mueller, Madeline	Music
Pirolt, Erwin	CAHS

FALL 2003
SPLIT 1ST HALF

FACULTY MEMBER	DEPARTMENT
Collins, John R.	English/GLB Studies
DePrimo, Guy	Math
Durighello, Joy	ESL
Nayer, Louise	English
Sapienza, John P.	English
Theige, Gary	Soc. Sciences

FALL 2003
SPLIT 2ND HALF

FACULTY MEMBER	DEPARTMENT
Cerone, Phil	ESL
Hu, Karin	Beh. Sciences
Lopez, Susan	ESL
Saginor, Karen	Library/Learning Resources
Terao, Lenni Y.	ESL
Quinn, Denise	ESL

FALL 2003
1 YEAR continued – commenced Spring 2003

FACULTY MEMBER	DEPARTMENT
Kaufmyn, Wendy	Engineering & Tech.

FALL 2003 - SPRING 2004
1 YEAR

FACULTY MEMBER	DEPARTMENT
Barretto, Joao	Library
Ho, Yen-Kuang (Charles)	Biology
Massi, R. Wood	Older Adults
Schusteff, Aaron	Math
Thompson, Roderick	Math
Weisman, Vicki	Trans. Studies
Zlotnick, Jan	Nursing

SPRING 2004
1 SEMESTER

FACULTY MEMBER	DEPARTMENT
Hayes, Donna	Continuing Students Counseling
Hubbell, Judy	Music
McAdam, Sherry	ESL
Moriwaki, Kathleen	ESL/Matriculation
Tan, Bie	Math
Wall, Ellen	English

SPRING 2004
SPLIT 1ST HALF

FACULTY MEMBER	DEPARTMENT
Bass, Dana	CIS
Lee, Theodore	Math

1 YEAR continued – commenced Spring 2004

FACULTY MEMBER	DEPARTMENT
Klot, Steven	IDST

DATE: September 25, 2003

FOR INFORMATION ONLY
NO ACTION NECESSARY

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **CAPITAL OUTLAY**
Report on construction contracts under $15,000, and construction related professional services under $10,000
Office of Facilities Planning, City College of San Francisco
(030925-FIO)

BACKGROUND INFORMATION:

This report is for information only as authorized by Resolution 000525-B5 regarding construction contracts that are no more than $15,000, and Resolution No. 000622-S3 regarding construction related professional services that are no more than $10,000 and to be reviewed by Board Trustees as required by the Education Code Section 81656.

1. **Priority Architectural Graphics** (SLBE) – Outdoor Campus Maps, Ocean Ave Campus. Provide materials and installation of campus maps stations at various locations on the Ocean Avenue Campus. Contract Order, $7,452.49, funded by 1997 General Obligation Bond Fund.

2. **Ng's Landmark Building & Engineering Contractors** (SLBE) – Demolition of Mezzanine at Visual Arts Building, Ocean Ave Campus. Contract Order, $8,000, funded by 1997 General Obligation Bond Fund.

3. **Comarco Wireless Technologies** – Call Box Upgrade, Ocean Ave Campus. Provide materials and labor to upgrade four non-functioning wireless call boxes at various locations on the Ocean Avenue Campus. Contract Order, $6,995, funded by 1997 General Obligation Bond Fund.

4. **Harry Bharuchi Ltd.** (SLBE) – Bungalow 615 Outreach Relocation, Ocean Ave Campus. Provide materials and installation of solar shades for the Student Outreach Relocation Project. Contract Order, $444.75, funded by 1997 General Obligation Bond Fund.

5. **Ng's Landmark Building & Engineering Contractors** (SLBE) – Excavate and remove deteriorated material around playground equipment as indicated in Architectural Site Drawing A1.1 dated 5/19/03. Replace deteriorated material with new Fibarfel Material and Fibar Material as per specification and manufacturer's recommendations. Contract Order, $14,990, funded by 1997 General Obligation Bond Fund.

Originator: Peter Goldstein
w/ David Liggett

FOR INFORMATION ONLY

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Report on contract activity between August 28, 2003 and September 25, 2003, City College of San Francisco.

This report is for information only on City College of San Francisco contract activity, August 28, 2003 – September 25, 2003.

Contracts involving less than $50,000:

Osaka College of Japan – Contract total was revised and increased from $ 9,600 to $26,600, term September 4, 2003 to October 18, 2003, for providing two additional educational training programs. The three programs are Child Welfare, Physical Therapy and Bio Science.

San Francisco Labor Council – Contract total $48,000, term September 1, 2003 to June 30, 2004, for providing skills upgrade training to laid off and underemployed hotel workers in San Francisco who are members of HERE Local 2.

SAG Co. – Contract total $400, term August 28, 2003 to August 28, 2003, for providing a 2-hour "Occupational Education" seminar.

Judy Teng, Originator

INFORMATION REPORT
NO ACTION NECESSARY

DATE: **September 25, 2003**

TO: **Board of Trustees**

FROM: **Dr. Philip R. Day, Jr., Chancellor**

Subject: Chancellor's Report
Academic Employees
Acceptance of Resignation
(030925 – RPT)

The following part-time academic employees have notified us of their intention to resign, and the Chancellor has accepted, their resignations pursuant to Governing Board Resolution No. 910228-S7.

NAME	STATUS	DEPARTMENT	CAMPUS	EFFECTIVE COB DATE
Gimenez-Rosello, Carmen	Part-time	English	Ocean	07/19/02
Rubin, Nancy	Part-time	Business	Ocean	12/20/02

Originator: Clara Starr

FOR INFORMATION ONLY

Honorable Board of Trustees of the
San Francisco Community City College District

Subject: Report on grant activity between August 29, 2003 and September 25, 2003, City College of San Francisco.

This report is for information only on City College of San Francisco grant activity, August 29, 2003 – September 25, 2003.

Grants involving less than $500,000 and less than a $50,000 cash match:

State Chancellor's Office – The Regional Health Occupations Resource Center (RHORC) received renewed funding from the State Chancellor's Office for another year. The RHORC will continue to meet the emerging health care work force training and education needs by establishing partnerships between public and private sector health care employers, local government agencies, and community colleges. The renewal is in the amount not to exceed $169,930 for the period of July 1, 2003 – June 30, 2004.

Linda Squires Grohe, Originator

State Chancellor's Office – CCSF received renewed funding from the State Chancellor's Office for the Middle College High School program for another year. The renewal is in the amount not to exceed $127,000 for the period of October 2, 2003 – October 2, 2004. Additional information can be found in Resolution 990325-B23.

Linda Squires Grohe, Originator

The California Wellness Foundation (TCWF) – CCSF's School of Health and P.E. submitted a proposal to TCWF to develop a curriculum for a CNA to LVN transitional course. This curriculum development supports the College's larger Nurse Workforce Initiative funded primarily through a grant from the CA Employment Development Department. The request is in the amount not to exceed $10,000 for the period of October 1, 2003 – September 30, 2004.

Linda Squires Grohe, Originator

The California Wellness Foundation (TCWF) – CCSF and the San Francisco Welcome Back Center are requesting funds to develop, pilot test and evaluate a health-focused ESL program. The one year VESL program would equip foreign trained health professions with the English communications skills necessary to function effectively in the health sector. It is also anticipated that this program would benefit young immigrants seeking to enter a health career program and incumbent health workers in need of

improvement of their English communication skills. We are calling the project the "English Health Train". The request is in the amount not to exceed $150,000 for the period of January 1, 2004 – December 31, 2006.

Linda Squires Grohe, Originator

State Chancellor's Office – CCSF's Teacher Prep Center submitted a renewal for Teacher and Reading Development Partnership funds for another year. The Teacher Prep Center will use this funding to maintain current activities focused on recruiting and preparing future teachers. The renewal requested is in the amount not to exceed $42,000 for the period of July 1, 2003 – June 30, 2004.

Lawrence C. Klein, Originator

State Chancellor's Office – CCSF's Child Development and Family Studies Department received a renewal of funds from the State Chancellor's Office to offer a Foster & Kinship Care Education Program using a variety of non-credit classes to provide in-service trainings for individuals involved in the California Foster & Kinship Care system. The renewal is in the amount not to exceed $83,304 for the period of July 1, 2003 – June 30, 2004. Additional information can be found in Resolution 030626-FIO.

Lawrence C. Klein, Originator

San Francisco Department of Children, Youth and their Families (DCYF) – San Francisco's DCYF renewed funding for another year to CCSF's Child Development and Family Studies Department to continue the Family Child Care Training Institute. The renewal is in the amount not to exceed $150,000 for the period of July 1, 2003 – June 30, 2004.

Lawrence C. Klein, Originator

CA Department of Education – The Office of Food and Nutrition Services for the Child Care Food Program has provided funds to CCSF's Child Development and Family Studies Department for a special food service program for children. With this support, CCSF will purchase food for supplemental meals for children enrolled in the Infant/Toddler, State Preschool and Grace Child Development Center Programs. The award is in the amount not to exceed $170,000 for the period of October 1, 2003 – September 30, 2004.

Lawrence C. Klein, Originator

National Science Foundation (NSF) – CCSF's Bio-Link will continue to carry over funds from its NSF grant for the national center and the subcontracted regions, as per NSF guidelines established in Grant Proposal Guide 99-2. The budget carry over will now extend to August 31, 2004. Additional information can be found in Resolutions 971120-B8 and 990930-B18.

Moreover, NSF has augmented funding for Year 6 of Bio-Link by $25,000, for a new total of $457,300 for the period of September 1, 2003 – August 31, 2004. Additional information can be found in Resolution 971120-B8.

Robert S. Gabriner, Originator

State Chancellor's Office – The State Chancellor's Office renewed Advanced Transportation Technology funding to CCSF for another two-year period. The purpose of the grant is to provide workforce training in Advanced Transportation Technology, develop and implement performance-based training programs, and support the economic development of the region in the area of transportation. The renewal is in the amount not to exceed $169,930 for the period of July 1, 2003 – June 30, 2004. Additional information can be found in Resolutions 000427-B22 and 020829-B13.

Phyllis McGuire, Originator

Advanced Transportation Technology – CCSF's Advanced Transportation Technology program will renew sub-awards to two Bay Area colleges: Skyline College and the College of Alameda. Skyline and the College of Alameda provide credit and fee based training, and outreach activities in transportation technology. CCSF will renew its sub-award to the College of Alameda for the period October 1, 2003 - June 30, 2004 in the amount not to exceed $15,000. CCSF will also renew its sub-award to Skyline College for the period October 1, 2003 – June 30, 2004 for an amount not to exceed $10,000. The Advanced Transportation Technology program will utilize funds from the State Chancellor's Office for these sub-awards. For further information, see the above FIO.

Phyllis McGuire, Originator

Grants involving more than $500,000 and less than a $50,000 cash match:

CA Postsecondary Education Commission (CPEC) – The Teacher Prep Center submitted an application to the CPEC in collaboration with the San Francisco Unified School District to develop a pre-service program focused on the recruitment and preparation of future secondary mathematics and science teachers, as well as to support newly inducted teachers of these subjects. The request is in the amount not to exceed $649,148 for the period of November 1, 2003 – September 30, 2006. Further information will be provided upon receipt of award.

Lawrence C. Klein, Originator

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